

DUBUQUE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Keystone AEA, 2310 Chaney Road

REGULAR MEETING

October 14, 2019

5:30 p.m.

- I. Call to Order & Roll Call
- II. Pledge of Allegiance led by Prescott Elementary School Students
- III. Approve the Agenda (p. 1-3)
- IV. Approve the Minutes of Previous Board Meetings (p. 4)
 - A. Regular Meeting – September 9, 2019 (p. 5-6)
 - B. Special Meeting – September 30, 2019 (p. 7)
- V. Approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds (p. 8)
 - A. Hearing on the Proposed Issuance of Approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds
 - B. Public Hearing
 - C. Approve Resolution Supporting the Proposed Issuance of Approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds (p. 9-14)
- VI. Board Salutes
- VII. Visitors and Open Forum (p. 15)
- VIII. Consent Agenda (p. 16)
 - A. Treasurer's Report (p. 17)
 - B. Listing of Accounts Payable (p. 18-36)
 - C. Facilities/Support Services Committee
 - 1. Minutes of October 7, 2019 (p. 37-39)
 - 2. Personnel Report (p. 40-55)
 - 3. Professional Service/Purchase Contracts (p. 56-58)
 - 4. Special Education Students (p. 59)
 - 5. PMIC General Education Students (p. 60)
 - D. Educational Programs/Policy/Strategy Committee
 - 1. Minutes of October 8, 2019 (p. 61-62)
 - 2. Policy #2205 – Activities Council (p. 63)
 - 3. Policy #4305 – Teacher Exchange Program [delete] (p. 64)
 - 4. Policy #4306 – Visitation to Other Schools and/or Facilities (p. 65)
 - 5. Policy #4312 – Sick Leave for Part Time Employees (p. 66)
 - 6. Policy #4500 – Student Teacher/Nurse (p. 67)
 - 7. Policy #4604 – Employee Safety and Health (p. 68)
 - 8. Policy #5307 – Non-School Sports Participation Rule (p. 69)
 - 9. Policy #6217 – District to District Open Enrollment / Insufficient Classroom Space (p. 70)
 - 10. Policy #6223 – School Library (p. 71)
 - 11. Policy #9010 – Energy Conservation (p. 72-75)
 - E. Teacher Quality Committee
 - 1. Minutes of September 11, 2019 (p. 76)

- IX. Facilities/Support Services Committee Report – M. Donohue (p. 77)
 - A. Approve Naming of Hempstead High School Concession Stand (p. 78)
 - B. Approve Request to SBRC for Modified Supplemental Amount for 2019 Special Education Deficit
 - C. Approve Request to SBRC for Modified Supplemental Amount for 2019 ELL Program Costs
 - D. Approve Certificates of Substantial Completion 1 and 2 on the Alta Vista Alternative Learning Center Addition/Renovation Project (p. 79-82)
 - E. Approve Early Release of Retained Funds to Portzen Construction for the Alta Vista Alternative Learning Center Addition/Renovation Project (p. 83-96)
 - F. Award Contract/Purchase Order for the Pilot Buildings and Grounds Solar Panel Project (p. 97-98)
 - G. Approve Resolution Offering Items for Sale by Public Bid (p. 99)
 - H. Approve 2018-19 Internal Control Policies and Procedures Report (p. 100-106)
 - I. Approve Quarterly Budget Report (p. 107-114)
- X. Educational Programs/Policy Committee Report – A. Sainci
- XI. New Business (p. 115)
 - A. Approve Brain Health Awareness Month Proclamation (p. 116)
 - B. Approve Indigenous Peoples Day Proclamation (p. 117)
 - C. Appoint Temporary Secretary
- XII. Board Member or Administrative Issues (non-agenda items)
- XIII. Adjournment

MISSION

To develop world-class learners and citizens of character in a safe and inclusive learning community.

Agenda

Recommendation:

√ I move that the Board of Education approve the agenda as submitted

Minutes

Recommendation:

✓ I move that the Board of Education approve the minutes of the regular meeting on September 9 and the special meeting on September 30, 2019, as submitted

DUBUQUE COMMUNITY SCHOOL DISTRICT
Regular Board Meeting
September 9, 2019

President Ryan called the meeting to order at 5:30 p.m. at Keystone AEA with the following members present: Barton, Bradley, Donohue, Prochaska, Ryan, Sainci, Wittman. Additional officers of the Board present: Kelleher, Lucas, Rheingans.

The pledge of allegiance was led by Marshall Elementary School students.

Moved (Wittman) and seconded (Barton) to approve the agenda as submitted. Motion carried 7-0.

Moved (Wittman) and seconded (Prochaska) to approve the minutes of the regular meeting on August 12 and the special meeting on September 3, 2019, as submitted. Motion carried 7-0.

Board Salutes

- Felicia Carner, senior media producer with Loras College – best wishes on her next adventure as marketing manager at the National Mississippi River Museum & Aquarium
- Amy Nevins, Tricia Pitz, Monica Wuchter, Cathy Digman – ensuring that the district's online registration system was available for families in English, Spanish and Marshallese
- Clarke University – first year of Clarke Pride football with games played at Dalzell Field
- Tammy Duehr, Mandy Pfaff, Julie Lange, Cindy Steffens and all who presented at the August "Camp DCSD" elementary professional learning day

Red Carpet Recognition

- Lee Kolker, Principal of Hempstead High School, and 9th grade students Ke'Marion Allen, Stephanie Gonzalez, Payton Reid, Jackson Rheingans, Lanie Kuhle, Grace Kolker were present to invite the Board President, Superintendent and Board Secretary to sign the Class of 2023 "Commitment to Graduate" banner

Moved (Wittman) and seconded (Sainci) to suspend the rules of order and go into open forum. Motion carried 7-0.

Amy Evarts and Stephanie Vondal, 4th grade teachers at Marshall Elementary School, provided a brief update on the exciting things happening at Marshall.

Moved (Wittman) and seconded (Barton) to reinstate the rules of order and return to regular session. Motion carried 7-0.

Moved (Wittman) and seconded (Barton) to approve those items listed in the consent agenda. Ms. Bradley was auditor for the month. Motion carried 7-0.

Moved (Donohue) and seconded (Sainci) to approve the donation from Caleb Kass and his father Matt Kass in the form of labor to construct a gaga ball pit for Carver Elementary School as an Eagle Scout project. Motion carried 7-0.

Moved (Donohue) and seconded (Sainci) to approve Change Order #5 to Portzen Construction, Inc. on the Alta Vista Alternative Learning Center Addition/Renovation Project in the increased amount of \$31,492.00. Motion carried 7-0.

Moved (Donohue) and seconded (Prochaska) to approve final acceptance of the Eisenhower Elementary School Mechanical Replacement Project and authorize payment of final project costs to Geisler Brothers Company in the amount of \$10,408.75 in accordance with the requirements of Iowa law and as more fully outlined in the submitted authorizing resolution. Motion carried 7-0.

Moved (Donohue) and seconded (Prochaska) to approve final acceptance of the Fulton Elementary School Roof Replacement Project and authorize payment of final project costs to Geisler Brothers Company in the amount of \$11,853.15 in accordance with the requirements of Iowa law and as more fully outlined in the submitted authorizing resolution. Motion carried 7-0.

Moved (Donohue) and seconded (Wittman) to adopt the resolution approving Revenue Purpose Statement, ordering an election on a Revenue Purpose Statement to authorize expenditures from revenue received from the state Secure an Advanced Vision for Education fund, and ordering the publication of a Notice of Election. Upon roll call vote, motion carried 7-0.

Moved (Donohue) and seconded (Wittman) to adopt the resolution fixing date for a hearing on the proposed issuance of approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds. The hearing will be held at Keystone AEA, 2310 Chaney Road, Dubuque, Iowa on October 14, 2019 at 5:30 p.m. Upon roll call vote, motion carried 7-0.

Moved (Prochaska) and seconded (Wittman) to approve the Attendance Awareness Month Proclamation. President Ryan read the proclamation and presented it to Mary Bridget Deutsch, Student Support Liaison, Student Services and Special Education. Motion carried 7-0.

Moved (Prochaska) and seconded (Sainci) to appoint Nancy Bradley as the Iowa Association of School Boards Delegate representative for the Assembly in November. Motion carried 7-0.

Moved (Wittman) and seconded (Barton) to take no further disciplinary action related to student #810056 at this time. Motion carried 7-0.

President Ryan declared the meeting adjourned at 6:00 p.m.

Joni Lucas, Secretary
Board of Education

DUBUQUE COMMUNITY SCHOOL DISTRICT
Special Board Meeting
September 30, 2019

President Ryan called the meeting to order at 12:00 noon at the Forum with the following members present: Barton, Donohue, Prochaska, Ryan, Sainci, Wittman. Excused: Bradley. Additional officers of the Board present: Lucas, Rheingans. District representatives present: Hawkins, Steffens.

Moved (Prochaska) and seconded (Wittman) to approve the agenda as submitted. Motion carried 6-0.

Moved (Barton) and seconded (Donohue) to approve two Title I projects as submitted. Motion carried 6-0.

President Ryan declared the meeting adjourned at 12:02 p.m.

Joni Lucas, Secretary
Board of Education

Approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds

Public Hearing

on the Proposed Issuance of Approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds

Public Comment

Recommendation:

✓ I move that the Board of Education adopt the resolution supporting the proposed issuance of approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds [roll call vote]

ITEMS TO INCLUDE ON AGENDA

DUBUQUE COMMUNITY SCHOOL DISTRICT

Approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds

- Hearing on the Proposed Issuance of Approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds
- Resolution Supporting the Proposed Issuance of Approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds

**NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE CHAPTER 21
AND THE LOCAL RULES OF THE SCHOOL DISTRICT.**

October 14, 2019

The Board of Directors of the Dubuque Community School District, State of Iowa, met in _____ session, at Keystone Area Education Agency, 2310 Chaney Road, Dubuque, Iowa 52001, at 5:30 P.M., on the above date. There were present President _____, in the chair, and the following named Board Members:

Absent: _____

Vacant: _____

* * * * *

The President announced that this is the time, place and date to hold a hearing on the Proposed Issuance of Approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds. The following persons appeared:

(List the persons who appeared or attach the minutes of the hearing)

The President declared the hearing closed.

Director _____ introduced the following Resolution and moved its adoption. Director _____ seconded the motion to adopt. The roll was called, and the vote was:

AYES: _____

NAYS: _____

The President declared the Resolution adopted as follows:

**RESOLUTION SUPPORTING THE PROPOSED ISSUANCE OF
APPROXIMATELY \$10,000,000 SCHOOL INFRASTRUCTURE
SALES, SERVICES AND USE TAX REVENUE REFUNDING
BONDS**

WHEREAS, the School District receives revenue from the State of Iowa Secure an Advanced Vision for Education Fund ("SAVE Revenue") pursuant to Iowa Code Section 423F.2; and

WHEREAS, pursuant to Iowa Code Chapter 423F and an election duly held in accordance therewith on September 8, 2009 approving a revenue purpose statement (the "Revenue Purpose Statement"), the Board of Directors is currently entitled to spend SAVE Revenue for school infrastructure purposes; and

WHEREAS, the Board of Directors is in need of funds for the following school infrastructure project(s): to currently refund outstanding sales tax indebtedness dated May 1, 2012 and June 3, 2013, including costs of issuance and a debt service reserve fund if required by the purchaser; and

WHEREAS, the Board of Directors has deemed it necessary and advisable that the District issue School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds, which may be

issued in one or more series over multiple fiscal years pursuant to Iowa Code Section 423F.2 and 423E.5, in the approximate amount of \$10,000,000 for the purpose of providing funds to currently refund outstanding sales tax indebtedness dated May 1, 2012 and June 3, 2013, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement; and

WHEREAS, the Board of Directors has complied with the provisions of Iowa Code Section 423F.4 by providing notice and holding a public hearing on the proposal to issue such Bonds:

NOW, THEREFORE, it is resolved:

1. The Board of Directors supports the proposal to issue approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Section 423F.2 and 423E.5, for the purpose of providing funds to currently refund outstanding sales tax indebtedness dated May 1, 2012 and June 3, 2013, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement.

2. Eligible electors of the school district have the right to file with the Board Secretary a petition pursuant to Iowa Code Section 423F.4(2)(b), on or before close of business on October 28, 2019, for an election on the proposed bond issuance. The petition must be signed by eligible electors equal in number to not less than one hundred or thirty percent of those voting at the last preceding election of school officials under Iowa Code Section 277.1, whichever is greater.

3. In the event a petition containing the required number of valid signatures is filed with the Secretary of the Board on or before close of business on October 28, 2019, the President shall call a meeting of the Board to consider withdrawing the proposed Bond issuance, or directing that the question of the proposed Bond issuance be submitted to the qualified electors of the School District.

If the Board determines to submit the question to the electors, the proposition to be submitted shall be as follows:

Shall the Board of Directors of the Dubuque Community School District in the Counties of Dubuque and Jackson, State of Iowa, be authorized to issue approximately \$10,000,000 School Infrastructure Sales, Services and Use Tax Revenue Refunding Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Section 423F.2 and 423E.5, in the approximate amount of \$10,000,000 for the purpose of providing funds to currently refund outstanding sales tax indebtedness dated May 1, 2012 and June 3, 2013, including costs of issuance and a debt service reserve fund if required by the

purchaser; with any bond proceeds remaining after completion of this project used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement?

PASSED AND APPROVED this 14th day of October, 2019.

President of the Board of Directors

ATTEST:

Secretary of the Board of Directors

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF DUBUQUE

)

I, the undersigned Secretary of the Board of Directors of the Dubuque Community School District, in the Counties of Dubuque and Jackson, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Iowa Code Chapter 21, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this _____ day of _____, 2019.

Secretary of the Board of Directors of the
Dubuque Community School District

Visitors and Open Forum

Recommendations:

✓ I move that the Board of Education suspend the rules of order and go into open forum

"On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items of interest or concern. Please begin by stating your name and address. It would be appreciated if you would limit your comments to three (3) minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. The Board's role is to listen to your comments, but a response and/or action will not be forthcoming if the topic is not an agenda item. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments at this time also."

✓ I move that the Board of Education reinstate the rules of order and return to regular session

Consent Agenda Items

Recommendation:

√ I move that the Board of Education approve those items listed in the consent agenda

Following the motion and second to approve the consent agenda, the president will ask if any board members wish to remove any items from the consent agenda. Should a board member wish to remove an item from the consent agenda, that board member should indicate which item or items they wish to have removed. At that time those items are removed from the consent agenda and the president will ask for a vote on the consent agenda. There is no discussion of the items that remain on the consent agenda.

DUBUQUE COMMUNITY SCHOOL DISTRICT
REGULAR BOARD MEETING
October 14, 2019

Treasurer's Report For All District Funds

Month of September 2019

Cash (per bank statements) and Investments, beginning of month	\$ 46,579,870.35
Bank Account Deposits/Other Credits Total (Receipts)	22,295,793.07
Bank Account Checks/Other Debits Total (Disbursements)	(18,783,886.07)
Cash (per bank statement) and Investments, end of month	<u>\$ 50,091,777.35</u>

End of Month - September 2019

<u>Depositories</u>	<u>Bank Balances</u>	<u>Investments</u>	<u>Total</u>
Premier Bank	\$ 14,411,066.34	\$ -	\$ 14,411,066.34
ISJIT	-	1,255,625.62	1,255,625.62
Collins Community Credit Union	-	15,032,678.59	15,032,678.59
Dutrac Community Credit Union	-	15,000,005.00	15,000,005.00
Bankers Trust Company NA	-	1,014,746.91	1,014,746.91
Bankers Trust Company NA - Bond Reserve CDs	-	3,377,654.89	3,377,654.89
	<u>\$ 14,411,066.34</u>	<u>\$ 35,680,711.01</u>	<u>\$ 50,091,777.35</u>

Reconciling Items

Deposits In Transit	-
Outstanding Checks/ACHs	(3,234,359.72)
Reconciled Cash and Investment Balance	<u>\$ 46,857,417.63</u>

Cash and Investment Balances by Fund

General Fund	\$ 17,740,486.23
Student Activity Fund	1,004,728.00
Management Fund	5,107,461.71
SAVE Fund	10,433,765.25
PPEL Fund	4,101,477.17
Debt Service Fund	5,075,645.24
Nutrition Fund	2,280,600.35
Clearing Fund	930,961.16
Scholarship Fund	143,574.91
Agency Fund	38,717.61
Total Cash and Investment Balance	<u>\$ 46,857,417.63</u>

At September 30, 2019, there are no interfund loans.

Kevin Kelleher, Treasurer

**DUBUQUE COMMUNITY SCHOOL DISTRICT
REGULAR BOARD MEETING
OCTOBER 14, 2019**

TO THE BOARD OF EDUCATION
DUBUQUE, IOWA

THE FOLLOWING IS A LIST OF ACCOUNTS PAYABLE WHICH WILL BE PRESENTED TO THE BOARD OF EDUCATION FOR APPROVAL PER THE DIRECTION OF THE OCTOBER 14, 2019 MEETING. SHOULD YOU DESIRE ANY INFORMATION IN REGARD TO THE SAME, I SHALL BE PLEASED TO FURNISH IT UPON REQUEST.

PERIOD: SEPTEMBER 10, 2019 – OCTOBER 14, 2019
2019-2020 CONNECTION GROUP

RESPECTFULLY SUBMITTED,
SECRETARY: JONI LUCAS

BOARD MEMBER SIGNATURE	DATE
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Fund		Amount
10	GENERAL FUND	\$10,745,543.54
21	STUDENT ACTIVITY FUND	\$191,429.13
22	MANAGEMENT LEVY	\$321,356.91
33	SAVE TAX	\$995,115.92
36	PHYSICAL PLANT/EQUIP LEVY	\$201,786.48
40	DEBT CLEARING FUND	\$.00
61	SCHOOL NUTRITION FUND	\$517,791.73
76	CLEARING FUND	\$216,771.71
81	EXPENDABLE TRUST FUND	\$302.00
91	AGENCY HOSPITALITY FUND	\$3,790.10

GRAND TOTAL: \$13,193,887.52

Dubuque Community School District
Regular Board Meeting
October 14, 2019

Vendor Name	Description	Check Total
FUND: AGENCY/HOSPITALITY FUND		
DRAHOZAL, ALLISON R	ACCOUNTS PAYABLE	\$45.00
EIMERS, WENDELL J	ACCOUNTS PAYABLE	\$25.00
HARRIS N.A.	ACCOUNTS PAYABLE	\$1,411.74
HARTZELL, ROSE ANN	ACCOUNTS PAYABLE	\$25.00
HY-VEE, INC.	ACCOUNTS PAYABLE	\$300.00
LIME ROCK SPRINGS COMPANY	ACCOUNTS PAYABLE	\$486.00
MCDONALD, JEAN M	ACCOUNTS PAYABLE	\$55.96
MEADOWS GOLF COURSE OF DUBUQUE	ACCOUNTS PAYABLE	\$1,351.40
NAUMANN, JULIE M	ACCOUNTS PAYABLE	\$25.00
NORTON, TAMMIE J	ACCOUNTS PAYABLE	\$25.00
REA, LAKESHA A	ACCOUNTS PAYABLE	\$40.00
	Fund Total:	\$3,790.10
FUND: CLEARING FUND		
ALLIANT ENERGY-IP&L	ELECTRICITY	\$15,444.08
BLACK HILLS ENERGY	NATURAL GAS	\$219.77
COLLECTION SERVICES CENTER	OTHER EMPLOYEE DEDUCTION	\$47.50
DELTA DENTAL OF IOWA	OTHER INSURANCE	\$91,705.74
HARRIS N.A.	MISCELLANEOUS REVENUE	\$196.06
HEMPSTEAD MUSTANG BOOSTER CLUB	ACCOUNTS PAYABLE	\$125.00
HUNTER, JUSTIN	MISCELLANEOUS REVENUE	(\$47.50)
IRVING SCHOOL PTA	ACCOUNTS PAYABLE	\$200.00
MEDICAL ASSOCIATES - I PLAN (EMPLOYEE)	OTHER EMPLOYEE DEDUCTION	\$4,800.68
MEDICAL ASSOCIATES HMO (EMPLOYEE)	OTHER EMPLOYEE DEDUCTION	\$37,746.47
SELF INSURED SERVICES COMPANY	OTHER INSURANCE	\$8,006.95
WAGeworks	OTHER EMPLOYEE DEDUCTION	\$30,736.79
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	OTHER EMPLOYEE DEDUCTION	\$26,680.49
WISC SUPPORT COLLECTIONS TRUST	OTHER EMPLOYEE DEDUCTION	\$909.68
	Fund Total:	\$216,771.71
FUND: EXPENDABLE TRUST FUND		
ENVISION SPORTS DESIGN	OTHER GENERAL SUPPLIES	\$302.00
	Fund Total:	\$302.00
FUND: GENERAL FUND		
ABC LEARNING EARLY CHILDHOOD CENTER LLC	PROF-EDUCATIONAL SERVICES	\$14,454.40
ADDOCO INC	OTHER GENERAL SUPPLIES	\$60.00
ADVANCED BUSINESS SYSTEMS INC	OFFICE SUPPLIES	\$186.25
AFLAC - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$6,809.75
AHLERS & COONEY, P.C.	LEGAL	\$2,676.50
AJG TIMES 3 SCREEN PRINTING	OTHER GENERAL SUPPLIES	\$2,312.50
ALLIANT ENERGY-IP&L	ELECTRICITY	\$314,374.71
AMAZON.COM CORPORATE CREDIT	INSTRUCTION SUPPLIES	\$10,812.22
AMAZON.COM CORPORATE CREDIT	MACHINERY/EQUIPMENT	\$1,293.23
AMAZON.COM CORPORATE CREDIT	OFFICE SUPPLIES	\$112.15

Dubuque Community School District
Regular Board Meeting
October 14, 2019

Vendor Name	Description	Check Total
AMAZON.COM CORPORATE CREDIT	OTHER GENERAL SUPPLIES	\$3,244.87
AMAZON.COM CORPORATE CREDIT	TEXTBOOKS	\$868.49
AMBROSY, TODD MICHAEL	OFFICIAL/REFEREE	\$95.00
AMENT, JACKIE	IN DISTRICT TRAVEL	\$54.11
ANDERSON, KARIN S	OUT OF STATE TRAVEL	\$671.26
ANDERSON, LORI A	IN DISTRICT TRAVEL	\$34.57
ANDERSON, LORI A	IN STATE TRAVEL	\$256.36
ANDREW COMMUNITY SCHOOL DISTRICT	TUITION/OPEN ENROLL	\$3,971.25
ANGLESE, STEVEN W.	OFFICIAL/REFEREE	\$290.00
ARMSTRONG SYSTEMS & CONSULTING, INC	OTHER GENERAL SUPPLIES	\$260.54
AVALON SERVICE CENTER, INC.	VEHICLE REPAIR/MAINT	\$353.76
B & H PHOTO-VIDEO	MACHINERY/EQUIPMENT	\$729.99
B & H PHOTO-VIDEO	OTHER GENERAL SUPPLIES	\$1,047.37
BACKES, KYLE J	IN DISTRICT TRAVEL	\$96.34
BAHL, CALVIN J	IN DISTRICT TRAVEL	\$16.70
BALLOU, LANA S.	OFFICIAL/REFEREE	\$120.70
BAUER-BUILT	TRANSPORTATION TIRES	\$1,443.20
BAUER-BUILT	VEHICLE REPAIR/MAINT	\$1,037.12
BAUR, ANTONIA L	IN STATE TRAVEL	\$169.33
BECHLER, SARAH	IN DISTRICT TRAVEL	\$29.87
BECKMAN, JOSEPH	PROF-EDUCATIONAL SERVICES	\$6,237.50
BEES, CLAUDETTE V	IN DISTRICT TRAVEL	\$18.62
BIBLIO INC	TEXTBOOKS	\$408.15
BLACK HILLS ENERGY	NATURAL GAS	\$4,394.56
BLACKBURN, PEGGY	PARENT TRAN REIMBURSEMENT	\$234.74
BLICK ART MATERIALS	INSTRUCTION SUPPLIES	\$19.94
BLODGETT, KATHLEEN M	IN DISTRICT TRAVEL	\$12.64
BOYER, LINDSAY J	IN DISTRICT TRAVEL	\$26.10
BP CREDIT CARD CENTER	GASOLINE	\$490.50
BREAKOUT, INC	INSTRUCTION SUPPLIES	\$75.00
BREITBACH, ANGELA D	IN DISTRICT TRAVEL	\$27.38
BREITBACH, TERRENCE THOMAS	IN DISTRICT TRAVEL	\$35.61
BRENNAN-WEST, ALISON A	IN DISTRICT TRAVEL	\$6.03
BRENTHAVEN	TECHNOLOGY SUPPLIES	\$648.48
BRIMEYER, JESSICA L	IN DISTRICT TRAVEL	\$9.98
BROKUS, TRICA A	IN DISTRICT TRAVEL	\$1.62
BUCHHEIT, SEAN T.	OFFICIAL/REFEREE	\$132.72
BURKE, CHRISTOPHER T	OUT OF STATE TRAVEL	\$244.39
BURKHART, BILL F	OUT OF STATE TRAVEL	\$69.94
BURNS, MARK R	IN DISTRICT TRAVEL	\$24.65
BURNS, MARK R	IN STATE TRAVEL	\$238.96
BUSCH, EMILY A	IN DISTRICT TRAVEL	\$6.67
BUTSCHI, BRAD	OFFICIAL/REFEREE	\$127.66
BUTSCHI, BRIAN	OFFICIAL/REFEREE	\$95.00
C I SOLUTIONS	OFFICE SUPPLIES	\$821.50

Dubuque Community School District
Regular Board Meeting
October 14, 2019

Vendor Name	Description	Check Total
CALDWELL, ASHLEY A	IN DISTRICT TRAVEL	\$22.38
CARBER, JR., JERRY	OFFICIAL/REFEREE	\$240.00
CAROLINA BIOLOGICAL SUPPLY COMPANY	INSTRUCTION SUPPLIES	\$52.19
CARPENTERS LOCAL 678	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$154.00
CEC - COMMUNICATIONS ENGINEERING COMPANY	COMPUTER HARDWARE	\$1,173.69
CEC - COMMUNICATIONS ENGINEERING COMPANY	OTHER PURCH PROF SERVICES	\$9,800.00
CEDAR RAPIDS COMMUNITY SCHOOLS	PROF-EDUCATIONAL SERVICES	\$3,580.15
CENGAGE LEARNING	PERIODICALS	\$2,940.15
CENGAGE LEARNING	SOFTWARE LICENSES	\$2,400.00
CENTURY LINK	TELEPHONE/DATA LINES	\$226.82
CHRISTIANSON, KARI M	IN DISTRICT TRAVEL	\$9.74
CINTAS CORPORATION	OTHER GENERAL SUPPLIES	\$59.95
CITY OF DUBUQUE - PARKING DIVISION	OTHER GENERAL SUPPLIES	\$212.00
CITY OF DUBUQUE - TREASURERS OFFICE	OTHER PURCH PROF SERVICES	\$20.00
CITY OF DUBUQUE - WATER DEPT	STORM WATER FEE	\$11,105.18
CITY OF DUBUQUE - WATER DEPT	WATER/SEWER	\$28,404.24
CLARK, RANDALL JAMES	OFFICIAL/REFEREE	\$262.56
COLLECTION SERVICES CENTER-PAYROLL	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$3,512.08
COMELEC SERVICES, INC.	MACHINERY/EQUIPMENT	\$5,566.00
COMELEC SERVICES, INC.	OTHER GENERAL SUPPLIES	\$922.00
COMELEC SERVICES, INC.	TECH REPAIR CONSUMABLE	\$137.97
CONKLIN, TRAVIS	OFFICIAL/REFEREE	\$188.48
COOK, BRENT PHILIP	IN DISTRICT TRAVEL	\$88.74
CORKEN-DEUTSCH, MARY BRIDGET	IN DISTRICT TRAVEL	\$32.54
CS TECHNOLOGIES, INC.	TELEPHONE/DATA LINES	\$4,052.00
CULBERTSON, COBY E	IN STATE TRAVEL	\$542.30
CULLEN, MOLLY J	IN DISTRICT TRAVEL	\$6.96
DAACK, BELINDA C	OFFICIAL/REFEREE	\$160.00
DARDIS, FRANCIS	OFFICIAL/REFEREE	\$315.52
DAVIES, GREGORY A.	OFFICIAL/REFEREE	\$95.00
DAVIS-ORWOLL, SHIRLEY A	IN DISTRICT TRAVEL	\$49.36
DCSD FOUNDATION	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$185.00
DEMCO INC	OTHER GENERAL SUPPLIES	\$685.04
DEMMER, LISA M	IN STATE TRAVEL	\$225.04
DEPT OF ED - INTERNAL ADMIN SERVICES	BUS INSPECTION FEES	\$3,360.00
DES MOINES PUBLIC SCHOOLS	STAFF WORKSHOP/CONFERENCE REG FEES	\$700.00
DES MOINES STAMP MANUFACTURING COMPANY	OTHER GENERAL SUPPLIES	\$53.95
DEWALL, MICHEL	OFFICIAL/REFEREE	\$141.00
DEXYP	TELEPHONE/DATA LINES	\$324.40
DISCOUNT SCHOOL SUPPLY	INSTRUCTION SUPPLIES	\$2,095.11
DOBEL, CHRIS	OFFICIAL/REFEREE	\$95.00
DOLTER, GREGORY A	IN DISTRICT TRAVEL	\$17.05
DOMTAR	INSTRUCTION SUPPLIES	\$10,488.00
DOMTAR	OTHER GENERAL SUPPLIES	\$17,232.00

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DORMAN, ASHLEY K	IN DISTRICT TRAVEL	\$4.64
DUBUQUE AREA CHAMBER OF COMMERCE	INSTITUTION DUES	\$3,378.00
DUBUQUE ARTS COUNCIL	PROF-EDUCATIONAL SERVICES	\$250.00
DUBUQUE CHILD CARE CENTER	PROF-EDUCATIONAL SERVICES	\$12,286.24
DUBUQUE COUNTY SHERIFF DEPARTMENT	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$583.21
DUBUQUE METRO AREA SOLID WASTE AGENCY	REFUSE DISPOSAL	\$108.00
DUBUQUE MULCH COMPANY	OTHER PURCH PROF SERVICES	\$5.00
DUBUQUE SIGN COMPANY	OTHER GENERAL SUPPLIES	\$144.18
DUVEL, BRENDA L	IN STATE TRAVEL	\$233.16
EAI (ERIC ARMIN INC.) EDUCATION	INSTRUCTION SUPPLIES	\$206.50
EDUSPIRE SOLUTIONS	SOFTWARE LICENSES	\$3,500.00
EIMERS, WENDELL J	MISCELLANEOUS REVENUE	(\$10.00)
ELSINGER, MICHAEL BRUCE	OFFICIAL/REFEREE	\$95.00
EMC PUBLISHING LLC	TEXTBOOKS	\$1,147.74
EMPLOYERS MUTUAL CASUALTY CO	LEGAL	\$1,909.20
ENDRESS, JASON L.	OFFICIAL/REFEREE	\$524.20
ENVISION SPORTS DESIGN	OTHER GENERAL SUPPLIES	\$945.00
FAHRION, JAMES	REPAIR/MAINTENANCE	\$180.00
FARNUM, RANDOLPH L	IN DISTRICT TRAVEL	\$9.28
FASTENAL	INSTRUCTION SUPPLIES	\$14.75
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$524,571.63
FEDEX	POSTAGE	\$45.61
FERGUSON, ANDREW B	IN DISTRICT TRAVEL	\$4.52
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$984,867.52
FINK, MARY M	IN DISTRICT TRAVEL	\$20.36
FISCHER, TERRY	OFFICIAL/REFEREE	\$139.50
FLECKENSTEIN, JOSEPH J.	OFFICIAL/REFEREE	\$100.00
FLINN SCIENTIFIC INC	OTHER GENERAL SUPPLIES	\$127.25
FOLLETT SCHOOL SOLUTIONS, INC.	LIBRARY BOOKS	\$498.81
FOLLETT SCHOOL SOLUTIONS, INC.	TEXTBOOKS	\$27,810.75
FOSTER, BRYAN D	OFFICIAL/REFEREE	\$352.00
FOUR MOUNDS FOUNDATION	PROF-EDUCATIONAL SERVICES	\$12,000.00
FOUR OAKS FAMILY & CHILDREN SERVICES	OTHER PURCH PROF SERVICES	\$55,588.01
FOUR OAKS FAMILY & CHILDREN SERVICES	PROF-EDUCATIONAL SERVICES	\$28,175.17
FRANCK, JOANN B	IN DISTRICT TRAVEL	\$37.82
FREYLING-BUTLER, JOHNA A.	IN DISTRICT TRAVEL	\$22.09
FROG HOLLOW - ASBURY	PROF-EDUCATIONAL SERVICES	\$7,949.92
FUERSTE, CAREW, JUERGENS & SUDMEIER, PC	LEGAL	\$6,125.50
GARDE, JOHNATHAN S	IN DISTRICT TRAVEL	\$17.11
GASSMAN, AIMEE L	IN DISTRICT TRAVEL	\$3.02
GEARY, BRANDIE S	IN DISTRICT TRAVEL	\$29.93
GEARY, BRANDIE S	INSTRUCTION SUPPLIES	\$98.00
GEHL, JILL F	IN DISTRICT TRAVEL	\$62.24
GEORGE, KIRSTIN A	IN DISTRICT TRAVEL	\$16.12
GEORGE, KIRSTIN A	OUT OF STATE TRAVEL	\$107.30

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GLASER, LYNN A	IN DISTRICT TRAVEL	\$36.95
GLOBAL INDUSTRIAL	INSTRUCTION SUPPLIES	\$518.38
GN RESOUND	TECHNOLOGY SUPPLIES	\$258.45
GOEDKEN, MARGARET	IN DISTRICT TRAVEL	\$1.97
GOODWIN TUCKER GROUP	REPAIR/MAINTENANCE	\$335.00
GOPHER SPORT	INSTRUCTION SUPPLIES	\$494.56
GRAHAM, ELIZABETH G	TEXTBOOK FINES/PENALTIES	\$8.00
GRANDVIEW PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$14,454.40
GREAT WESTERN SUPPLY CO	OTHER GENERAL SUPPLIES	\$686.60
GREEN HILLS AEA - LOESS HILLS	STAFF WORKSHOP/CONFERENCE REG FEES	\$200.00
GURDAK, TRACY LYNN	IN DISTRICT TRAVEL	\$86.53
GYNZY INC	SOFTWARE LICENSES	\$995.00
HAL LEONARD CORPORATION	INSTRUCTION SUPPLIES	\$413.04
HAMMERAND, JIM	OFFICIAL/REFEREE	\$963.60
HANDS UP COMMUNICATIONS INC	PROF-EDUCATIONAL SERVICES	\$3,900.00
HANTELMANN, GARY	OFFICIAL/REFEREE	\$279.00
HARRIS N.A.	BLDG CONSTRUCTION SUPPLY	\$21,427.24
HARRIS N.A.	IN STATE TRAVEL	\$193.79
HARRIS N.A.	INSTRUCTION SUPPLIES	\$24,975.97
HARRIS N.A.	LIBRARY BOOKS	\$2,652.82
HARRIS N.A.	MACHINERY/EQUIPMENT	\$10,127.96
HARRIS N.A.	MEMBERSHIP DUES	\$3,389.50
HARRIS N.A.	NEWSPAPER	\$1,773.28
HARRIS N.A.	OFFICE SUPPLIES	\$2,633.27
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$28,287.73
HARRIS N.A.	OTHER PURCH PROF SERVICES	\$1,841.58
HARRIS N.A.	OUT OF STATE TRAVEL	\$1,656.26
HARRIS N.A.	POSTAGE	\$36.12
HARRIS N.A.	PROFESSIONAL BOOKS	\$51.46
HARRIS N.A.	REPAIR/MAINTENANCE	\$1,086.34
HARRIS N.A.	SOFTWARE LICENSES	\$8.98
HARRIS N.A.	STAFF DUES	\$759.00
HARRIS N.A.	STAFF WORKSHOP/CONFERENCE REG FEES	\$16,325.16
HARRIS N.A.	STUDENT ENTRY FEES	\$885.00
HARRIS N.A.	TECH REPAIR CONSUMABLE	\$265.78
HARRIS N.A.	TECHNOLOGY SUPPLIES	\$2,872.13
HARRIS N.A.	TEXTBOOKS	\$1,222.14
HARRIS N.A.	TRANSPORTATION PARTS	\$8,757.48
HARRIS N.A.	TRANSPORTATION SUPPLIES	\$770.09
HARRIS N.A.	VEHICLE REPAIR/MAINT	\$1,956.77
HARTFORD LIFE INSURANCE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$8,901.00
HARTFORD LIFE INSURANCE	TERM LIFE INSURANCE	\$33.01
HARWICK, CHAD K	IN DISTRICT TRAVEL	\$54.29
HEALEY, AMANDA M	IN STATE TRAVEL	\$235.48
HEARTLAND PAPER COMPANY	OTHER GENERAL SUPPLIES	\$1,336.46

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HEMM, MARY	OFFICIAL/REFEREE	\$142.14
HEMPSTEAD HIGH SCHOOL PETTY CASH	OTHER GENERAL SUPPLIES	\$49.15
HENRICHS, MERRILL	OFFICIAL/REFEREE	\$232.28
HERBST UPHOLSTERY & AUTO FINISHING LTD	OTHER GENERAL SUPPLIES	\$2,300.00
HESS, NICHOLAS D	IN DISTRICT TRAVEL	\$12.12
HESS, NICHOLAS D	IN STATE TRAVEL	\$256.36
HEWITT, ASHTIN	OFFICIAL/REFEREE	\$202.50
HILBY, SAMANTHA L	IN DISTRICT TRAVEL	\$4.52
HILLCREST FAMILY SERVICES INC	OTHER GENERAL SUPPLIES	\$281.00
HILLCREST FAMILY SERVICES INC	PROF-EDUCATIONAL SERVICES	\$85.00
HILLS & DALES CHILD DEV CENTER	PROF-EDUCATIONAL SERVICES	\$7,227.60
HOLLAND, LAWRENCE E.	OFFICIAL/REFEREE	\$68.28
HOLY FAMILY EARLY CHILDHOOD	PROF-EDUCATIONAL SERVICES	\$135,871.36
HORSTMAN, SHIRLEY A	IN DISTRICT TRAVEL	\$42.98
HORSTMAN, SHIRLEY A	IN STATE TRAVEL	\$336.86
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	INSTRUCTION SUPPLIES	\$3,035.25
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	SOFTWARE LICENSES	\$2,970.00
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	TEXTBOOKS	\$397.14
HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	WORKBOOKS	\$979.38
HOVIND, AMANDA J	IN DISTRICT TRAVEL	\$22.04
HOWES, BRIAN J	IN DISTRICT TRAVEL	\$61.42
HOWES, KRISTA A	IN DISTRICT TRAVEL	\$54.93
HP INC	COMPUTER HARDWARE	\$555.50
HP INC	TECHNOLOGY SUPPLIES	\$514.00
HULL, MATTHEW R.	IN DISTRICT TRAVEL	\$24.82
HULL, MATTHEW R.	IN STATE TRAVEL	\$187.94
HUNTER, JUSTIN	MISCELLANEOUS REVENUE	(\$2.00)
HUNTER, JUSTIN	OFFICIAL/REFEREE	\$95.00
HUTTENLOCHER, BROOKE K	IN DISTRICT TRAVEL	\$3.48
HY-VEE, INC.	INSTRUCTION SUPPLIES	\$1,441.08
HY-VEE, INC.	OTHER GENERAL SUPPLIES	\$72.34
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,064,840.35
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$9,251.66
ING - COMMON REMITTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$30,562.94
INGRAM LIBRARY SERVICES	LIBRARY BOOKS	\$114.34
INSTRUCTURE, INC.	PROF-EDUCATIONAL SERVICES	\$150.00
INSTRUCTURE, INC.	SOFTWARE LICENSES	\$49,156.32
IOWA COMMUNICATIONS NETWORK	TELEPHONE/DATA LINES	\$1,283.42
IOWA DEPARTMENT OF HUMAN SERVICES	INTERGOVERNMENTAL PAYABLE	\$6,268.43
IOWA DEPARTMENT OF NATURAL RESOURCES	OTHER PURCH PROF SERVICES	\$285.00
IOWA DEPT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,610.34
IOWA HIGH SCHOOL ATHLETIC DIRECTORS ASSC	MEMBERSHIP DUES	\$260.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STAFF DUES	\$340.00

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IOWA HIGH SCHOOL MUSIC ASSOCIATION	STUDENT ENTRY FEES	\$360.00
IOWA PRISON INDUSTRIES	TRANSPORTATION PARTS	\$61.00
IOWA SCHOOLS BUILDINGS & GROUNDS ASSOC	STAFF DUES	\$175.00
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$252,614.67
IOWA TESTING PROGRAMS	OTHER PURCH PROF SERVICES	\$36,755.16
IOWA VOCATIONAL REHABILITATION SERVICES	CASH WITH FISCAL AGENT	\$11,571.50
JACKSON, LINDSEY C	IN DISTRICT TRAVEL	\$1.91
JANWAY COMPANY USA, INC.	OTHER GENERAL SUPPLIES	\$579.59
JIM KIRCHER & ASSOCIATES, P.C.	AUDIT	\$17,400.00
JOHANNSEN, MEGAN R.	IN DISTRICT TRAVEL	\$20.30
JOHLL, JEFFREY J	IN DISTRICT TRAVEL	\$14.84
JP GASWAY COMPANY INC	INSTRUCTION SUPPLIES	\$1,759.74
JP GASWAY COMPANY INC	OTHER GENERAL SUPPLIES	\$7,078.64
JVA MOBILITY INC	INSTRUCTION SUPPLIES	\$332.00
KELLEHER, KEVIN J	IN STATE TRAVEL	\$295.22
KELLY, JULIE A	IN STATE TRAVEL	\$368.94
KENNY, DRANNON L	OFFICIAL/REFEREE	\$95.00
KEY WEST EARLY CHILDHOOD CENTER	PROF-EDUCATIONAL SERVICES	\$20,236.16
KEYSTONE AREA EDUCATION AGENCY	SOFTWARE LICENSES	\$4,926.88
KEYSTONE AREA EDUCATION AGENCY	STAFF WORKSHOP/CONFERENCE REG FEES	\$1,150.00
KNEPPER, ROBERT J.	IN DISTRICT TRAVEL	\$6.96
KNOWLEDGE MATTERS, INC.	SOFTWARE LICENSES	\$5,200.00
KNUTSON, PETER N	IN DISTRICT TRAVEL	\$17.63
KOLKER, JERALD LEE	IN DISTRICT TRAVEL	\$101.27
KOLKER, JERALD LEE	IN STATE TRAVEL	\$237.39
KRAMER, RANDALL	OFFICIAL/REFEREE	\$190.00
KRESS, TODD M	IN STATE TRAVEL	\$40.57
KUHLE, BRIAN T	IN DISTRICT TRAVEL	\$92.68
LAHEY, MEGAN R	IN STATE TRAVEL	\$399.38
LAHEY, MEGAN R	STAFF WORKSHOP/CONFERENCE REG FEES	\$267.94
LANGE, JULIE L	IN DISTRICT TRAVEL	\$21.69
LANGLOIS, ISAIAH THOMAS	OFFICIAL/REFEREE	\$60.00
LARSON, AMY J	IN DISTRICT TRAVEL	\$71.75
LAWLER, MARK E	IN DISTRICT TRAVEL	\$3.71
LEHMAN, GREGORY P	IN DISTRICT TRAVEL	\$10.67
LEICHT, MICHELLE L	IN DISTRICT TRAVEL	\$48.89
LEITZEN, AMBER K	IN DISTRICT TRAVEL	\$21.69
LEONARD, MARION D	CONTRACTED TRAINING PROVIDER	\$187.50
LIFELINE AMPLIFICATION SYSTEMS	CAPITALIZED FIXED ASSETS	\$8,900.00
LIFELINE AMPLIFICATION SYSTEMS	INSTRUCTION SUPPLIES	\$139.00
LIFELINE AMPLIFICATION SYSTEMS	OTHER GENERAL SUPPLIES	\$80.64
LIFELINE AMPLIFICATION SYSTEMS	REPAIR/MAINTENANCE	\$810.00
LIFELINE AMPLIFICATION SYSTEMS	TECHNOLOGY SUPPLIES	\$71.36
LITTLE LEAPS LEARNING ACADEMY	PROF-EDUCATIONAL SERVICES	\$13,731.68
LOEWENBERG, VALERIE L	IN DISTRICT TRAVEL	\$42.92

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LORAS COLLEGE	OTHER PURCH PROF SERVICES	\$13,303.75
LOUGHREN, PATRICK J	OFFICIAL/REFEREE	\$95.00
LUDWIG, LAURA M	IN DISTRICT TRAVEL	\$9.05
LUEKEN, LISA E	IN DISTRICT TRAVEL	\$37.29
LUTHERAN SERVICES IN IOWA	OTHER PURCH PROF SERVICES	\$798.85
MACKEDANZ, JAMIE L	IN DISTRICT TRAVEL	\$27.61
MACKENZIE, RIRETT M.	PROF-EDUCATIONAL SERVICES	\$63.27
MADISON NATIONAL LIFE INSURANCE CO.	DISABILITY INSURANCE	\$4.81
MADISON NATIONAL LIFE INSURANCE CO.	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$15,473.43
MAIL FINANCE	RENTAL - OTHER	\$580.53
MAIL SERVICES UNLIMITED	POSTAGE	\$190.53
MAKE MUSIC INC.	SOFTWARE LICENSES	\$583.00
MALONEY, JOSEPH M	IN DISTRICT TRAVEL	\$6.03
MANTERNACH, BRAD A	IN DISTRICT TRAVEL	\$30.28
MANTHEY, LAURIE L	IN DISTRICT TRAVEL	\$74.93
MAQUOKETA COMMUNITY SCHOOLS	TUITION/LEA	\$1,067.85
MCCLIMON, KATHRYN L	IN DISTRICT TRAVEL	\$20.88
MCDONALD, JEAN M	IN DISTRICT TRAVEL	\$35.27
MCLANE, DONALD	OFFICIAL/REFEREE	\$329.48
MCLANE, JORDAN A	OFFICIAL/REFEREE	\$106.00
MCQUILLEN, JANESEA L	IN DISTRICT TRAVEL	\$6.67
MEDICAL ASSOCIATES - I PLAN (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$194,264.93
MEDICAL ASSOCIATES CLINIC PC	DRUG TESTING	\$862.25
MEDICAL ASSOCIATES CLINIC PC	OTHER PURCH PROF SERVICES	\$2,112.00
MEDICAL ASSOCIATES HMO (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$842,910.13
MEEHAN, SUSAN M	IN DISTRICT TRAVEL	\$3.83
MENARDS INC	INSTRUCTION SUPPLIES	\$83.59
MERCY CHILD DEVELOPMENT CENTER	PROF-EDUCATIONAL SERVICES	\$21,681.60
MEYER, ABBEY C	IN DISTRICT TRAVEL	\$57.94
MEYER, HANNAH JO	IN DISTRICT TRAVEL	\$37.82
MICHELS, LARRY	OFFICIAL/REFEREE	\$56.00
MIDWEST BUSINESS PRODUCTS	OTHER GENERAL SUPPLIES	\$209.49
MIDWEST BUSINESS PRODUCTS	REPAIR/MAINTENANCE	\$101.00
MIDWEST BUSINESS PRODUCTS	TECHNOLOGY SUPPLIES	\$25.00
MIDWEST COMPUTER PRODUCTS INC	COMPUTER HARDWARE	\$2,424.58
MIDWEST COMPUTER PRODUCTS INC	TECHNOLOGY SUPPLIES	\$1,964.00
MILLER, JESSICA E	IN DISTRICT TRAVEL	\$82.76
MINI MASTERPIECES PRESCHOOL INC	PROF-EDUCATIONAL SERVICES	\$6,504.48
MOELLER, DAVID C	OTHER GENERAL SUPPLIES	\$470.79
MOKLESTAD, GREG R	IN STATE TRAVEL	\$41.70
MOKLESTAD, KAITLYN R	IN DISTRICT TRAVEL	\$24.13
MOLONY, KELLY A	IN DISTRICT TRAVEL	\$14.73
MORLEY, SEAN K	IN DISTRICT TRAVEL	\$8.35
MULGREW OIL COMPANY	DIESEL	\$29,608.66
MUSIC FIRST	INSTRUCTION SUPPLIES	\$693.99

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NEOPOST USA INC.	RENTAL - OTHER	\$102.00
NEVINS, AMY M	IN DISTRICT TRAVEL	\$14.85
NEW JERSEY FAMILY SUPPORT PYMT CENTER	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$699.84
NEW TEACHER CENTER	CONTRACTED TRAINING PROVIDER	\$31,000.00
NIEMER, ELLEN M	IN DISTRICT TRAVEL	\$6.96
NOAHS ARK PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$13,008.96
NORTHEAST IOWA COMM COLLEGE-CALMAR	OTHER GENERAL SUPPLIES	\$270.00
NORTHEAST IOWA COMM COLLEGE-CALMAR	STAFF WORKSHOP/CONFERENCE REG FEES	\$265.00
NORTHEAST IOWA COMM COLLEGE-CALMAR	TUITION/COMM. COLLEGE	\$7,538.40
NORTHRUP JR, CHARLES	OFFICIAL/REFEREE	\$200.00
NUGENT, CHRISTINA MARIE	IN DISTRICT TRAVEL	\$8.47
NWEA NORTHWEST EVALUATION ASSOCIATION	OTHER PURCH PROF SERVICES	\$65,208.00
OBERHOFFER, BETH A	IN DISTRICT TRAVEL	\$14.33
OBERHOFFER, CHRISTOPHER PAUL	IN DISTRICT TRAVEL	\$34.10
ORIENTAL TRADING COMPANY INC	INSTRUCTION SUPPLIES	\$31.05
OTOOLE OFFICE SUPPLY CO	OTHER GENERAL SUPPLIES	\$23.50
OUR REDEEMER LUTHERAN PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$16,622.56
OVERHEAD DOOR COMPANY OF DUBUQUE	OTHER PURCH PROF SERVICES	\$209.25
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$4,645,239.06
PEARSON	SOFTWARE LICENSES	\$4,918.50
PEARSON CURRICULUM CUSTOMER SERVICE	TEXTBOOKS	\$205.22
PER MAR SECURITY SERVICES	OTHER PURCH PROF SERVICES	\$953.00
PERFORMANT RECOVERY INC	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$956.71
PETERSON, ANDY E	IN DISTRICT TRAVEL	\$21.11
PETERSON, ANDY E	OTHER GENERAL SUPPLIES	\$93.24
PICKER, ALLEN J	DIESEL	\$20.01
PIONEER VALLEY EDUCATIONAL PRESS INC.	OTHER GENERAL SUPPLIES	\$1,034.00
PLOESSL, DALE G	IN DISTRICT TRAVEL	\$7.54
POMPS TIRE SERVICE	TRANSPORTATION TIRES	\$1,580.00
PORTZEN, STACY L	IN DISTRICT TRAVEL	\$19.14
POTTAWATTAMIE COUNTY SHERIFF'S OFFICE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$122.96
POWERS, MOLLY K	IN STATE TRAVEL	\$292.96
PREMIER FURNITURE & EQUIPMENT	OTHER GENERAL SUPPLIES	\$8,684.00
PRICE-BRENNER, PAUL A	IN DISTRICT TRAVEL	\$11.60
PROCHASKA, JAMES F.	OFFICIAL/REFEREE	\$235.00
PYRAMID SCHOOL PRODUCTS	INSTRUCTION SUPPLIES	\$46.08
QBS, INC.	INSTRUCTION SUPPLIES	\$50.00
RABER, ERICKA A	IN DISTRICT TRAVEL	\$7.08
RABEY, TODD	OFFICIAL/REFEREE	\$95.00
RADIO DUBUQUE, INC.	RENTAL OF EQUIP/VEHICLES	\$1,239.66
REALLY GOOD STUFF INC	INSTRUCTION SUPPLIES	\$518.31
REALLY GOOD STUFF INC	OTHER GENERAL SUPPLIES	\$316.22
REALLY GREAT READING LLC	INSTRUCTION SUPPLIES	\$973.28
REALLY GREAT READING LLC	WORKBOOKS	\$482.72
RECOVER HEALTH SERVICES	PROF-EDUCATIONAL SERVICES	\$1,331.04

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REDMOND, MONICA K	IN DISTRICT TRAVEL	\$5.92
REITTINGER, SCOTT ALAN	OFFICIAL/REFEREE	\$130.42
RENAISSANCE LEARNING	SOFTWARE LICENSES	\$2,675.00
REPUBLIC SERVICES #897	REFUSE DISPOSAL	\$4,687.38
RICHARDSON, MEGAN M	IN DISTRICT TRAVEL	\$3.13
RIVER CITY PAVING INC	OTHER GENERAL SUPPLIES	\$191.52
RIVER LIGHTS 2ND EDITION	INSTRUCTION SUPPLIES	\$8,189.43
ROEN, JEFFREY A.	OFFICIAL/REFEREE	\$280.00
ROKUSEK, ANGELA M	INSTRUCTION SUPPLIES	\$43.11
ROLING, LINDA M	IN DISTRICT TRAVEL	\$11.14
ROSCHEN, TRICIA	IN DISTRICT TRAVEL	\$24.77
ROTHWEILER, DEBRA J	IN DISTRICT TRAVEL	\$4.99
RUTZ, STEVE	OFFICIAL/REFEREE	\$58.00
RYAN, TAMI	IN STATE TRAVEL	\$249.40
SANTIAGO, EDDIE D	IN DISTRICT TRAVEL	\$2.49
SCHADLER, CINDY L	IN DISTRICT TRAVEL	\$12.99
SCHEWE, JERRY	OFFICIAL/REFEREE	\$184.00
SCHMIDT, RENITA REVLAND	CONTRACTED TRAINING PROVIDER	\$400.00
SCHMIDT, SHEILA M	IN DISTRICT TRAVEL	\$25.00
SCHMITT, KIM M	IN DISTRICT TRAVEL	\$7.54
SCHOLASTIC INC	INSTRUCTION SUPPLIES	\$23.69
SCHOLASTIC INC - CLASSROOM MAGAZINES	INSTRUCTION SUPPLIES	\$4,105.91
SCHOLASTIC INC - CLASSROOM MAGAZINES	PERIODICALS	\$260.98
SCHOOL HEALTH CORPORATION	OTHER GENERAL SUPPLIES	\$63.87
SCHOOL OUTFITTERS, LLC	INSTRUCTION SUPPLIES	\$75.94
SCHOOL SPECIALTY, INC	INSTRUCTION SUPPLIES	\$2,186.86
SCHOOL SPECIALTY, INC	OTHER GENERAL SUPPLIES	\$962.61
SCHOOLSYSYSTEMS, LLC	SOFTWARE LICENSES	\$600.00
SCHRADER, KEVIN JOSEPH	OFFICIAL/REFEREE	\$95.00
SCHULTZ STRING	INSTRUCTION SUPPLIES	\$482.50
SCHULTZ STRING	REPAIR/MAINTENANCE	\$358.15
SCHUMACHER, MIRANDA M	IN DISTRICT TRAVEL	\$16.18
SCHWAEGLER, KARLA M	IN DISTRICT TRAVEL	\$19.72
SELLERS, KARMELLA H.	IN DISTRICT TRAVEL	\$3.94
SEVERSON, DAVE	OFFICIAL/REFEREE	\$95.00
SHEEHY, RENA E	IN DISTRICT TRAVEL	\$18.91
SILVER, TAMMY J	IN DISTRICT TRAVEL	\$34.45
SIMONS LAWN CARE & MAINTENANCE	REPAIR/MAINTENANCE	\$1,176.46
SMITH, SUZANNE	OFFICIAL/REFEREE	\$407.00
SOAT, THOMAS R	IN STATE TRAVEL	\$256.36
SOCIAL SECURITY ADMINISTRATION	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$365.77
SOCIAL STUDIES SCHOOL SERVICE	INSTRUCTION SUPPLIES	\$179.14
SOLUTIONWHERE, INC	OTHER PURCH PROF SERVICES	\$5,744.00
SOUTHWEST BINDING & LAMINATING	OTHER GENERAL SUPPLIES	\$4,456.20
SPECHT, RANDOPH E.	OFFICIAL/REFEREE	\$290.00

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SPIELMAN, CHARLES	OFFICIAL/REFEREE	\$936.84
STACHER, DANIELLE M	IN DISTRICT TRAVEL	\$42.80
STAPLES ADVANTAGE	INSTRUCTION SUPPLIES	\$2,753.87
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$547.22
STAPLES ADVANTAGE	OTHER GENERAL SUPPLIES	\$11,547.89
STAR AUTISM SUPPORT INC.	CONTRACTED TRAINING PROVIDER	\$3,882.24
STATE DISBURSEMENT UNIT	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$900.00
STOLTZ, ALAN	OFFICIAL/REFEREE	\$504.00
STUDER, CASEY L	IN DISTRICT TRAVEL	\$29.70
STUECK, TAMARA L	IN DISTRICT TRAVEL	\$19.49
STURM, JASON D	IN DISTRICT TRAVEL	\$20.65
SU INSURANCE COMPANY	OTHER GENERAL SUPPLIES	\$38.43
SUBSCRIPTION SERVICE OF AMERICA, INC.	PERIODICALS	\$410.69
SULLIVAN, VICKI M	IN DISTRICT TRAVEL	\$9.40
SUPERIOR WELDING SUPPLY CO	INSTRUCTION SUPPLIES	\$344.04
TAYLOR, AMY M	IN DISTRICT TRAVEL	\$22.04
TEACHER CREATED RESOURCES	OTHER GENERAL SUPPLIES	\$8.98
TEACHER DIRECT	OTHER GENERAL SUPPLIES	\$31.76
TEACHERS CURRICULUM INSTITUTE	WORKBOOKS	\$477.75
TEACHERS DISCOVERY	INSTRUCTION SUPPLIES	\$48.19
TENNANT SALES AND SERVICE COMPANY	BUILDING REPAIR/MAINT	\$1,024.15
THE JULE	OTHER GENERAL SUPPLIES	\$225.00
THEMES & VARIATIONS	INSTRUCTION SUPPLIES	\$149.95
THEMES & VARIATIONS	SOFTWARE LICENSES	\$149.95
THIBADEAU, GARY	OFFICIAL/REFEREE	\$390.00
THOMA, PAIGE C	IN DISTRICT TRAVEL	\$4.98
THOMPSON TIRE AND RETREAD	TRANSPORTATION TIRES	\$2,891.44
TIESKOTTER, BRIANNA N	IN DISTRICT TRAVEL	\$27.84
TIMBERLINE BILLING SERVICE LLC	OTHER TECH SERVICES	\$2,522.07
TIMMERMAN, PHILLIP	OFFICIAL/REFEREE	\$111.00
TREND ENTERPRISES INC	INSTRUCTION SUPPLIES	\$310.29
TRENDS FOR KIDS	OTHER GENERAL SUPPLIES	\$24.41
TRI-STATE ADJUSTMENTS FREEPORT INC.	COLLECTION AGENCY FEE	\$230.21
TRI-STATE TRAVEL	PRIVATE CONTRACT BUSSING	\$2,730.00
UNION HOERMANN PRESS	OFFICE SUPPLIES	\$3,451.00
UNION HOERMANN PRESS	OTHER GENERAL SUPPLIES	\$338.00
UNITED PARCEL SERVICE	INSTRUCTION SUPPLIES	\$14.33
UNITED PARCEL SERVICE	OTHER GENERAL SUPPLIES	\$30.86
UNITED PARCEL SERVICE	POSTAGE	\$226.72
UNITED WAY SERVICES	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$341.84
UNITY POINT AT HOME	PROF-EDUCATIONAL SERVICES	\$1,875.00
UNIVERSITY OF DUBUQUE	STUDENT/STAFF ADMISSIONS	\$431.00
UNIVERSITY OF DUBUQUE ATHLETIC DEPT.	MISCELLANEOUS REVENUE	(\$10.00)
UNIVERSITY OF DUBUQUE CHILDCARE CENTER	PROF-EDUCATIONAL SERVICES	\$9,395.36
URBAN EDUCATION NETWORK OF IOWA (UEN)	INSTITUTION DUES	\$9,000.00

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US CELLULAR	TELEPHONE/DATA LINES	\$774.22
US DEPARTMENT OF EDUCATION AWG	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$892.04
US TOY CO/CONSTRUCTIVE PLAYTHINGS	INSTRUCTION SUPPLIES	\$20.90
VALUE INSPIRED PRODUCTS & SERVICES	INSTRUCTION SUPPLIES	\$100.05
VANDERMEULEN, AMY L	IN STATE TRAVEL	\$225.04
VERINK, BRUCE	OFFICIAL/REFEREE	\$166.00
VERIZON WIRELESS	INSTRUCTION SUPPLIES	\$40.01
VERIZON WIRELESS	PROF-EDUCATIONAL SERVICES	\$40.01
VERIZON WIRELESS	TELEPHONE/DATA LINES	\$40.01
VERNIER SOFTWARE & TECHNOLOGY	INSTRUCTION SUPPLIES	\$133.92
VERNIER SOFTWARE & TECHNOLOGY	MACHINERY/EQUIPMENT	\$1,827.00
VEX ROBOTICS INC.	MACHINERY/EQUIPMENT	\$4,885.22
VIERTEL, DAVID E.	OFFICIAL/REFEREE	\$380.00
VOLKENS EXCAVATING INC	BUILDING REPAIR/MAINT	\$1,750.00
VOSS PEST CONTROL INC	OTHER PURCH PROF SERVICES	\$50.00
WACHTER, JEFFERY	OFFICIAL/REFEREE	\$190.00
WAL-MART DUBUQUE	INSTRUCTION SUPPLIES	\$1,811.34
WAL-MART DUBUQUE	OTHER GENERAL SUPPLIES	\$99.00
WALL, BRUCE HOWARD	OFFICIAL/REFEREE	\$251.64
WALLIN, AZIZA K	OTHER GENERAL SUPPLIES	\$53.16
WALLIN, AZIZA K	STAFF WORKSHOP/CONFERENCE REG FEES	\$335.00
WALLIS, DAVID	OFFICIAL/REFEREE	\$100.00
WARTBURG COLLEGE	STUDENT ENTRY FEES	\$60.00
WAYFAIR, INC.	INSTRUCTION SUPPLIES	\$2,029.39
WEBER PAPER COMPANY	OTHER GENERAL SUPPLIES	\$490.05
WEILAND, JESSICA L	INSTRUCTION SUPPLIES	\$119.46
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$543,164.42
WELTER STORAGE EQUIPMENT CO INC	OTHER GENERAL SUPPLIES	\$390.00
WENGER CORPORATION	MACHINERY/EQUIPMENT	\$1,570.00
WEST MUSIC COMPANY	INSTRUCTION SUPPLIES	\$577.48
WEST MUSIC COMPANY	OTHER GENERAL SUPPLIES	\$71.96
WEST MUSIC COMPANY	REPAIR/MAINTENANCE	\$2,821.50
WESTMARK, JENNIFER A	STAFF WORKSHOP/CONFERENCE REG FEES	\$150.00
WHITE, ALLIE M.	IN DISTRICT TRAVEL	\$17.34
WHITE, ALLIE M.	IN STATE TRAVEL	\$233.16
WILDEN JR, RAYMOND P.	OFFICIAL/REFEREE	\$484.18
WILGENBUSCH, SUE A	IN DISTRICT TRAVEL	\$38.52
WILLENBORG, JULIE M	INSTRUCTION SUPPLIES	\$76.00
WILLIAM V MACGILL & CO	OTHER GENERAL SUPPLIES	\$312.94
WILLIAMS, HEATHER A	IN DISTRICT TRAVEL	\$6.03
WINDSTAR LINES, INC.	PRIVATE CONTRACT BUSSING	\$17,585.00
WISC SUPPORT COLLECTIONS TRUST	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,590.03
WISKUS, ELIZABETH D	IN DISTRICT TRAVEL	\$6.96
WOOD MAGAZINE	INSTRUCTION SUPPLIES	\$29.99
WOODCRAFT MAGAZINE	INSTRUCTION SUPPLIES	\$19.99

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WOODWARD-GRANGER COMM SCHOOL DISTRICT	TUITION/LEA	\$16,532.13
WRIGHT, EUGENE DAVID	OFFICIAL/REFEREE	\$90.00
WUERTZER, JEAN A	IN DISTRICT TRAVEL	\$55.04
Y CREATIVE-FINLEY-DCY	PROF-EDUCATIONAL SERVICES	\$6,504.48
YOUNG-UNS CHILD CARE CENTER & PRESCHOOL	PROF-EDUCATIONAL SERVICES	\$44,085.92
YOUTH FRONTIERS, INC.	PROF-EDUCATIONAL SERVICES	\$7,635.00
ZUGENBUEHLER, MARC C	IN DISTRICT TRAVEL	\$51.33
Fund Total:		\$10,745,543.54
FUND: LOCAL OPTION SALES TAX		
AHLERS & COONEY, P.C.	LEGAL	\$1,774.64
B L MURRAY COMPANY INC	OTHER GENERAL SUPPLIES	\$169.60
BLUEGRANITE INC	OTHER PURCH PROF SERVICES	\$34,320.00
CDW GOVERNMENT INC	CAPITALIZED FIXED ASSETS	\$183.34
CDW GOVERNMENT INC	COMPUTER HARDWARE	\$3,500.00
CDW GOVERNMENT INC	TECHNOLOGY SUPPLIES	\$5,400.00
CEC - COMMUNICATIONS ENGINEERING COMPANY	CONSTRUCTION SERVICES	\$29,333.84
CENTURY LINK - PHOENIX	TELEPHONE/DATA LINES	\$9,795.00
COUNSILMAN/HUNSAKER & ASSOCIATES INC	CONSTRUCTION SERVICES	\$3,500.00
CS TECHNOLOGIES, INC.	TELEPHONE/DATA LINES	\$1,959.00
DAKTRONICS	CONSTRUCTION SERVICES	\$90,699.00
DUBUQUE SIGN COMPANY	OTHER GENERAL SUPPLIES	\$162.30
DUBUQUE STEEL PRODUCTS	CONSTRUCTION SERVICES	\$389.50
FREVERT-RAMSEY-KOBES ARCHITECTS-ENGINEER	ARCHITECT/CM SERVICE	\$19,585.32
GLOBALCOM TECHNOLOGIES	COMPUTER HARDWARE	\$1,675.00
GLOBALCOM TECHNOLOGIES	CONSTRUCTION SERVICES	\$1,187.27
GREAT WESTERN SUPPLY CO	OTHER GENERAL SUPPLIES	\$1,620.89
HARRIS N.A.	CONSTRUCTION SERVICES	\$882.70
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$701.48
HARRIS N.A.	TECHNOLOGY SUPPLIES	\$1,154.90
HEARTLAND BUSINESS SYSTEMS	CONSTRUCTION SERVICES	\$14,964.00
HEARTLAND PAPER COMPANY	MACHINERY/EQUIPMENT	\$1,379.98
HEARTLAND PAPER COMPANY	OTHER GENERAL SUPPLIES	\$1,527.80
HP INC	COMPUTER HARDWARE	\$30.00
HP INC	TECHNOLOGY SUPPLIES	\$5,253.88
IIW, P.C.	ARCHITECT/CM SERVICE	\$17,901.20
JOHNSON CONTROLS FIRE PROTECTION LP	CONSTRUCTION SERVICES	\$969.00
KAJEET	TECHNOLOGY SUPPLIES	\$14,855.28
MIDWEST COMPUTER PRODUCTS INC	COMPUTER HARDWARE	\$9,497.28
MULTIVISTA	CONSTRUCTION SERVICES	\$960.97
OPG-3 INC.	SOFTWARE	\$3,885.00
PORTZEN CONSTRUCTION INC.	CONSTRUCTION SERVICES	\$281,653.11
PREMIER FURNITURE & EQUIPMENT	FURNITURE/FIXTURES	\$130,995.95
PREMIER FURNITURE & EQUIPMENT	INSTRUCTION SUPPLIES	\$57,430.40

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PREMIER FURNITURE & EQUIPMENT	OFFICE SUPPLIES	\$27,494.62
RACOM CORPORATION	CONSTRUCTION SERVICES	\$17,592.75
RAPIDS REPRODUCTIONS INC	F/A OTHER PROPERTY SERV	\$364.70
ROEDER OUTDOOR EQUIPMENT	MACHINERY/EQUIPMENT	\$4,329.94
SCHUELLER SURFACE RESTORATION	OTHER GENERAL SUPPLIES	\$627.35
TERRACON CONSULTANTS INC	CONSTRUCTION SERVICES	\$549.00
THE WINDOW DRESSER	CONSTRUCTION SERVICES	\$3,446.06
TRI-DIM FILTER CORPORATION	OTHER GENERAL SUPPLIES	\$410.00
TRI-TECHNICAL SYSTEMS, INC.	OTHER PURCH PROF SERVICES	\$92.00
TRICON GENERAL CONSTRUCTION	CONSTRUCTION SERVICES	\$187,394.16
TYLER TECHNOLOGIES, INC.	OTHER PURCH PROF SERVICES	\$2,005.58
VERIZON WIRELESS	TELEPHONE/DATA LINES	\$280.13
WESTPHAL & COMPANY	CONSTRUCTION SERVICES	\$1,232.00
Fund Total:		\$995,115.92
FUND: MANAGEMENT LEVY		
FRIEDMAN INSURANCE, INC.	AUTO/BUS INSURANCE	\$521.00
MEDICAL ASSOCIATES - I PLAN (EMPLOYEE)	MEDICAL INSURANCE	\$6,424.89
MEDICAL ASSOCIATES HMO (EMPLOYEE)	MEDICAL INSURANCE	\$13,620.39
SU INSURANCE COMPANY	OTHER INSURANCE	\$282,613.00
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	MEDICAL INSURANCE	\$18,177.63
Fund Total:		\$321,356.91
FUND: PHYSICAL PLANT/EQUIP LEVY		
COMELEC SERVICES, INC.	MACHINERY/EQUIPMENT	\$1,632.00
COMELEC SERVICES, INC.	OTHER GENERAL SUPPLIES	\$49,560.00
DRIVE LINE OF DUBUQUE INC	CAPITALIZED FIXED ASSETS	\$7,758.50
DUBUQUE BIBLE CHURCH	RENTAL LAND/BUILDINGS	\$3,000.00
ENVIRONMENTAL MGMT SERVICES OF IOWA, INC	IN STATE TRAVEL	\$2,939.75
ENVIRONMENTAL MGMT SERVICES OF IOWA, INC	OTHER PROPERTY SERVICES	\$35,056.48
GEISLER BROTHERS CO.	F/A OTHER PROPERTY SERV	\$22,261.90
GIESE ROOFING COMPANY	F/A OTHER PROPERTY SERV	\$32,910.46
IIW, P.C.	ARCHITECT/CM SERVICE	\$13,038.00
MIDWEST BUSINESS PRODUCTS	CAPITALIZED FIXED ASSETS	\$5,032.41
PORTZEN CONSTRUCTION INC.	F/A OTHER PROPERTY SERV	\$12,800.00
RICOH USA, INC	OTHER TECH SERVICES	\$4,690.59
ROEDER OUTDOOR EQUIPMENT	MACHINERY/EQUIPMENT	\$4,929.94
VALUE INSPIRED PRODUCTS & SERVICES	FURNITURE/FIXTURES	\$2,825.04
WESTPHAL & COMPANY	OTHER PROPERTY SERVICES	\$3,351.41
Fund Total:		\$201,786.48
FUND: SCHOOL NUTRITION FUND		
AFLAC - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$200.79
ATLANTIC COCA-COLA BOTTLING COMPANY	PURCHASED FOOD	\$8,336.67
BIMBO BAKERIES USA	PURCHASED FOOD	\$8,418.16
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$8,319.30

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FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$24,361.78
FISKE, BARBARA	UNEARNED REVENUES	\$11.10
GASSMAN, MARJORIE	UNEARNED REVENUES	\$105.90
HANSEN, DAN	UNEARNED REVENUES	\$100.00
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$1,558.43
HARRIS N.A.	PURCHASED FOOD	\$90.64
HARRY, LAURIE A	IN DISTRICT TRAVEL	\$4.64
HARTFORD LIFE INSURANCE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$425.04
HAVERLAND, NICOLE	UNEARNED REVENUES	\$45.85
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$25,203.44
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$41.46
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$4,394.99
LAKE, JILL	UNEARNED REVENUES	\$10.85
LE, ANH	UNEARNED REVENUES	\$125.00
LOFFREDO FRESH PRODUCE CO. INC	PURCHASED FOOD	\$6,638.87
MADISON NATIONAL LIFE INSURANCE CO.	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$328.20
MEDICAL ASSOCIATES - I PLAN (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$9,312.45
MEDICAL ASSOCIATES HMO (EMPLOYEE)	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$15,599.26
NPC INTERNATIONAL INC.	PURCHASED FOOD	\$3,280.50
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$119,737.13
PRAIRIE FARMS DAIRY, INC	PURCHASED FOOD	\$37,950.39
REINHART FOODSERVICE	OTHER GENERAL SUPPLIES	\$13,856.02
REINHART FOODSERVICE	PURCHASED FOOD	\$214,926.78
THE GOLDEN VIEW NEWSPAPER	OTHER GENERAL SUPPLIES	\$100.00
UNION HOERMANN PRESS	OTHER GENERAL SUPPLIES	\$196.00
UNITED WAY SERVICES	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$20.00
VAASSEN, KATHY A	IN DISTRICT TRAVEL	\$6.73
WELLMARK BLUE CROSS BLUE SHIELD OF IOWA	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$14,085.36
Fund Total:		\$517,791.73
FUND: STUDENT ACTIVITY FUND		
2ND WIND EXERCISE EQUIPMENT	MACHINERY/EQUIPMENT	\$6,385.00
2ND WIND EXERCISE EQUIPMENT	OTHER GENERAL SUPPLIES	\$1,953.62
ABITZ, JAMES	OTHER GENERAL SUPPLIES	\$190.00
ADRENALINE FUNDRAISING - CR	OTHER GENERAL SUPPLIES	\$8,223.30
ADVANCE DESIGNS INC	OTHER GENERAL SUPPLIES	\$1,650.85
AGILE SPORTS TECHNOLOGIES INC-HUDL	PROF-EDUCATIONAL SERVICES	\$3,399.00
AJG TIMES 3 SCREEN PRINTING	OTHER GENERAL SUPPLIES	\$815.00
ALL AMERICAN SPORTS CORP.	OTHER GENERAL SUPPLIES	\$1,133.79
AMAZON.COM CORPORATE CREDIT	OTHER GENERAL SUPPLIES	\$159.99
AMERICAN PLAYERS THEATRE	STUDENT/STAFF ADMISSIONS	\$1,330.00
ASSUMPTION HIGH SCHOOL	STUDENT ENTRY FEES	\$135.00
BECK STUDIOS INC	MACHINERY/EQUIPMENT	\$2,345.00
BP CREDIT CARD CENTER	GASOLINE	\$64.30
BRANDEL, JEFFREY J	OTHER GENERAL SUPPLIES	\$71.73

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BRANDONS SOUND CHECK	PROF-EDUCATIONAL SERVICES	\$675.00
BUNKER HILL GOLF COURSE	OTHER GENERAL SUPPLIES	\$394.95
CASCADE JUNIOR-SENIOR HIGH SCHOOL	STUDENT ENTRY FEES	\$420.00
CEDAR FALLS HIGH SCHOOL	STUDENT ENTRY FEES	\$710.00
CEDAR RAPIDS JEFFERSON HIGH SCHOOL	STUDENT ENTRY FEES	\$100.00
CEDAR RAPIDS WASHINGTON HIGH SCHOOL	STUDENT ENTRY FEES	\$245.00
CENTRAL COLLEGE	STUDENT ENTRY FEES	\$90.00
CHESHER, NATHANIEL B	STUDENT ENTRY FEES	\$25.00
CITY OF DUBUQUE - CITY HALL	OTHER GENERAL SUPPLIES	\$100.00
CLINTON HIGH SCHOOL	STUDENT ENTRY FEES	\$200.00
CYRANOS BISTROT	OTHER GENERAL SUPPLIES	\$1,325.00
DEMOULIN BROTHERS	OTHER GENERAL SUPPLIES	\$137.53
DIGITAL DESIGNS	OTHER GENERAL SUPPLIES	\$650.00
DUBUQUE ARTS COUNCIL	PROF-EDUCATIONAL SERVICES	\$250.00
DUBUQUE SIGN COMPANY	OTHER GENERAL SUPPLIES	\$240.00
EASTBAY	OTHER GENERAL SUPPLIES	\$1,280.60
ENGRAVED GIFT COLLECTION, LLC	OTHER GENERAL SUPPLIES	\$360.00
ENVISION SPORTS DESIGN	OTHER GENERAL SUPPLIES	\$3,570.40
FARMTEK - TEKSUPPLY	OTHER GENERAL SUPPLIES	\$1,248.24
FEDERAL TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$448.33
FELDERMAN, TIM A	OTHER GENERAL SUPPLIES	\$35.00
FICA WITHHOLDING - EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,437.08
FUND STAR, INC.	OTHER GENERAL SUPPLIES	\$1,013.00
G-SPORTS WRESTLING	OTHER GENERAL SUPPLIES	\$1,000.05
GEHL LAWN SERVICE	OTHER GENERAL SUPPLIES	\$1,150.00
GORDONS TOGGERY	OTHER GENERAL SUPPLIES	\$843.00
GRAPHIC EDGE	OTHER GENERAL SUPPLIES	\$1,900.55
HAPPY JOES DELIVERY & CARRYOUT	OTHER GENERAL SUPPLIES	\$7,140.00
HARKEY, DAVID B	OTHER GENERAL SUPPLIES	\$26.74
HARRIS N.A.	OTHER GENERAL SUPPLIES	\$19,860.77
HARRIS N.A.	PROF-EDUCATIONAL SERVICES	\$3,399.00
HARRIS N.A.	STAFF DUES	\$497.25
HARRIS N.A.	STUDENT/STAFF ADMISSIONS	\$510.11
HEMPSTEAD HIGH SCHOOL PETTY CASH	OTHER GENERAL SUPPLIES	\$98.18
HENRY SHEIN MEDICAL	OTHER GENERAL SUPPLIES	\$1,851.33
HORST, JEFF	OFFICIAL/REFEREE	\$143.06
HURLEY, MIKE	PROF-EDUCATIONAL SERVICES	\$275.00
HY-VEE, INC.	OTHER GENERAL SUPPLIES	\$6,999.97
IA ASSOCIATION OF TRACK COACHES	STAFF DUES	\$50.00
IA PUBLIC EMP RETIREMENT-EMPLOYEE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$1,098.70
ILLINOIS DEPARTMENT OF REVENUE	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$8.91
IMAGES AND INFORMATION % AMIRAGE SALON	OTHER GENERAL SUPPLIES	\$1,802.40
IOWA CITY COMMUNITY SCHOOL DISTRICT	STUDENT ENTRY FEES	\$100.00
IOWA CITY WEST HIGH SCHOOL	STUDENT ENTRY FEES	\$130.00
IOWA GIRLS COACHES ASSOCIATION	STAFF DUES	\$115.00

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IOWA HIGH SCHOOL GOLF COACHES ASSOC	STAFF DUES	\$45.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STAFF DUES	\$25.00
IOWA HIGH SCHOOL MUSIC ASSOCIATION	STUDENT ENTRY FEES	\$1,108.00
IOWA HIGH SCHOOL SPEECH ASSOCIATION	STAFF DUES	\$75.00
IOWA HIGH SCHOOL SPEECH ASSOCIATION	STAFF WORKSHOP/CONFERENCE REG FEES	\$310.00
IOWA SPORTS SUPPLY INC.	OTHER GENERAL SUPPLIES	\$155.00
IOWA STATE TAX WITHHOLDING	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$261.10
JESUP GYM EQUIPMENT INC	OTHER GENERAL SUPPLIES	\$6,325.00
LIGHTS! CAMERA! SELFIE!	PROF-EDUCATIONAL SERVICES	\$400.00
LIME ROCK SPRINGS COMPANY	OTHER GENERAL SUPPLIES	\$6,944.96
LINN-MAR HIGH SCHOOL	STUDENT ENTRY FEES	\$100.00
LORAS COLLEGE	OTHER GENERAL SUPPLIES	\$133.00
LORAS COLLEGE	STUDENT ENTRY FEES	\$220.00
MARSHALLTOWN HIGH SCHOOL	STUDENT ENTRY FEES	\$225.00
MATZEN, RICHARD R.	OFFICIAL/REFEREE	\$115.00
MEDCO SUPPLY COMPANY	MACHINERY/EQUIPMENT	\$509.84
MEDCO SUPPLY COMPANY	OTHER GENERAL SUPPLIES	\$1,197.55
MERGE PERFORMANCE INSTITUTE	OTHER GENERAL SUPPLIES	\$1,300.00
MONTICELLO SPORTS	OTHER GENERAL SUPPLIES	\$65.00
MUSIC THEATRE INTERNATIONAL	OTHER GENERAL SUPPLIES	\$4,445.00
MYERS-COX COMPANY	OTHER GENERAL SUPPLIES	\$11,740.71
NATURAL FIT INC.	PROF-EDUCATIONAL SERVICES	\$300.00
NEIBA NORTHEAST IOWA BANDMASTERS ASSN	STAFF DUES	\$50.00
OMNI CHEER / VICTORY CHEERLEADING	OTHER GENERAL SUPPLIES	\$294.74
PAYROLL NET - ACH	NET PAYROLL PAYABLE	\$7,851.18
PER MAR SECURITY SERVICES	OTHER GENERAL SUPPLIES	\$160.00
PERFORMANT RECOVERY INC	PAYROLL DEDUCTIONS AND WITHHOLDINGS	\$75.66
PLANE ART DESIGNS, INC.	OTHER GENERAL SUPPLIES	\$1,925.00
PLEASANT VALLEY HIGH SCHOOL	STUDENT ENTRY FEES	\$220.00
POLING, ROGER P	STAFF WORKSHOP/CONFERENCE REG FEES	\$30.00
PRO-TUFF DECALS	OTHER GENERAL SUPPLIES	\$766.58
REPETIX, LLC	OTHER GENERAL SUPPLIES	\$5,050.00
RESSLER, MARK W	OTHER GENERAL SUPPLIES	\$89.86
ROGERS ATHLETIC COMPANY	MACHINERY/EQUIPMENT	\$1,860.00
ROGUE FITNESS	OTHER GENERAL SUPPLIES	\$745.93
RUFUS KING HIGH SCHOOL	STUDENT ENTRY FEES	\$60.00
SENIOR HIGH SCHOOL	STUDENT/STAFF ADMISSIONS	\$90.00
SOLON HIGH SCHOOL	STUDENT ENTRY FEES	\$140.00
SPORTS IMPORTS, INC.	OTHER GENERAL SUPPLIES	\$1,152.45
STANNER, DONALD J.	OUT OF STATE TRAVEL	\$275.10
STANNER, DONALD J.	STUDENT ENTRY FEES	\$70.00
THE ART INSTITUTE OF CHICAGO	STUDENT/STAFF ADMISSIONS	\$440.00
TRI-STATE PORTA POTTY, INC.	OTHER GENERAL SUPPLIES	\$270.00
UNION HOERMANN PRESS	OTHER GENERAL SUPPLIES	\$290.00
UNITED PARCEL SERVICE	OTHER GENERAL SUPPLIES	\$18.75

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UNIVERSITY OF DUBUQUE ATHLETIC DEPT.	STUDENT ENTRY FEES	\$1,005.00
VARSITY SPIRIT FASHIONS	OTHER GENERAL SUPPLIES	\$1,940.50
WAL-MART DUBUQUE	OTHER GENERAL SUPPLIES	\$372.51
WALSWORTH PUBLISHING CO. INC.	OTHER GENERAL SUPPLIES	\$31,044.24
WARTBURG COLLEGE - MUSIC DEPT.	STUDENT ENTRY FEES	\$270.00
WEBER, GARY	OTHER GENERAL SUPPLIES	\$47.48
WELU INC.	OTHER GENERAL SUPPLIES	\$312.28
WEST DELAWARE MIDDLE SCHOOL	STUDENT ENTRY FEES	\$120.00
WEST MUSIC COMPANY	OTHER GENERAL SUPPLIES	\$294.98
WESTERN DUBUQUE HIGH SCHOOL	STUDENT ENTRY FEES	\$95.00
WINDSTAR LINES, INC.	PRIVATE CONTRACT BUSSING	\$3,600.00
WORLDS FINEST CHOCOLATES	OTHER GENERAL SUPPLIES	\$2,590.00
	Fund Total:	\$191,429.13
	Grand Total:	\$13,193,887.52

DUBUQUE COMMUNITY SCHOOL DISTRICT
Facilities/Support Services Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
- A. Date agenda was posted for meeting: October 3, 2019
 - B. Date media were emailed agenda: October 3, 2019
 - C. Media who were emailed an agenda: Telegraph Herald; Des Moines Register; KWWL; KCRG; KGAN; Radio Dubuque; Townsquare Media Group; and Chamber of Commerce.
 - D. Board Committee: **Facilities/Support Services Committee**
 - E. Date and Time of Meeting: October 7, 2019 - 4:00 p.m.
 - F. Place of Meeting: Cornerstone Academy
 - G. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board Members present: Mike Donohue, Jim Prochaska, Tom Barton, Anderson Sainci, Tami Ryan, Nancy Bradley, Lisa Wittman. District representatives present: Stan Rheingans, Kevin Kelleher, Rick Till, Bill Burkhart, Charlie Clasen, Rob Powers, Ernie Bolibaugh, Lee Kolker, Shirley Horstman.

Mr. Donohue called the meeting to order at 4:01 p.m.

Agenda for October 7, 2019

The agenda was approved as amended (moving the transportation item before the tour).

Transportation Issue

Stephanie Juergens addressed the committee requesting a school bus stop near her home rather than a bus stop due to the fact she operates an in-home day care and she is unable to get her kindergarten student to the bus stop. Committee members approved of the revised stop, but if inclement weather requires that the bus cannot go into the subdivision, parents will have to get their students to John Deere Road.

Committee members enjoyed a tour of Cornerstone Academy by Casey Studer, assistant principal.

Hempstead High School Concession Stand Naming

Kathy Herring, daughter of Gerald (Jerry) Potts, is requesting that the board consider naming the Hempstead High School concession stand after her father who was a long-time administrator at Hempstead. She has submitted a petition of support. Board 10.14.19

Purchase/Professional Service Contracts

City of Dubuque – School Resource Officers increasing by three, for a total of six SROs at an estimated cost of \$278,542.00. SROs are a great resource in the schools for safety reasons, as well as forming relationships with the students.

Loras College – DCSD TV Production Agreement – provide comprehensive multimedia content creation services, including management of the public access channel as well as production of live school board meetings and independent communication materials in alignment with the district's communication goals at an estimated cost of \$164,434.00.

Board 10.14.19

Update on Current District Projects

Pool Replacement

The pool vessel water leak test passed. Water has been drained from the pool and tile work is beginning. They will totally enclose the structure in the next few weeks.

Alta Vista Alternative Learning Center Addition/Renovation

Certificate of Substantial Completion 1 and 2 and request for early release of retainage. Board 10.14.19

Alta Vista Campus Vocational Technology Building Addition

Plans will be completed and come before the board in January. The addition consists of space for CTE, wood shop and maker space.

Forum Main Boiler and Chiller Replacement

The project was on hold until cooler weather. One cooling tower was taken offline earlier, but was brought back on due to discomfort. New cooling towers should be delivered this week.

Forum Board Room Technology Upgrades

Project is coming along fairly well. Partition should be delivered on schedule.

Cenergistic Update

A representative is currently on site Tuesday-Friday reviewing invoices and building databases. In the next four to six weeks, a permanent energy auditor will be on site full time. Data loggers have been installed in areas in an attempt to measure temperature and humidity.

Hempstead High School Parking Lot Expansion

Quotes are due October 11. It is anticipated that the project will be complete by Thanksgiving.

Solar Project Quotes

Four quotes were received on October 1, 2019. Blue Sky Solar, LLC is the recommended vendor for the pilot Buildings and Grounds solar panel project in the amount of \$67,365.00. Board 10.14.19

Items to be Offered for Sale on GovDeals.com

Mr. Burkhart reported that since the district started selling on GovDeals.com, rather than an annual live auction, sales hit \$363,000. The district has a step van and band/choral risers for sale. In the event these items draws a bid of \$5,000 or more, a public hearing is required (per board policy). Board 10.14.19

PPEL and SAVE Project Recaps

Mr. Kelleher reviewed the Physical Plant and Equipment Levy (PPEL) and Secure an Advanced Vision for Education (SAVE) project planning reports.

SBRC Request for Allowable Growth for Special Education and LEP Deficits

Special Education deficit is \$5,998,091, which is an increase from last year due to a drop in weightings. Limited English Proficiency (LEP) deficit is \$255,942 (up slightly from last year) due to a para being added for the program. Board 10.14.19

2018-19 Internal Control Policies and Procedures Report

Mr. Kelleher reviewed the internal control tests that were completed for the year. Hempstead High School did not submit their fixed asset report as required. At the recommendation of the auditor, Mr. Kolker was present to address the committee. He took full responsibility for Hempstead's lack of submission. They will complete the next report in a timely manner. Board 10.14.19

Ms. Ryan left the meeting at 5:26 p.m.

Financial Targets for 2018-19

Mr. Kelleher reviewed the budget targets for fiscal year 2018-19. Cash was up \$56,222. Solvency ratio 13.4% (target is 5-15%). Unspent balance at June 30 2019, was \$11,624,839. Originally projected a 1.9% decrease. Differences to the total revenue was \$250,000 higher than projected, so it wasn't missed by much. The special education deficit was \$250,000 higher than projected. Six snow days added time to the school day that afforded \$600,000 in savings (para and bus drivers).

Other Items

The district received notification that Standard and Poor's increased the district's bond rating from A to A+. This is excellent news and will likely garner us a favorable interest rate for the upcoming bond refinancing. The key is maintaining target levels in the general fund to maintain an excellent bond rating. The cash reserve levy will be used to bring up the target levels.

The next meeting was scheduled for November 4, 2019.

The meeting adjourned at 5:42 p.m.

Joni Lucas, Secretary
Board of Education

ITEM I - RESIGNATIONS – Recommended for Approval**A. Classified**

Name	Resignation Received	Effective	Date of Hire	School/Position	Reason
Avenarius, Katherine	10/10/19	10/18/19	8/22/18	Marshall/MC & BD Paraprofessional	Personal
Chandler, Cassie	10/3/19	10/18/19	8/22/19	Cornerstone/MC Paraprofessional	Other employment
Curtis, Mary Kay	10/10/19	10/9/19	8/23/19	Hempstead/Food Service Worker	Personal
Hingtgen, Mae	9/26/19	10/18/19	8/11/09	Forum/Director Behavior & Learning	Other employment
Jally, Obet	9/24/19	9/24/19	8/21/18	Sageville/MC Paraprofessional	Education
Konrardy-Redfearn, Brian	9/13/19	9/20/19	9/11/18	Marshall/MC Paraprofessional	Other employment
Runde, Donna	10/7/19	10/18/19	8/22/19	Washington/MC Paraprofessional	Personal
Schromen, Vincent	9/17/19	11/1/19	7/7/16	Hempstead/Custodian	Personal

B. Teacher Coach

Hoskins, Michael	9/9/19	9/9/19	8/19/13	Hempstead/Varsity Head Football	Personal
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C. Coach

Corcoran, Thomas	9/24/19	9/24/19	3/19/18	Senior/Varsity Head Girl's Soccer	Other employment
Dolson, Tim	9/19/19	9/19/19	8/25/08	Senior/Varsity Asst. Girl's Track	Education

ITEM II - TERMINATIONS – Recommended for Approval

Name	School	Position	Date of Hire	Effective Date	Reason
Bee, Kristin	Cornerstone	Behavior Coach	8/12/19	9/13/19	Probationary period
McKinley, Steve	Senior	Custodian	5/1/19	9/12/19	Probationary period
Nathan, Bryanna	Table Mound	MC/Autism Paraprofessional	8/22/19	9/19/19	Probationary period
Uptegraph, Michaela	Sageville	Life Skills Paraprofessional	9/3/19	9/23/19	Probationary period

ITEM III - INITIAL APPOINTMENTS – Recommended for Approval**A. Teachers**

Name	College	Previous Employment	School/Assignment	Replacing	Recommended By	Salary	
						Scale	Amount
Skiles, Megan	UNI	Cairo, Egypt	Hoover Grade 2	Add'l	Walech/Hawkins	BA-0	\$31,539
Weidemann, Hannah	University of Iowa	DCSD Sub.	Hoover Elementary	Add'l	Walech/Hawkins	BA-0	\$31,734

ITEM III - INITIAL APPOINTMENTS – Continued**B. Classified**

Name	School	Assignment	Replacing	Recommended By	Salary
Arendsdorf, Emily	Kennedy	Food Service Worker	Moyer	Franck/Hawkins	\$14.24/hr.
Benz, Scott	Senior	Security Paraprofessional	Davis	Johnson/Hawkins	\$14.09/hr.
Bettcher, Christopher	Hempstead	Custodian	Baule	Burkhart/Hawkins	\$19.38/hr.
Boxleiter, Colleen	Marshall	MC Paraprofessional	Konrardy	Schmidt/Hawkins	\$14.09/hr.
Breunig, Judy	Central Kitchen	Food Service Worker	Heinze	Franck/Hawkins	\$14.52/hr.
Campbell, Mary	Central Kitchen	Asst. Cook Manager	Powell	Franck/Hawkins	\$15.92/hr.
English, Alison	Sageville	Life Skills Paraprofessional	Jally	McDonald/Hawkins	\$14.09/hr.
Esser, Alanis	Washington	MC Paraprofessional	Ziegenfuss	Howes/Hawkins	\$14.09/hr.
Goerdt, Stacy	Prescott	ECSE Paraprofessional	Litwiller	Sullivan/Hawkins	\$14.24/hr.
Hemmer, Theresa	Table Mound	ECSE Paraprofessional	Gulino	Hull/Hawkins	\$14.24/hr.
Jedlicka, Renee	Roosevelt	MC Paraprofessional	Knepper	Johll/Hawkins	\$14.09/hr.
Kane, Shannon	Senior	MC Paraprofessional	Add'l	Johnson/Hawkins	\$14.09/hr.
Kirkpatrick, Krista	Table Mound	MC/Behavior Para.	Junk	Hull/Hawkins	\$14.09/hr.
Lenhart, Jeffrey	Washington	MC Paraprofessional	Green	Howes/Hawkins	\$14.09/hr.
Matye, Scott	Hempstead	MC Paraprofessional	Welter	Kolker/Hawkins	\$14.09/hr.
Nugent, Mary	Lincoln	MC Paraprofessional	Miller	Farnum/Hawkins	\$14.09/hr.
Pickel, James	Hempstead	Security Paraprofessional	Brehm	Kolker/Hawkins	\$14.09/hr.
Reed, Jaime	Roosevelt	Food Service Worker	Hartman	Franck/Hawkins	\$14.24/hr.
Schmitt, Nicole	Cornerstone	MC Paraprofessional	Starko	Studer/Hawkins	\$14.09/hr.
Schmitt, Penni	Lincoln	Food Service Worker	Harry	Franck/Hawkins	\$14.24/hr.
Seyer, Stacy	Table Mound	MC/Autism Para.	Add'l	Hull/Hawkins	\$14.09/hr.
Valentine, Robert	Senior	Custodian	McKinley	Burkhart/Hawkins	\$19.38/hr.
Vandermillen, Maggie	Sageville	Life Skills Paraprofessional	Uptegraph	McDonald/Hawkins	\$14.09/hr.
Waters-Kutsch, Allison	Washington	MC Paraprofessional	Prada	Howes/Hawkins	\$14.09/hr.

ITEM IV - COACHING CONTRACTS – Recommended for Approval

Name	School	Assignment	Replacing	Recommended By	Salary
Jensen, Michael	Senior	23% Strength/Conditioning	Fischer	Johnson/Hawkins	\$1,129
Lieurance, Lauren	Washington	Cross Country	Add'l	Howes/Hawkins	\$1,952
Meyer, Greg	Senior	Freshman Football	Dolson	Johnson/Hawkins	\$3,070
Nichols, Halle	Senior	Varsity Asst. Cheerleading	Kohl	Johnson/Hawkins	\$1,535
Saunders, Tammi	Senior	23% Strength/Conditioning	Allee	Johnson/Hawkins	\$1,129
Simmien, Justin	Hempstead	Freshman Football	Siegert	Kolker/Hawkins	\$3,070
Wehrspann, Lisa	Senior	Bowling	Gatena	Johnson/Hawkins	\$2,338
Williams, Jared	Washington	7 th Grade Football	Kirst	Howes/Hawkins	\$1,952
Williams, Jared	Hempstead	50% Varsity Asst. Boy's Swimming	Eyres	Kolker/Hawkins	\$1,535

ITEM V - LEAVE OF ABSENCE – Recommended for Approval

Name	Building	Position	Dates of Absence	Reason
Neuhaus, Elizabeth	Fulton	ECSE Paraprofessional	1/2 – 5/18/20	Education

ITEM VI - AMENDED CONTRACTS – Recommended for Approval

Name	Salary	Increase/ Decrease	New Salary	Reason
Althaus, Carolyn	\$67,817	ADD \$1,712	\$69,529	Horizontal Advancement (MA+15 to MA+30)
Birkel, Kimberly	\$14.44/hr.	LESS \$.15/hr.	\$14.29/hr.	Transfer
Birkett, Constance	\$14.24/hr.	ADD \$.28/hr.	\$14.52/hr.	Transfer
Blaser, Trisha	\$44,527	ADD \$1,369	\$45,896	Horizontal Advancement (BA to BA+15)
Cullers, Elise	\$45,896	ADD \$2,056	\$47,952	Contract Adjustment (MA-5 to MA-6)
Geyssens, Andrew	\$48,488	ADD \$5,480	\$53,968	Horizontal Advancement (BA to MA)
Gunn, Carol	\$14.09/hr.	ADD \$3.47/hr.	\$17.56/hr.	Transfer
Herr, Kristina	\$65,622	ADD \$1,383	\$67,005	Horizontal Advancement (MA to MA+15)
Hovind, Amanda	\$15.01/hr.	N/C	\$15.01/hr.	TAP Grant extended
Larron, Marlynn	N/A	N/A	N/A	Add 1.17 hrs/day
McPoland, Dave	\$19.38/hr.	ADD \$.51/hr.	\$19.89/hr.	Transfer
Miller, Jessica	\$9,509	ADD \$32,410	\$41,919	TAP Grant extended
O'Connell, Robert	\$19.94/hr.	LESS \$.51/hr.	\$19.43/hr.	Transfer
Peterson-Herbst, Katherine	\$19.78/hr.	LESS \$.40/hr.	\$19.38/hr.	Transfer
Riedl, Nicole	\$61,823	ADD \$1,370	\$63,193	Horizontal Advancement (MA to MA+15)
Schaar, Cheri	\$14.29/hr.	ADD \$.15/hr.	\$14.44/hr.	Para certification
Thoma, Paige	\$15.01/hr.	N/C	\$15.01/hr.	TAP Grant extended
Valentine, Jay	\$23.61/hr.	LESS \$2.83/hr.	\$20.78/hr.	Transfer
Wuertzer, Jean	\$10,756	ADD \$36,659	\$47,415	TAP Grant extended

ITEM VII - PROJECTS – Recommended for Approval

A. Hourly Projects

- Parent Involvement (School Budget) – Project #3138
Fulton Elementary School
August 30, 2019 – June 15, 2020
10.0472.1200.432.4501.000129 - \$286.10
10.0472.2134.432.4501.000139 - \$71.40

Anderson, Kristin N
Lindstrom, Emma C
Prier, Jenna M
Stueck, Tamara L
Weber, Elizabeth A
Wiezorek, Kelly A

- Paraprofessional Professional Development (School Budget) – Project #3148
Fulton Elementary School
August 1, 2019 – June 15, 2020
10.0472.1100.110.0000.000109 - \$140.90
- Assessment for Learning (Title I) – Project #3149
Fulton Elementary School
August 1, 2019 – June 15, 2020
10.0472.1200.432.4501.000129 - \$199.04
10.0472.2113.432.4501.000139 - \$93.76

Lindstrom, Emma C
Prier, Jenna M
Stribling, Victor D

ITEM VII - PROJECTS – Continued

4. New Teacher Professional Development (Title I) – Project #3151
Fulton Elementary School
August 1, 2019 – June 15, 2020
10.0472.1200.432.4501.000129 - \$794.70

Anderson, Kristin N
Ball, Abby C
Lindstrom, Emma C

5. IEP Meetings (School Budget) – Project #3157
Eleanor Roosevelt Middle School
August 1, 2019 – June 10, 2020
10.0225.1208.219.000129 - \$98.54

Vermies, Andrew M
Winger, Wendy G

6. IEP Meetings (School Budget) – Project #3167
Prescott Elementary School
August 15, 2019 – June 2, 2020
10.520.1208.219.3305.000129 - \$37.32

Schuett, Julie A

7. Paraprofessional Meetings (School Budget) – Project #3169
Eleanor Roosevelt Middle School
August 15, 2019 – June 10, 2020
10.0225.1100.1100000.000109 - \$1,500.00
8. Special Education Support Services (School Budget) – Project #3179
Eleanor Roosevelt Middle School
August 22, 2019 – June 10, 2020
10.0225.1200.219.3305.000109 - \$21.14
9. LEAP Homework Help (Donations) – Project #3207
Eleanor Roosevelt Middle School
September 15, 2019 – June 10, 2020
10.0225.1100.110.1920.000109 - \$422.70
10. Special Education Support Services (Special Education) – Project #3208
August 7, 2019 – May 29, 2020
10.9199.1200.219.3305.000129 - \$248.80

Meyer, Abbey C

11. Event Supervision (School Activities) – Project #3221
Senior High School
August 26, 2019 – June 3, 2020
21.0109.1400.950.7040.000109 - \$197.26
12. IEP Meetings (School Budget) – Project #3233
Sageville Elementary School
September 10, 2019 – June 5, 2020
10.0522.1208.219.3305.000109 - \$28.58

ITEM VII - PROJECTS – Continued

13. ESSA Action Team Planning (School Budget) – Project #3241
Lincoln Elementary School
September 10, 2019 – June 15, 2020
10.0499.1200.432.4501.000129 - \$810.88

Buerger, Sean W
Michel, Jenna M

14. LEAP for Paraprofessionals (Grant) – Project #3245
George Washington Middle School
September 10, 2019 – June 5, 2020
10.0218.1400.110.4646.000109 - \$150.00
15. High School Curriculum Study (Professional Development) – Project #3254
September 10, 2019 – June 1, 2020
10.9199.1100.105.3373.000129 - \$532.13

Schroeder, Amy M

16. Extra Duties (School Budget) – Project #3264
Hempstead High School
October 15, 2019 – May 30, 2020
10.0118.1100.110.0000.000109 - \$1,137.77
17. Math Co-Teaching (Teacher Quality) – Project #3265
Thomas Jefferson Middle School
November 1, 2019 – May 15, 2020
10.0209.1100.110.3376.000129 - \$4,982.60

Briggs, Katelyn M
Decker, Leah M
Frederick, Molly J
Gabel, Savannah L

Herrmann, Allen D
Kim, Andrew Y
Marshall, Jamie P
Putman, Ryan S

Randall, Tristan R
Settanni, Alexandria M
Unger, Angela M
Van Dusen, Erin E

18. Intercultural Training (School Budget) – Project #3266
Senior High School
October 15 – December 20, 2019
10.0109.1100.110.0000.000109 - \$936.39
10.0109.1100.110.0000.000129 - \$5,660.34
10.0109.2115.000.0000.000139 – \$182.34

Bowman, Kerry S
Fitzsimmons, Sarah M
Gravel, Jennifer M
Hannan, Judith M
Hoeger, Nicholas J
Jenkins, Nathan M

Kendall, Jack M
Leavell, Erica C
Loy, Jordan T
Moklestad, Greg R
Ovsak, Crista L
Powers, Daniel J

Prine, Stephanie C
Saunders, Tammi A
Schroeder, Amy M
Tevebaugh, Alicia A
Westmark, Jennifer A
Williams, Christy L

19. QBS Training (School Budget) – Project #3267
Senior High School
October 31 – November 1, 2019
10.0109.1100.110.0000.000109 - \$1,696.80

ITEM VII - PROJECTS – Continued

20. Life Skills Program Monthly Meetings (School Budget) – Project #3268
Bryant Elementary School
October 16, 2019 – May 30, 2020
10.0427.1200.219.3305.000109 - \$212.35
10.0427.1200.219.3305.000129 - \$183.10

Crispin De Jesus, Rebecca

21. Building Leadership (Teacher Quality) – Project #3269
Sageville Elementary School
October 14, 2019 – June 12, 2020
10.0522.1100.110.3376.000129 - \$1,880.45

Boeve, Andrea
Frommelt, Nichelle L
Rokusek, Angela M
Weiland, Jessica L

22. SMART! After-School Tutoring (Title I) – Project #3270
Audubon Elementary School
October 21, 2019 – June 5, 2020
10.0418.1200.431.4501.000129 - \$8,500.00
23. SMART! After-School Tutoring (Title I) – Project #3271
Fulton Elementary School
October 21, 2019 – June 5, 2020
10.0472.1200.431.4501.000129 - \$9,200.00
24. SMART! After-School Tutoring (Title I) – Project #3272
Lincoln Elementary School
October 21, 2019 – June 5, 2020
10.0499.1200.431.4501.000129 - \$9,300.00
25. SMART! After-School Tutoring (Title I) – Project #3273
Marshall Elementary School
October 21, 2019 – June 5, 2020
10.0508.1200.431.4501.000129 - \$9,777.00
26. SMART! After-School Tutoring (Title I) – Project #3274
Prescott Elementary School
October 21, 2019 – June 5, 2020
10.0520.1200.431.4501.000129 - \$8,500.00

ITEM VII - PROJECTS – Continued

27. IEP Meetings (School Budget) – Project #3275
Cornerstone Academy
October 15, 2019 – June 3, 2020
10.0190.1208.219.3305.000129 - \$2,413.14
10.0190.2134.219.3305.000139 - \$107.10

Barry, Anna K
Brokens, Frances F
Burbach, Aaron C
Curoe, Tori N
Driscoll, Jeffrey D
Erickson, Jennifer G
Guptail, Emily R
Gurdak, Daniel J
Hughes, Robert E

Kail, Amanda L
Kilgore, Justine A
Luna, Rita K
Mata, Amanda L
Mcauliffe, Amy L
McGhee, Dori H
O'Mara, Sarah K
Podczerwinski, Courtney
Reilly, Andrea C

Rolling, Christopher L
Schmitt, Kim M
Schumacher, Kiersten S
Schwarte, Angela M
Slay, Christopher V
VanGroll, David W
White, Gregory M

28. Elementary Honor Band (Iowa Core) – Project #3276
February 1 – May 31, 2020
10.9199.1100.110.3373.000129 - \$1,668.75

Enabnit, Brian R
Garde, Johnathan S
Richardson, Billy R

29. District Honor Choir (Iowa Core) – Project #3277
January 2 – May 31, 2020
10.9199.1100.3373.000129 - \$1,409.58

Sellers, Karmella H
Williams, Heather A

30. Elementary Honor Orchestra (Iowa Core) – Project #3278
February 1 – May 31, 2020
10.9199.1100.110.3373.000129 - \$1,413.15

Delcorps, Natalie J
Mentz, Michelle H
Tieskotter, Brianna N

31. QBS Training (School Budget) – Project #3279
Eleanor Roosevelt Middle School
October 15 – November 30, 2019
10.0225.1100.110.0000.000109 - \$767.16
10.0225.1100.110.0000.000129 - \$2,223.66

Freiburger, Jesse L
Meier, Michelle G
Montana, Diona O

Nolen, Kevin
Schuster-Davis, Amanda
Sear, Julie A

Studer, Samantha J

ITEM VII - PROJECTS – Continued

32. Professional Learning (Teacher Quality) – Project #3280
November 27, 2019
10.9199.2213.000.3376.000129 - \$101,838.72
10.9199.2213.000.3376.000139 - \$1,358.49

Abernathy-Fassbinder, Dawn
Acierno, Ellen E
Ahlbach, Laura R
Albers, Julee A
Aldeman, Sarah D
Allee, Cassie D
Allen, Jessica J
Althaus, Carolyn E
Amos, Hallie A
Anderson, Casey J
Anderson, Karin S
Anderson, Kristin N
Anderson, Lisa M
Anderson, Molly D
Anderson, Samantha L
Anderson, Shannon M
Appleby, Janice L
Araeipour, Maria S
Arnold, Ann L
Arnold, Kathryn J
Ashby, Isaac M
Astgen, Katie J
Atkins, Dawn E
Auderer, Jill M
Backhaus, Lindsey M
Balk, Jennifer M
Ball, Abby C
Barbee, Lisa A
Barker, Nicole M
Barry, Anna K
Barton, Kyle R
Bechen, Kerry J
Bechen, Nicole M
Becker, Kimberly S
Bell, Kimberly A
Benko, Lisa S
Benson, Amanda R
Berendes, Nancy A
Bergfeld, Alicia M
Bergquist, Jean M
Berna, Nicole M
Berns, Kelsie N

Berry, Emily A
Bihl, Andrea L
Bishop, Angela K
Bishop, Carlyle E
Biver, Jacqueline S
Black, Heather L
Blake, Tiffany A
Blanchard, Elizabeth J
Blaser, Trisha L
Blosch, Douglas P
Blosch, Sarah E
Blum, Amber L
Blum, Amy M
Boeve, Andrea
Boeve, Kyle J
Bolinger-Valverde, Darcey
Bonn, Sydney M
Bonnette, Kelly C
Bontemps, Jean M
Bormann, Joseph J
Bortscheller, Maureen M
Bowman, Kerry S
Boxleiter, Shayna N
Bradley, Calsey L
Bradley, Lisa M
Brandel, Jeffrey J
Breiby, Chelsea P
Breitbach, Angela D
Breitbach, Angela M
Breitbach, Karen M
Breitbach, Terrence T
Brennan-West, Alison
Briggs, Katelyn M
Brokens, Frances F
Brokus, Michelle T
Brotzman, Denise A
Brown, Roxane M
Budde, Angela L
Buelow, Kristin L
Buerger, Sean W
Burbach, Aaron C
Burgmeier, Robin M

Burke, Christopher T
Burke, Elissa J
Burke, Elizabeth S
Burnell, Brandi M
Burns, Christopher M
Busch, Emily A
Busch, Justin M
Bushman, Elizabeth S
Buss, Therese A
Butt, Sandra M
Cahill, Stephanie R
Caldwell, Teresa L
Canganelli, Amanda M
Carter, Joseph E
Carter, Shelby R
Carty, Joanne P
Casper, Whitney C
Castaneda, Kristina M
Cavanaugh, Leah D
Chapman, Brooke M
Chase, Laura M
Chatfield, Daniel D
Cheever, Theresa M
Chesher, Nathaniel B
Christianson, Courtney A
Christianson, Kari M
Cleland, Brianna R
Clemen, Tara R
Clothier, Julie M
Cluff, Donna L
Coenen, Heather L
Coffman, Kristie A
Cogan, Patricia L
Coleman, Kent W
Collins, Erin M
Colpitts, Kimberly S
Comentino, Parker J
Conatser, Wanda
Conlon-Kalb, Suzanne P
Connolly, Joseph V
Conway, Todd A
Cook, Melissa J

Cooksley, Amy B
Cooksley, Matthew W
Corbin, David W
Corkery, Heather A
Cox, Chelsea B
Crabill, Kelly L
Crispin De Jesus, Rebecca
Crom, Sarah C
Crotty, Rita M
Crowell, Molly A
Culbertson, Jayme L
Cullers, Elise M
Curoe, Tori N
Daly Wilhelm, Bridget
Daughetee, Danielle C
Daughetee, Kim M
Daughetee, Mary G
David, Taresa L
Davis, Glenda J
Davis, Molly S
Davis-Orwoll, Shirley
Day, Keyna F
Dean, Aaron D
Deardorff, Leigh M
Decker, Leah M
Deeny, Louis P
DeGree, Sara M
Delaney, Aimee M
Delaney, Anthony R
Delcorps, Natalie J
Demaio, Lynn M
Demerath, Tracy L
Demkier, Jennifer L
DeMuth, Corrie A
Demuth, Michelle A
Denlinger, Halie R
Derks, Jennifer D
Deutmeyer, Christina L
Deutsch, Curt S
Deutsch, Jared J
Dickens, Kerry A
Didesch, Adam R
Diercks, Amanda J
Digmann, Karla J
Dillon, Molly G
Dirks, Nichole I
Dirks-Bahl, Jody L
Dolphin, Lisa M

Dolter, Mallory S
Domeyer, Janet E
Donath, Jennifer L
Dostal, Janann K
Dowe, Gregory A
Dowell, Sara A
Doyle, Michael P
Drahozal, Allison R
Drake, Brittany L
Driscoll, Jeffrey D
Dubord, Jessica A
Duccini, Beth A
Duehr, Tammy S
Duesing, Tiffany K
Duggan, Jill Y
Dunne, Shelly K
Duran, Stacy M
Duve, Jessica M
Dyer, Jeffrey D
Eagle, Elizabeth S
Easley, Jamie B
Edminster, Ashley L
Edwards, Lauren E
Efferding, Ann M
Ehlers, Matthew R
Ehlers, Rae Ann
Ehrich, Haley A
Eigenberger, Kelly J
Eimers, Wendell J
El Khatib, Janet M
Ellerbach, Kathlyn A
Elliott, Kerry S
Ellis, Stacy M
Ellwanger, Ralph J
Enabnit, Brian R
Engleman, Debby L
Enzler, Elizabeth K
Erickson, Elaine T
Erickson, Jennifer G
Erner, Abigail M
Ernst, Tyler J
Ernzen, Gregory J
Esch, Lucy A
Etheridge, Marjorie R
Evanoff, Rachel L
Evarts, Amy L
Fautsch, Bradley H
Fazio, Alicia K

Feehan, Krystle L
Felderman, Heather J
Felderman, Tim A
Felderman, Tina M
Fellenzer, Rebecca J
Fernandes, Kathryn S
Fiedler, Marianne E
Filitti, Kristin B
Fink, Mary M
Finn, Andrew R
Firzlaff, Tricia J
Fischer, Carolyn E
Fischer, Louis A
Fitting, Sarah L
Fitzpatrick, Kathy A
Fitzpatrick, Megan L
Fitzsimmons, Sarah M
Flammang, Barbara S
Flanagan, Christine M
Florence, Beverly J
Flores, Jennifer L
Foht, Kelli R
Foht, Kelly M
Foley, Ryan P
Fondell, Melissa E
Forbes, Benjamin
Forbes, Jennifer D
Foust, Brenda L
Foust, Emilie A
Foxen, Anthony R
Foy, Kimberly J
Frain, Kelly J
Frambach, Diane M
Frank, Ashley M
Frederick, Molly J
Freiburger, Amy K
Freiburger, Jesse L
Frenzel, Coleen R
Frese, Alisha D
Freund, Marabeth L
Freyling-Butler, Johna
Friederick, Janet M
Friedman, Billie Jo
Frommelt, Laura L
Frommelt, Nichelle L
Fuchs, Catherine F
Fure, Ashley E
Gabel, Savannah L

Galliard, Rachel E
Gallucci, Valerie K
Galusha, Karlene J
Garde, Johnathan S
Garner, Mariah K
Gassman, Aimee L
Gates, Anthony E
Gehl, Jill F
George, Kirstin A
Gerardy, Lynn M
Gerdemann, Joan M
Germaine, Angela L
Geysens, Andrew J
Giese, Amanda
Giesemann, Kelly L
Giesemann, Ryan
Gille, Brock T
Gioja, Abigail
Glaser, Lynn A
Glennon, Amy A
Godel, Rosette
Goedken, Chelsy J
Goedken, Margaret
Goerd, Peggy S
Gogel, Zachary T
Goldsmith, Laura L
Gooch, Tiara D
Gorrell, Jennifer S
Gossling, Nicole M
Graham, Elizabeth G
Graham, Heather C
Gravel, Jennifer M
Gregory, Veronica N
Grudzina, Marcya M
Guptail, Emily R
Gurdak, Daniel J
Gurdak, Tracy L
Haas, Brock C
Haas, Charles T
Haft, Bethany A
Halfhill, Daniele R
Halkowski, Darin J
Hamel, Lorilee B
Hamilton, Bridget A
Hamilton, Chad M
Hancock, Samantha L
Hanley, Sandra C
Hannan, Judith M

Hannan, Kathleen R
Hannan, Natalie Y
Hansen, Phillip D
Haverland, Amy L
Heacock, Jolene A
Healey, Amanda M
Healey, Richard T
Hefel, Ashley R
Hefel, Erin L
Hefel, Mark R
Hefel, Samantha L
Hefel-Busch, Gwen
Heiar, Amanda E
Heiar, Stacey A
Heidesch, Macheal M
Heimke, Jodi L
Helminiak, Kelli M
Henneberry, Patrick T
Hennessy, Mark R
Henry, Darla J
Henry, Nicole K
Henry, Patricia J
Henschel, Megan A
Herber, Amy N
Herman, Laura D
Hermesen, Erin E
Hermesen, Jennifer Z
Hermesen, Kristie L
Hermesen, Rosemarie
Herr, Kristina L
Herrig, Scott M
Herrmann, Allen D
Hess Feldmann, Tammy
Hesselman, Jacob M
Hesselman, Peter A
Hickerson, Ryan B
Higgins, Aaron L
Higgins, Abbey J
Hilby, Nicole M
Hilby, Samantha L
Hilby, Sara J
Hilkin, Tara M
Hinz, Matthew W
Hinzmann, Ashley M
Hitchcock, Karen A
Hitzler, Tim J
Hochberger, Sara A
Hoden, Beth A

Hoefler, Andy M
Hoeger, Margaret H
Hoeger, Nicholas J
Hoerner, Jeffrey M
Hoerner, Sandra J
Hoffman, Connie A
Hoffman, Jeremy D
Hoffman, Megan E
Hoffmann, Lindsey L
Hogrefe, Jennifer L
Hohmann, Nancy M
Hollis, Korinne M
Holzhter, Ellyn M
Honda, Kourtney L
Honerbaum, Brian R
Hoskins, Michael E
Houselog, Anthony J
Houselog, Janie M
Houselog, Kathleen J
Huber, Kayla J
Huff, Jesse J
Hughes, Robert E
Huinker, Jennifer L
Hull, Deborah J
Hunold, Carrie S
Hunt, Michelle A
Hunter, Brooklyn P
Huseman, Rachel L
Hutchins, Alison C
Jackman, Sarah P
Janes, Melinda L
Jasper, Chelsea L
Jenkins, Ellen M
Jenkins, Nathan M
Jenn, Elizabeth C
Jensen, Janet C
Jensen, Michael P
Jochum, Andrea R
Johannsen, Megan R
Johnson, Amanda J
Johnson, Ann M
Jokiel, Karla A
Jones, Sara S
Jordahl, Laura J
Jorgenson, Julia M
Kail, Amanda L
Kaiser, Casie L
Kaiser, Gavin R

Kaiser, Lisa L
Kallaher, Michael J
Kann, Paula L
Kapparos, Kevin G
Kashmar, Ann M
Kass, Nathaniel T
Kaune, Aundrea L
Kelchen, Shelby R
Keller, Dan M
Kelley, Emily C
Kendall, Jack M
Kennedy Gaul, Peggy
Kennedy, Matthew J
Kiefer, Wendy S
Kilburg, Rachael M
Kilgore, Beth A
Kilgore, Justine A
Kilgore, Paul Jared
Kilgore, Scott A
Kim, Andrew Y
Kimm, Nicole F
King, David J
King, Kelly G
King, Mickey A
King, Steffany L
Kintzle, Brooke E
Kirman, Amy L
Kirman, Jason R
Klaes, Jonathan R
Klavitter, Daniel A
Klein, Kellie J
Klinkner, Tracy L
Klostermann, Brooke L
Klostermann, Steven J
Kluesner, Jennifer A
Knez, Holly J
Knockel, Tina M
Knutson, Peter N
Koch, Denise M
Koch, Dianne M
Koch, Michaela M
Koerperich, Catherine M
Koetz, Nicole
Kohl, Katelyn M
Kohl, Keith R
Kolker, Gabriella A
Konrardy, Tony F
Konrardy, Tracy L

Koppes, Shirley A
Kramer, Allisan L
Kramer, Meggan M
Kratochvill, Mitchel P
Krause, Aulanda L
Krebs, Shannon E
Kress, Jenny M
Kress, Robert P
Kress, Todd M
Krow, Heather M
Kruse, Kathy A
Kuhn, Tiffany Z
Kult, Jill M
Kurt, Ashley K
Lahey, Megan R
Lammer, Julie A
Lammer, Scott M
Lammer-Heindel, Haley
Lammers, Lori K
Lange, Chris A
Lange, Julie L
Lange, Kathryn L
Lattner, Tammy S
Lawrence, Laura K
Leach, Andrea L
Leavell, Erica C
Lech, Kayla L
Lee, Douglas J
Lee, Gina M
Leibfried, Alyssa A
Leibfried, Katie M
Leibold, Jaclyn M
Leicht, Michelle L
Leitzen, Amber K
Lenstra-Norman, Lisa
Lenz, Laura L
Leonard, Sarah A
Lex, Tanya D
Leytem, Amanda M
Leytem, Dain J
Liddle, Tiffany L
Lieurance, Lauren M
Ligeralde, Krista M
Lindecker, Amanda L
Lindenbergh, Haley K
Lindstrom, Emma C
Link, Lucas J
Loeffelholz, Jason J

Loeffelholz, Joanne M
Loeffelholz, Richard L
Loes, Megan A
Loewenberg, Valerie L
Longfield, Linda W
Lopez, Casondra D
Lorsung, Hillary J
Loy, Jordan T
Lucas, Robyn J
Ludovissy, Brooke S
Ludwig, Laura M
Lueken, Lisa E
Lukens, Allyson
Luna, Rita K
Lynch, Joann
Lyon, Martine D
Maas, Luke E
Mach, William J
Malone, Thaeley R
Malott, Angella M
Maneman, Nicholas J
Manternach, Brad A
Manternach, Chance A
Markham, Molly A
Marks, Amanda L
Maro, Kristin M
Marshall, Jamie P
Martel, Jenifer S
Martin, Kayla C
Marty, Paula J
Masse, Alexis M
Mata, Amanda L
Mathew, Jenna E
May, Margaret M
May, Sara B
McAuliffe, Amy L
McAuliff, Charissa S
McCarthy, Cory J
McCarthy, Gina A
McCarthy, Mark J
McCaw, Scott R
McClellan, Rachel E
McClimon, Kathryn L
McCormick, Kale J
McCormick, Korine H
McCormick, Mackenzie R
McDonald, Cassandra S
McDonough, Amber R

McDonough, Melanie A
McDowell, Jesse J
McFadden, Kathryn Lea
McGhee, Dori H
McGill, Ginger L
McGrane, Craig A
McGrane, Lisa M
McMullen, Nathan M
McTague, Amanda J
Meade, Mary Jane
Meadows, Elissa J
Meier, Benjamin S
Meier, Michelle G
Meloy, Jessica L
Melvold, Hillary A
Mentz, Michelle H
Meyer, Abbey C
Meyer, Eric R
Meyer, Hannah J
Meyer, Jennifer M
Meyer, Sherry M
Michel, Jenna M
Michels, Amanda L
Miller, Adam J
Miller, Alisha D
Miller, Christopher D
Miller, Eric J
Miller, Joel A
Miller, Lynn M
Miller, M'lis M
Millius, Patricia J
Mills, Brent A
Milum, Rebecca J
Miron, Chris M
Mitwede, Elisha S
Moeggenberg, Brandi L
Moeller, David C
Mohr, Lindsey M
Moklestad, Greg R
Monahan, Stephanie Y
Montana, Diona O
Moore, Rene' L
Morley, Sean K
Morley, Stacy L
Mozena, Amy L
Muilenburg, Laurie R
Mumm, Tatyana M
Murphy, Anne C

Murphy, Megan E
Murphy, Nancy A
Murray, Kendra E
Naber, Laura E
Nauman, Abigail M
Naumann, Amy M
Neal, Khalea K
Neenan, Natalie F
Neises, Brian J
Nelson-Ockenfels, Adam
Nemmers, Natalie L
Nessan, Jessica Z
Neumann, Kelly A
Niemann, Linda J
Nilles-Putchio, Danette
Noel, Angela J
Noel, Angela M
Nolen, Kevin
Noll-Schueller, Rachel
Noonan, Susan E
Norman, Daniel A
Northouse, Theresa M
Oberdoerster, Chad C
Oberfoell, Laura J
Oberhoffer, Holly S
Oberhoffer, Laura K
OBrien, Kaitlyn M
Odell, Stacie A
OHara-Kremers, Stacey
Olberding, Kayla A
Oldenburg, Tammy L
Olson, Amanda L
Olson, Angela K
O'Mara, Sarah K
Osterholz, Barbara J
Ostrander, Kristie A
Otting, Tera J
Ovsak, Crista L
Ozee, Taylor J
Paca, Kent R
Palm, Amy S
Palm, Maurice J
Palmer, Jordan L
Pancratz, Diane R
Parkin, Chad M
Parkin, Heather M
Parkin, Jenny A
Patrum, Tracy J

Perreard, Katherine A
Pfaff, Heather M
Pfaff, Nicholas J
Pfohl, Susan R
Philippi, Denise K
Pillard, Lindsey N
Pins, Carrie M
Pirkle, Donald W
Podczerwinski, Courtney N
Poling, Roger P
Pollock, Stacy M
Porter, Jamie L
Portzen, Andrew G
Portzen, Stacy L
Potter, Amanda J
Potter, Kathleen E
Potts, Jennifer L
Potts, Tracy A
Powers, Daniel J
Powers, Karla A
Powers, Molly K
Pregler, Lauren S
Preston, Scott N
Price-Brenner, Kevin
Price-Brenner, Paul
Prier, Jenna M
Prine, Stephanie C
Puls, Nancy K
Putman, Ryan S
Rambousek, Amy L
Randall, Tristan R
Rapp, Jeffrey M
Rath, Heather L
Rawal, Mandy M
Raymond, David A
Ready, Vivian K
Redfern, Brenda J
Redmond, Megan
Redmond, Monica K
Redmond, Tricia A
Reed, Elizabeth M
Reel, David D
Reese, Andrew L
Reeves, Elizabeth A
Reilly, Andrea C
Resch, Kathryn E
Ressler, Mark W
Reuter, Zachary M

Rheingans, Nathan W
Rhone, Dahson A
Richardson, Billy R
Richman, Cheryl L
Richter, Reginald V
Ricke, Tonia M
Ricklefs, Andrea L
Riedl, Nicole M
Riegler, Lindsey J
Riepe, Katherine M
Ries, Alica M
Rigdon, Lynn A
Riley, Heather L
Riniker, Emily R
Riportella, Kassidy A
Rockwell-Dalton, Sharon
Rogan, Alyxandra C
Rokusek, Angela M
Roling, Sara A
Rolle, Christine M
Rolling, Christopher L
Rollins, Jane M
Roos, Andrew R
Roos, Julie A
Roos, Renee S
Roth, Andrew P
Roth, Michele L
Rothert, Karen J
Rothweiler, Debra J
Rottler, Rob J
Routley, Mariah A
Rowley, William N
Ruba, Daniel P
Ruhser, Emily E
Ruiz Michels, Sarah M
Ruley, Emily C
Runde, Andrea L
Runde, Heather L
Runde, Sara M
Rupp, Jaclyn R
Ryan, Hillary D
Ryan, Lorie L
Sabers, Cathy A
Salwolke, Monica M
Sanchez, Denise C
Sartori, Melanie M
Sawaya, Theresa M
Schaefer, Jacob J

Schaefers, Taylor M
Schaller, Micaela A
Schaul, Kristal A
Schiavoni, Alexandra M
Schmechel, Meredith A
Schmeichel, Charles A
Schmidt, Anna T
Schmidt, Julia C
Schmit, Julie A
Schmit, Taylor L
Schmitt, Ashley A
Schmitt, Donna J
Schmitt, Katie M
Schmitt, Kim M
Schoaf, Noah D
Schober, Ann C
Schoer, Alan K
Schollmeyer, Marlene R
Scholtes, Cameron L
Schrader, Emily S
Schramm, Katherine A
Schrobilgen, Sierra R
Schroeder, Amy M
Schroeder, Erin M
Schroeder, Lisa M
Schueller, Hannah M
Schuett, Julie A
Schumacher, Jessica S
Schumacher, Kiersten S
Schuster-Davis, Amanda
Schute, Tina M
Schwarte, Angela M
Schwendinger, Amanda J
Schwendinger, Pamela J
Sear, Julie A
Sears, Sarah A
Seay, Brandie L
Sellers, Karmella H
Sendt, Melissa M
Settanni, Alexandria M
Severson, Amanda N
Seymour, Julie M
Shepler, Savannah J
Shol, Emily J
Siegert, Brent A
Siegert, Patricia L
Sieverding, Jill R
Sieverding, Thomas J

Sigwarth, Meggan A
Sigwarth, Stacey M
Sindt, Christopher J
Sisler, Nicole L
Skemp, Kristi
Skiles, Megan M
Slay, Christopher V
Smith, Abby L
Smith, Bethany G
Smith, Jennifer J
Smith, John D
Smith, Susan J
Snitker, Linda M
Snitkey, Nicole A
Soat, Thomas R
Soer, Zachary D
Soppe, Amy R
Spahn, Julie A
Spangler, Danielle M
Specht, Joseph R
Specht, Leah M
Speer, Heather L
Spencer, William R
Spires, Ryan C
Splinter, Kari K
Splinter, Kelli L
Splinter, Mary J
Standorf, Tamara S
Stanner, Donald J
Steepleton, Scott R
Steffen, Lynn M
Steines, Tacy A
Steuer, Bobbie J
Steve, Jessica J
Stevens, Debra A
Stevenson, Heidi V
Stevenson, Nicholas L
Stewart, Lincoln M
Stoffel, Tyler F
Stoll, Mandie M
Stoltz, Jesse T
Stork, Damian J
Stralow, Danielle E
Streets, Christopher D
Streets, Dawn M
Studer, Samantha J
Stueck, Tamara L
Sullivan, Christopher M

Sullivan, Gabrielle K
Sullivan, Lesley J
Sullivan, Nicole M
Summer, Molly A
Swart, Nicole M
Szalkowski, Tricia M
Tade, Zachary K
Tauber, Karen M
Taylor, Amy M
Tevebaugh, Alicia A
Tharp, David J
Thein, Kristie L
Then, Kelsey K
Thibadeau, Ashley C
Thielen, Christina L
Thielen, Kristine S
Thill, Kristy A
Thimmesch, Katherine A
Thole, Lisa A
Thole, Rhonda L
Thor, Nicole M
Thornton, Tess J
Tiedeman, James R
Tierney, Taylor A
Tieskotter, Brianna N
Tigges, Jennifer L
Till, Alyssa M
Tomkins, Carolyn M
Tomkins, Christopher D
Torres, Corrine M
Tracey, Vickie L
Trenkamp, Jennifer L
Trentz, Kara Leigh
Tringale, Daniel J
Tritz, Diana R
Truesdale, Michael G
Tuescher, Kory S
Tuthill, Michelle M
Uhal, Susan T
Unger, Angela M
Vaassen, Jennifer A

Valentine, Joyce A
Van Cleve, Calli A
Van Dusen, Erin E
Van Hoe, Elizabeth G
Van Vleck, Steven E
Vanderheyden, Brittany E
VanGroll, David W
Vermies, Andrew M
Virtue, Laura A
Vogts, Theresa J
Von Ah, Laura G
Vondal, Stephanie D
Waddick, Natalie E
Wagner, Cindy K
Wahlert, Shelby A
Wall, Amanda M
Wallin, Aziza K
Walsh, Staci A
Walton, Erin C
Ward, Laura J
Ward, Laura L
Warnke, John L
Waskow, Maureen R
Watson, Christy A
Weber, Crystal A
Weber, Elizabeth A
Weber, Karla S
Weber, Keith M
Weber, Michelle E
Weber, Sarah M
Weidemann, Hannah E
Weiland, Jessica L
Weiland, Kristin L
Weiner, Jamie L
Weinschenk, Courtney S
Weires, Karen E
Welp, Rhonda J
Wernimont, Katie L
Wersinger, Nicole S
West, Mark R
Westmark, Jennifer A

Weydert, Courtney A
White, Allie M
White, Gregory M
Whitney, Melissa J
Widmeier, Rita M
Wiezorek, Kelly A
Wilgenbusch, Anthony M
Wilgenbusch, Sue A
Willenborg, Julie M
Wiley, Katie J
Williams, Amanda M
Williams, Anne P
Williams, Christy L
Williams, Heather A
Williams, Jared R
Williams, Kari L
Williams, Maryjo L
Wilson, Kelly A
Winger, Wendy G
Winkel, Dirk F
Winter, Janet L
Wischmeyer, Laurie A
Wischmeyer, Scott E
Witthoeft, Chad M
Wittman, Gary D
Wohlers, Annette L
Wolter, Kyle P
Wright, Cordae E
Wroblewski, Shannon C
Yager, Stephanie
Young, Amanda D
Young, Lisa M
Zell, Amanda L
Zenner, Chelsey S
Zillig, Linda M
Zillig, Sandra E
Zugenbuehler, Marc C

ITEM VII - PROJECTS – Continued

33. Elementary Science FOSS Kit Training (District Budget) – Project #3281
October 15-30, 2019
10.9334.1100.113.0000.000129 - \$926.24

Bonn, Sydney M
Brokus, Michelle T
Collins, Erin M
Colpitts, Kimberly S
Crabill, Kelly L
Denlinger, Halie R
Dubord, Jessica A

Holzhuter, Ellyn M
Kuhn, Tiffany Z
Lee, Gina M
Lindecker, Amanda L
Longfield, Linda W
Ostrander, Kristie A
Schmidt, Julia C

Schuett, Julie A
Sigwarth, Meggan A
Skiles, Megan M
Thornton, Tess J
Tuthill, Michelle M
Vaassen, Jennifer A
Wroblewski, Shannon C

B. Stipends

1. Summer Wrestling Camp (School Budget)
Senior High School
July 8-11, 2019
21.0109.1400.920.6790.000129 - \$3,000.00

Connolly, Joseph V
Loy, Jordan T

2. Football Coaching (School Budget)
Hempstead High School
September 9 – November 1, 2019
10.1118.1400.920.6720.000125 - \$7,600.00

Kuhle, Brian T
Roos, Andrew R

3. Wahlert Math Contest Coach (School Budget)
Eleanor Roosevelt Middle School
October 15 – November 9, 2019
10.0225.1100111.0000.000129 - \$456.00

Palm, Amy S

4. Gay Straight Alliance (School Activities)
Senior High School
October 15, 2019 – May 30, 2020
10.0109.1400.910.0000.000129 - \$500.00

Weiland, Kristin L

ITEM VIII - TRANSFERS – For Information Only

A. Teachers

Name	From	To
Conatser, Wanda	Irving, Marshall & Sageville/ELL	Irving & Hempstead/ELL
Freund, Marabeth	Lincoln & Table Mound/ELL	Lincoln & Hoover/ELL
McAuliff, Charissa	Fulton/ELL	Fulton & Sageville/ELL
Odell, Stacie	Audubon/ELL	Audubon, Marshall & Table Mound/ELL

B. Classified

Auderer, Shawna	Carver/Educational Interpreter	Hempstead/Educational Interpreter
Birkel, Kimberly	Irving/6.58 ECSE Paraprofessional	Sageville/6.58 Security Paraprofessional
Birkett, Constance	Hempstead/5.75 Food Service Worker	Central Kitchen/7.5 Food Service Worker
Bradford, Eugene	Lincoln/6.75 ECSE Paraprofessional	Lincoln/6.75 Multicategorical Paraprofessional
Brehm, Patrick	Hempstead/7.5 Security Paraprofessional	Hempstead/6.58 ELL Paraprofessional
Dolter, Gregory	Alta Vista & Forum/Custodian	Forum, Eisenhower & Kennedy/Custodian
Gunn, Carol	Lincoln/6.91 Multicategorical Paraprofessional	Forum/7.0 Registered Behavior Technician
Heinze, Annette	Central Kitchen/7.5 Food Service Worker	Hempstead/7.0 Food Service Worker
Hoffman, Brian	Kennedy, Eisenhower & Hempstead/Custodian	Hempstead/Custodian
Hougham, Kevin	Transportation/Relief Bus Driver	Transportation/Bus Driver
Hoyne, Lindsey	Alta Vista/6.58 Multicategorical Paraprofessional	Alta Vista/6.58 LRC Paraprofessional
Kleiner, Kristi	Kennedy/Educational Interpreter	Roosevelt/Educational Interpreter
Ludovissy, Rhonda	Senior/Custodian	Roosevelt/Custodian
May, Leann	Eisenhower/2.0 Food Service Worker	Kennedy/2.0 Food Service Worker
O'Connell, Robert	Roosevelt/Assistant Head Custodian	Alta Vista & Cornerstone/Custodian
Pawlik, Amber	Carver/Educational Interpreter	Roosevelt/Educational Interpreter
Peterson-Herbst, Katherine	Bldgs & Grounds/Swingshift Custodian	Hempstead/Custodian
Schmit, Randy	Transportation/Relief Bus Driver	Transportation/Bus Driver
Scott, Robert	Transportation/Relief Bus Attendant	Transportation/Bus Attendant
Valentine, Jay	Transportation/Mechanic	Transportation/Truck Driver

C. Coach

Eyres, Martin	Hempstead/100% Varsity Asst. Boy's Swimming	Hempstead/50% Varsity Asst. Boy's Swimming
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**Dubuque Community School District
Board Meeting
October 14, 2019**

If any board member wishes to see the full contract document prior to approval at the meeting, please let the board secretary know in advance and a copy of the actual contract will be brought to the meeting for review prior to approval.

Provider	Description	Estimated Cost	Funding	Purchase or Professional Service Contract
City of Dubuque	Agreement for School Resource Officers for 2019-20	\$278,542.00	Fund 10	Professional
Loras College	DCSD TV Production Agreement for 2020-21	\$164,434.00	Fund 10	Professional
Absolute Music	Service Contract for DJ services for Hempstead High School on January 25, 2020	\$550.00	Fund 21	Professional
B & W Racing Services, LLC	Timing Services Contract for Senior High School's Jim Boughton XC Invitational on September 24, 2020	\$600.00	Fund 21	Professional
Drexler Middle School	Official Contract for Interscholastic Games for Jefferson and Washington Middle Schools on October 3, 2019	\$40.00 per school	Fund 21	Professional
City of Dubuque	Agreement for Drug Abuse Resistance Education and Cooperative Program for 2019-20	\$6,320.00	Fund 10	Professional
Four Mounds Foundation	Amendment to Agreement on Purchase and Sale of Services for the Housing Education and Rehabilitation Training Program for 2019-20	---	---	Professional
Four Oaks Family and Children's Services	Agreement on Purchase and Sale of Services for the Parents as Teachers Program for November and December, 2019	\$30,000.00	Fund 10	Professional
IBM Corporate Citizenship	2019 IBM Corporation Contribution Certification Form for IBM Community Grants for Jefferson and Roosevelt Middle Schools	\$2,000.00	Grant	Professional
	IBM Corporate Citizenship Affirmation of Compliance for Hempstead/Senior High School Robotics Club	\$ 500.00	Grant	Professional
IIW, PC	Proposal for Professional Services for Eisenhower Pavilion Foundation Design	\$2,500.00	Fund 10	Professional
Imagine Learning	Student/Employee Data Sharing Terms and Conditions Agreement	---	---	Professional
Iowa College Aid	Host Site Agreement – Course to College AmeriCorps for 2019-20	---	---	Professional
Iowa Department of Public Safety, Division of Criminal Investigation	Iowa User Agreement for fingerprint-based National Criminal History Record Checks	---	---	Professional
Mediacom Arts and Culture Grants	Grant for Family Art Nights at Audubon Elementary School	\$2,000.00	Grant	Professional
Prevention Strategies	Student/Employee Data Sharing Terms and Conditions Agreement	---	---	Professional
Raz Plus	Student/Employee Data Sharing Terms and Conditions Agreement	---	---	Professional
Rosetta Stone Ltd.	Service Order Form for K-12 Bronze Fixed Term License	\$5,075.00	Fund 10	Purchase
Tri-State Travel	Charter Contracts			Professional
	11/07/19 – Hempstead and Senior to NICC, Peosta, IA 11/08/19 – Senior to Mexican Museum, Chicago, IL	\$ 600.00 \$1,635.00	Fund 10 Fund 21	
Tyler Technologies, Inc.	Amendment to agreement dated July 15, 2013, for five GO9 devices and service	\$713.00	Fund 10	Purchase
University of Dubuque, Heritage Center	SchoolBus Performance Series Contract for Hempstead High School to attend Walk On: The Rosa Parks Story on February 3, 2020	TBD	Fund 10	Purchase
Windstar Lines, Inc.	Acceptance Contracts		Fund 21	Professional
	10/14/19 – Senior to Shedd Aquarium, Chicago, IL	\$1,787.00		
	11/06/19 – Hempstead to Waterfront Convention Center, Bettendorf, IA	\$ 900.00		
	11/07/19 – Senior to Kirkwood Community College, Cedar Rapids, IA	\$ 890.00		
	12/05/19 – Hempstead to Goethe Institute, Chicago, IL	\$1,570.00		

Dubuque Community School District

Request Board Approval for Purchase/Professional Service Contract

Type of Contract (check one):

☐ Purchase Contract (renewal) for \$100,000 or more
(purchase of goods or materials)

Provider: _____

☒ Professional Service Contract (renewal) for \$100,000 or more
(professional services from an independent contractor)

Provider: City of Dubuque

Brief Description of Contract:

School Resource Officers for the 2019-20 School Year

Estimated Cost:

\$278,542.00

Effective Date:

August 19, 2019

Source of Funding:

☐ Special Education

☐ Talented and Gifted

☒ Dropout Prevention

☐ General Education

☐ Other _____

Budget Code:

10.9199.1200.420.1119.000320

Recommended by:

Shirley Horstman, Executive Director of Student Services
Principal or Program/Grant Coordinator

Date: September 26, 2019

Please submit this form to:

Professional Service Contracts for Professional Development – Linda Gratton, Forum Human Resources Office, lgratton@dbqschools.org

Purchase Contracts and Professional Service Contracts for Student Services - Joan Steffen, Forum Business Office, jsteffen@dbqschools.org

10/07/2019

Facilities/Support Services Committee Review/Approval Date

 / /

Board Approval Date

 / /

Approval Forwarded to District Administrator Overseeing Contract

RPO #

Date / /

 / /

Completed copy to Joni Lucas for Official Board Book

Dubuque Community School District

Request Board Approval for Purchase/Professional Service Contract

Type of Contract (check one):

☐ Purchase Contract (renewal) for \$100,000 or more
(purchase of goods or materials)

Provider: _____

☒ Professional Service Contract (renewal) for \$100,000 or more
(professional services from an independent contractor)

Provider: Loras College Productions

Brief Description of Contract:

Provide comprehensive multimedia content creation services, including management of the public access channel as well as production of live school board meetings and independent communication materials in alignment with the district's communication goals.

Estimated Cost:

\$164,434.00

Effective Date:

July 1, 2020 - June 30, 2021

Source of Funding:

☐ Special Education

☐ Talented and Gifted

☐ Dropout Prevention

☐ General Education

☒ Other Public Information Services

Budget Code:

10.9199.2560.000.0000.000349

Recommended by:

Mike Cyze, Chief Communciation Officer
Principal or Program/Grant Coordinator

Date: October 3, 2019

Please submit this form to:

Professional Service Contracts for Professional Development – Linda Gratton, Forum Human Resources Office, lgratton@dbqschools.org

Purchase Contracts and Professional Service Contracts for Student Services - Joan Steffen, Forum Business Office, jsteffen@dbqschools.org

10/07/2019

Human Resources/Facilities/Support Services Committee Review/Approval Date

 / /

Board Approval Date

 / /

Approval Forwarded to District Administrator Overseeing Contract

RPO #

Date / /

 / /

Completed copy to Joni Lucas for Official Board Book

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DUBUQUE COMMUNITY SCHOOL DISTRICT
Educational Programs/Policy Committee

BOARD COMMITTEE MINUTES

This form is used by all multimember committees established by the Board of Education. Before any meeting is held, be sure you have met the requirements of Chapter 1037 Laws of the 67th G.A., 1978 Session, Official Meetings Open to Public.

- I. Complete the Following Before Starting the Meeting
 - A. Date agenda was posted for meeting: October 4, 2019
 - B. Date media were emailed agenda: October 4, 2019
 - C. Board Committee: **Educational Programs/Policy Committee**
 - D. Date and Time of Meeting: **October 8, 2019, at 4:00 p.m.**
 - E. Place of Meeting: Keystone AEA
 - F. Attach agenda to this form. Verify that a copy of the agenda has been filed with the Secretary of the Board and the Administrator holding the Committee meeting.

If any of the above data does not comply with the open meeting law, do not begin the meeting.

Board members present: Nancy Bradley, Tami Ryan, Jim Prochaska, Lisa Wittman, Anderson Sainci. District representative present: Stan Rheingans, Kevin Kelleher, Brenda Duvel, Mae Hingtgen, Shirley Horstman, Bill Burkhardt.

Ms. Ryan called the meeting to order at 4:00 p.m.

The agenda was approved as submitted.

Mr. Sainci arrived at 4:05 p.m.

Policy #9010 – Energy Conservation

Completely revised due to contract with Cenergistics – Board 10.14.19

Policy #2205 – Activities Council

Revised – Board 10.14.19

Policy #4305 – Teacher Exchange Program

Deleted – Board 10.14.19

Policy #4306 – Visitation to Other Schools and/or Facilities

Reviewed – Board 10.14.19

Policy #4212 – Sick Leave for Part Time Employees

Revised – Board 10.14.19

Policy #4500 – Student Teacher/Nurse

Reviewed – Board 10.14.19

Policy #4604 – Employee Safety and Health

Reviewed – Board 10.14.19

Policy #5307 – Non-School Sports Participation Rule

Reviewed – Board 10.14.19

Policy #6117-A – District to District Open Enrollment / Insufficient Classroom Space

Annual Review – Board 10.14.19

Mr. Sainci left the meeting at 4:55 p.m.

Special Education Report

Brenda Duvel, Executive Director of Special Education, provided an update of special education supports and services offered in the district. 1908 students are currently eligible for special education (instructional and support services) which is approximately 17% of the total enrollment. This school year the district will develop a new District Developed Service Delivery Plan. The board will be asked to approve the plan in May.

Behavior Programs Update

Mae Hingtgen, Director of Behavior and Learning Supports, presented to the Committee. She indicated the district is in the third year of implementing the yoga and mindfulness program in the elementary schools. Students learn to move their bodies, focus concentration through breathing techniques, and calm themselves. Yoga is currently offered in the middle school LEAP programs, but will be expanded into middle school programming next year. The district partners with Challenge to Change. The cost for programming is privately funded through grants, donations, etc., but there will come a time that the district will need to supplement funding. Mae also updated the Committee on Green Dot, a program aimed at reducing bullying, dating violence, stalking, and sexual assault that is currently in grades 6-12. Mae's last day with the district is October 18. She is leaving to be CEO of the East Central Region of Mental Health and Disability Services.

Other Items

A year ago, the Governor signed a proclamation acknowledging indigenous peoples day. The district is not suggesting changing Columbus Day, but to shed light on indigenous people. By the board approving a proclamation, it acknowledges a part of history that has been overlooked. Board 10.14.19

The committee meeting adjourned at 6:04 p.m.

Joni Lucas, Secretary
Board of Education

Activities Council

An Activities Council shall be established by the Board of ~~Directors~~ *Education* for the purpose of studying and exploring operations of the activities programs of the district and to cooperate with the community in inter-related areas.

Members of the Board of ~~Directors~~ *Education* shall be appointed by the President to serve on the Activities Council for a period of one year. Such appointment shall be adopted by the Board on the School Board Committee schedule. Members include representation from each secondary building and district-level staff (not to exceed two from each school). The Superintendent will approve the roster of Council members annually by September 15.

Adopted: June 12, 1967
Revised: October 11, 2010
Revised: February 9, 2015
Revised: October 14, 2019

Teacher Exchange Program

Only those teachers who have completed five (5) years of successful teaching in the Dubuque Community Schools will be considered for Board approval as candidates for participation in a Teacher Exchange Program.

Eligible teachers who wish to seek Board approval for participation in a Teacher Exchange Program may submit written requests through the Executive Director of Human Resources Services.

Each request will be considered on its individual merits.

The following areas will be assessed in making a recommendation to the Board of Education.

1. Number of teachers involved in the exchange program.
2. Curriculum area and specific subjects that will be affected by program participation.
3. Stability of the program affected.
4. Teacher will be expected to spend at least one year with the District upon completion of the exchange program.

Adopted: March 9, 1981
Reviewed: November 29, 2007
Reviewed: March 26, 2013

Visitation to Other Schools and/or Facilities

The Board of Education recognizes the value of first hand observation in the evaluation of new educational programs, facilities or equipment. Approval for visits must be granted according to procedures established by the Superintendent or designee.

Adopted: August 12, 1968
Reviewed: November 29, 2007
Reviewed: March 26, 2013
Reviewed: October 14, 2019

Sick Leave for Part Time Employees

Hourly personnel employed by the Dubuque Community School District are eligible for sick leave benefits. Sick leave will be paid on the basis of scheduled hours for a particular day but will not exceed eight hours for that day. Sick leave benefits are determined according to the master contract/*employee handbook* negotiated with the various bargaining units.

Adopted: February 10, 1985
Reviewed: November 29, 2007
Reviewed: March 26, 2013
Revised: October 14, 2019

Student Teacher/Nurse

The Board accepts its responsibility for the training of replacements for the teaching profession, but also recognizes its first duty to the education of the pupils within its district.

The Dubuque Community School Board agrees, therefore, to place student teachers/nurses with selected staff members from its certified staff. Those colleges and universities with which the Board cooperates in this endeavor are:

1. Loras College
2. Clarke University
3. University of Dubuque
4. University of Wisconsin-Platteville
5. Emmaus College
6. University of Northern Iowa
7. Northeast Iowa Community College
8. University of Iowa
9. Consider other schools

The Board expects student teachers/nurses to follow the Dubuque Community School District calendar while they are practice teaching in its schools. The colleges and universities will be expected to provide supervision of student teachers/nurses and to cooperate with district administrators in implementing the program.

It is expected that the colleges and universities will reimburse the cooperating teacher for services rendered through the student teacher program on the basis of the number of semester hours credit a student teacher earns while in the Dubuque Community School system. The rate will be determined by the university or college.

College student observations of classroom teaching must be arranged in advance with the district administration.

Adopted: August 12, 1968
Revised: December 10, 2007
Revised: May 13, 2013
Reviewed: October 14, 2019

Employee Safety and Health

The Dubuque Community School District is committed to providing an environment conducive to employee safety and health in keeping with the requirements of the Occupational Safety and Health Act of 1970.

It is the policy of this school district to assure, so far as possible, that every employee has a safe and healthful place in which to work. It is also the policy of this school district to help each employee recognize his/her responsibilities to safe employment and require that he/she adhere to those responsibilities.

Adopted: April 8, 1974
Reviewed: November 29, 2007
Reviewed: March 26, 2013
Reviewed: October 14, 2019

Non-School Sports Participation Rule

Participation in school activities is a privilege. School activities provide the benefits of promoting additional interests and abilities in the students during their school years and for their lifetime.

Any student (grades 7-12) in the Dubuque Community School District who participates in school-sponsored sport programs may participate in a non-school-sponsored sport program during the same season. However, a student who chooses to give non-school participation priority over the school-sponsored sport programs may jeopardize his or her status or standing as a member of the school-sponsored sport program. Communication among athlete, parents, and coaches is essential in this regard.

Adopted: March 9, 1998
Revised: July 21, 2008
Reviewed: March 3, 2014
Reviewed: October 14, 2019

District to District Open Enrollment / Insufficient Classroom Space

The District shall consider classroom space when making decisions regarding open enrollment into the District and may refuse an application if insufficient classroom space exists. Criteria used to determine insufficient classroom space may include, but will not be limited to: available personnel, educational programs, instructional methods, physical space, equipment and materials available, financial resources available, facilities being planned or currently under construction, sharing agreements in force, labor agreements, District goals and objectives, and grade level enrollment. The District shall not be required to hire additional instructional staff or other staff in order to accommodate open enrollment students. This policy shall be reviewed annually.

Adopted: April 19, 2010
Annual Review: April 10, 2017
Annual Review: July 16, 2018
Annual Review: October 14, 2019

School Library

The school district will maintain a school library in each building for use by employees and by students during the school day.

Materials for the school libraries will be acquired according to board policy #6226 – Instructional Materials Selection, Review and Reconsideration.

The principal of the building in which the school library is located will oversee the use of materials in the library.

The superintendent or designee will develop procedures for the selection and replacement of both library and instructional materials, for the acceptance of gifts, for the weeding of library and instructional materials, and for the handling of challenges to either library or classroom materials.

Adopted: March 11, 2002
Revised: May 11, 2009
Reviewed: July 21, 2014
Reviewed: October 14, 2019

Energy Conservation

The Board embraces energy conservation and believes it to be our responsibility to ensure that every reasonable effort is made to conserve energy and natural resources while exercising sound financial management.

We recognize the importance of adopting an energy conservation policy to govern this program. We also affirm the implementation of this policy will be the joint responsibility of the board, administration, faculty, staff, students, support personnel, and Cenergistic. Success is based on cooperation amid all groups.

To ensure the overall success of our behavior-based energy conservation program, the following areas will be emphasized:

1. A designated campus Administrator will be accountable for energy conservation on his/her campus with Energy Specialist teams conducting energy audits and providing timely feedback.
2. All personnel at each campus are expected to make a positive contribution to maximize energy conservation and produce real energy savings.
3. Cenergistic will implement its energy conservation program primarily through an energy management team led by the Energy Specialist(s) in accordance with “Energy Guidelines” that will be adopted by administration and will define the “rules of engagement” for our energy program.
4. Accurate records of energy consumption and cost will be maintained by the Energy Specialist for each campus to provide verifiable performance results on the goals and progress of the energy conservation program.

Further, to promote a safe, healthy learning environment and to complement the energy conservation program, each campus shall review and adhere to the preventive maintenance and monitoring plan administered by the campus physical plant for its facilities and systems, including HVAC, building envelope, and moisture management.

Adopted: February 8, 2010
Reviewed: August 10, 2015
Revised: October 14, 2019

Energy Conservation and Building Management

Responsibilities:

- Every person is expected to become an “energy saver” as well as an “energy consumer.”
- The staff member is responsible for implementing the guidelines during the time that he/she is present in the instruction room or office.
- The custodian is responsible for control of common areas, i.e., halls, cafeteria, etc.
- Since the custodian is typically the last person to leave a facility in the evening, he/she is responsible for verification of the nighttime shutdown.
- The Manager of Buildings and Grounds is responsible for identifying and recording of the total energy usage in all district facilities. The building Principals in partnership with the recommendations from the Manager of Buildings and Grounds are responsible for the total energy usage of all district facilities.
- The Energy Specialist provides monthly program update reports to the Facilities/Support Services subcommittee of the Board of Education.
- The Energy Specialist performs routine audits of all facilities and communicates the audit results to the appropriate personnel.
- The Energy Specialist is responsible for either directly or indirectly making adjustments to the District’s Energy Management System (EMS), including temperature settings and run times for Heating, Ventilation and Air Conditioning (HVAC) and other controlled equipment.
- Chief Communications Officer and Principals will regularly communicate the importance and impact of the energy conservation program to its internal and external constituents.
- The Energy Specialist provides monthly energy savings reports to building Principals detailing performance results
- The District is committed to and responsible for a safe and healthy learning environment.
- To complement the District’s behavioral-based energy conservation program, Cenergistics in partnership with the District shall develop and implement a preventive maintenance and monitoring plan for its facilities and systems, including HVAC, building envelope, and moisture management.

General:

- Instruction room doors shall remain closed when HVAC is operating. Ensure doors between conditioned space and non-conditioned space remain closed at all times (i.e., between hallways and gym or pool area) to the best of our abilities.
- Proper and thorough utilization of data loggers will be initiated and maintained to monitor relative humidity, temperature, and light levels throughout the organization's facilities to ensure compliance with organization guidelines.
- All exhaust fans should be turned off daily.
- All office machines (copy machines, laminating equipment, etc.) and network printers shall be switched off each night and during unoccupied times. Copy machines with Fax capabilities incorporated into them will remain on.

- All computers be will be switched to “energy saver” mode after 30 minutes of inactivity. This includes all attached monitors and speakers. Network equipment is excluded.

Cooling Season Occupied Set Points¹: 72°F - 78°F
Unoccupied Set Point: 85°F
Heating Season Occupied Set Points¹: 65°F - 70°F
Unoccupied Set Point: 55°F

¹ Set points are in accordance with ASHRAE 55 “Thermal Conditions for Human Occupancy”

Air Conditioning Equipment

- Occupied temperature settings shall NOT be set below 72°F.
- During unoccupied times, the air conditioning equipment shall be set back. The unoccupied period begins when the students leave the area at the end of day. It is anticipated that the temperature of the instruction room will be maintained long enough to afford comfort for the period the staff remains in the instruction room after the students have left.
- Air conditioning start times may be adjusted (depending on weather) to ensure instruction room comfort when instruction begins.
- Ensure outside air dampers are closed during unoccupied times in buildings where this can be controlled.
- Ceiling fans should be operated in all areas that have them.
- Relative humidity levels shall not exceed 60% for any 24-hour period in air conditioned areas.
- Air conditioning should not be utilized in facilities during the summer months unless the facilities are being used for summer school or year-round school. Air conditioning may be used by exception only or in those facilities that are involved in team-cleaning, floor waxing or as determined by the Manager of Buildings and Grounds for other maintenance purposes.
- In all areas which have evaporative coolers such as shops, kitchens and gymnasiums, the doors leading to halls which have air-conditioned instruction rooms or dining areas should be kept closed as much as possible.
- Ensure dry food storage areas are maintained within code requirements. Typically, this is 55F-75F temperature and 35%-60% Relative Humidity. Utilize loggers to verify.

Heating Equipment

- Occupied temperature settings shall NOT be above 70°F.
- The unoccupied temperature setting shall be 55°F (i.e., setback). This may be adjusted to day settings during extreme weather.
- The unoccupied time shall begin when the students leave an area, evening activities or other school activities are completed.
- During the spring and fall when there is no threat of freezing, all steam and forced air heating systems should be set back during unoccupied times. Hot water heating systems should be set back using the appropriate loop pumps.

- Ensure all domestic hot water systems are set no higher than 120°F or 140°F for cafeteria service (with dishwasher booster).
- Ensure all domestic hot water re-circulating pumps are switched off during unoccupied times.
- For heat pumps, ensure a 4 °F dead-band between heating and cooling modes.
- Heating oil and propane (if applicable) levels should be physically measured and recorded by “sticking the tanks” at least on the following intervals: 1) recurring scheduled monthly date 2) immediately before new delivery, 3) immediately after delivery.

Lighting

- All unnecessary lighting in unoccupied areas will be turned **off**. Staff should make certain that lights are turned **off** when leaving the instruction room or office when empty. Utilize natural lighting where appropriate.
- All outside lighting shall be **off** during daylight hours.
- Gym lights and auditorium lights should not be left on unless they are being utilized.
- All lights will be turned **off** when students and staff leave for the day. Custodians will turn on lights only in the areas in which they are working.
- Refrain from turning lights on unless definitely needed. Remember that lights not only consume electricity, but also give off heat that places an additional load on the air conditioning equipment and thereby increases the use of electricity necessary to cool the room.

Water

- Ensure all plumbing and/or intrusion (i.e., roof) leaks are reported and repaired immediately.
- Grounds watering should only be done between 4am-10am. Do not water during the heat of the day, typically between 10am – 8pm.
- When spray irrigating, ensure the water does not directly hit the facility.
- Consider installing water sub-meters on irrigation and cooling tower supply lines to eliminate sewer charges.

Disclaimer

- After official approval, a copy should be disseminated to all organization personnel. Copies should be posted on bulletin boards, staff lounges, organization newsletters, etc.
- The organization shall adopt, observe and implement these guidelines as provided. However, these guidelines are not intended to be all-inclusive, and they may be modified for local conditions. These guidelines supersede all previous instructions related to energy conservation or facility management.



Dubuque Community School District

Teacher Quality Committee

September 11, 2019

3:45 p.m. Keystone 3A

Meeting Notes



Review School-based Teacher Quality Funding Applications (Tammy Duehr)

1 TQ project was presented and approved.



Ideas for Staff Development of the TQ Committee

Learning Forward has a conference coming up in St. Louis from December 7-11. Mark B. has heard great things from this conference. A link will be forwarded to the TQ Committee for members to review. We will discuss at our next meeting.



Update on November PD planning

Tammy and Cindy made some calls to the districts Antonio Mouzon presented. They received overwhelming positive response. Comments like, "the best speaker we have ever had" It was shared that this local person has such an amazing story and the connections he was able to make.

His large group session was a huge hit. Cindy and Tammy met with Antonio to discuss plans. Antonio is very excited to present in Dubuque. We think it will need to be two separate sessions. It has been recommended to use district space to hold this. Our two options will be Roosevelt or Hempstead Auditoriums. We discussed forming a small group to help plan this day and guide Antonio. He will hold two ninety minute presentations, one to the elementary staff and one session for the secondary staff.

We discussed entry points for negotiations and the tentative plan:

<i>Secondary Group (7:30-10:30)</i>	<i>Elementary Group (8:00-11:00)</i>
<i>Location: Senior Auditorium</i>	<i>Location: Hempstead Auditorium</i>
<i>7:45 – 8:45 Antonio Speaks</i>	<i>8:00-9:15 PLC Work Time</i>
<i>9:15 – 10:30 PLC Work Time</i>	<i>9:45-10:45 Antonio Speaks</i>
<i>Teachers sign in at the entry way of Senior</i>	<i>Elementary Principals Take Attendance in their buildings.</i>

Breakout Committee will have an overview ready to present to District Leaders on November 7. Antonio will be here at our October meeting. He will take feedback on what we want him to cover. In Urbandale, he shared his story and the role teachers played in his life and discussed personal bias.

Facilities/Support Services

Recommendations:

✓ I move that the Board of Education approve the naming of the Hempstead High School concession stand near Moody Gymnasium as Potts Concessions after long-time administrator Gerald “Jerry” Potts

✓ I move that the Board of Education approve the submission of the request to the School Budget Review Committee in the amount of \$5,998,091 (or as determined by the Iowa Department of Education following DE audit review) in Modified Supplemental Amount to provide 100% spending authority for 2019 special education deficit funded through a cash reserve levy

✓ I move that the Board of Education approve the submission of the request to the School Budget Review Committee in the amount of \$255,942 (or as determined by the Iowa Department of Education following DE audit review) in Modified Supplemental Amount to provide 100% spending authority for 2019 actual ELL program costs funded through a cash reserve levy

✓ I move that the Board of Education approve Certificates of Substantial Completion 1 and 2 on the Alta Vista Alternative Learning Center Addition/Renovation Project in the amounts of \$10,000.00 and \$15,000.00

✓ I move that the Board of Education approve Portzen Construction’s request for early release of retained funds for the Alta Vista Alternative Learning Center Addition/Renovation Project in the amount of \$225,615.50 in accordance with the requirements of Iowa law and as more fully outlined in the submitted authorizing resolution

✓ I move that the Board of Education award the contract/purchase order for the pilot Buildings and Grounds Solar Panel Project to Blue Sky Solar, LLC in the amount of \$67,365.00

✓ I move that the Board of Education approve the resolution offering for sale by public bid a 2000 Chevrolet Step Van and StageRight Z800 Choral and Band Risers and set the date, time and place for *possible* public hearing as November 11, 2019, at 5:30 p.m. at Keystone Area Education Agency

✓ I move that the Board of Education approve the 2018-19 Internal Control Policies and Procedures Report

✓ I move that the Board of Education approve the Quarterly Budget Report

[Mr. Kelleher will present the Quarterly Budget Report]



3715 Pennsylvania Ave, Dubuque, IA 52002-3792

Phone 563-552-552-5203

<https://hempstead.dbqschools.org>

June 7, 2019

Dear Mr. Rheingans:

I have received a request from community members to consider naming the concessions area near the Moody Gymnasium the Potts Concessions after Mr. Gerald "Jerry" Potts. I have received 100 signatures and twelve written letters and emails of support.

My beginning teacher years at Hempstead overlapped some of Mr. Potts' final years as a Hempstead High School assistant principal. I can certainly echo some of the common themes shared with me by those who knew Mr. Potts throughout his time with the Mustangs. He was always in the hallway building relationships, always talking to ALL students in a genuine way and always representing himself and Hempstead High School with the utmost integrity, dedication, loyalty, reliability, and Mustang pride.

In the early years of Hempstead, Jerry was a mainstay and helped develop a culture and community that thrives today. He had the special gift of holding students accountable while also being in their corner and helping them see themselves in the bigger picture of life. Mr. Potts wanted to remain out of the spotlight. He supported Mustang students in all their endeavors from their academic work in classrooms, to their sporting events on fields and in the gym, to their performances in the auditorium and yes, even to doing the behind the scenes work of preparing and providing concessions at these extracurricular events.

Mr. Potts experienced major health issues later in life. His never complain attitude and personal strength during these very difficult times remain a great model for all of us. He showed us how to live life the Mustang way. To conclude, I support this request and ask the Board of Education to consider naming the concessions area at Hempstead the Potts' Concessions.

Respectfully,

A handwritten signature in black ink that reads "J. Lee Kolker".

J. Lee Kolker

Principal, Hempstead High School



AIA® Document G704™ – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)*

Alternative Learning Center
Alta Vista Campus Addition
1090 Alta Vista Street
Dubuque, IA 52001

CONTRACT INFORMATION:

Contract For: All work related to building and interior building envelope.

CERTIFICATE INFORMATION:

Certificate Number: 001

Date: August 13, 2018

Date: September 30, 2019

OWNER: *(name and address)*

Dubuque Community School District
2300 Chaney Road
Dubuque, IA 52001

ARCHITECT: *(name and address)*

IIW, P.C.
4155 Pennsylvania Avenue
Dubuque, IA 52002

CONTRACTOR: *(name and address)*

Portzen Construction, Inc.
205 Stone Valley Drive
Dubuque, IA 52003

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

IIW, P.C.

ARCHITECT *(Firm Name)*


SIGNATURE

Michael A. Ruden, AIA
Chief Operations Officer
& Architect

PRINTED NAME AND TITLE

August 2, 2019

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

Painting of internal stair railing and guardrails. Painting of all exterior lintels.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within sixty (60) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$10,000.00.

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Portzen Construction, Inc.

CONTRACTOR (*Firm Name*)

Dubuque Community
School District

OWNER (*Firm Name*)


SIGNATURE

SIGNATURE

Brandon miles

PRINTED NAME AND TITLE

Tamara L. Ryan, President
Board of Education

PRINTED NAME AND TITLE

9-30-19

DATE

10/14/2019

DATE

AIA[®] Document G704[™] – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)*

Alternative Learning Center
Alta Vista Campus Addition
1090 Alta Vista Street
Dubuque, IA 52001

CONTRACT INFORMATION:

Contract For: Site related work.

CERTIFICATE INFORMATION:

Certificate Number: 002

Date: August 13, 2018

Date: September 30, 2019

OWNER: *(name and address)*

Dubuque Community School District
2300 Chaney Road
Dubuque, IA 52001

ARCHITECT: *(name and address)*

IIW, P.C.
4155 Pennsylvania Avenue
Dubuque, IA 52002

CONTRACTOR: *(name and address)*

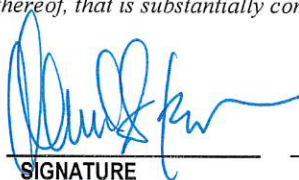
Portzen Construction, Inc.
205 Stone Valley Drive
Dubuque, IA 52003

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

IIW, P.C.

ARCHITECT *(Firm Name)*



SIGNATURE

Michael A. Ruden, AIA
Chief Operations Officer
& Architect

PRINTED NAME AND TITLE

August 30, 2019

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

1. Installation and painting of exterior handrails shown of civil drawings, and painting of all railings and guardrails shown on the architectural drawings.
2. Installation of trash enclosure posts and gates.


The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within sixty (60) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$15,000.00.

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Portzen Construction, Inc.		<u>Brandon miles</u>	<u>9-30-19</u>
CONTRACTOR (<i>Firm Name</i>)	SIGNATURE	PRINTED NAME AND TITLE	DATE
Dubuque Community School District		Tamara L. Ryan, President Board of Education	10/14/2019
OWNER (<i>Firm Name</i>)	SIGNATURE	PRINTED NAME AND TITLE	DATE

Board Member _____ introduced the following Resolution entitled "RESOLUTION REGARDING CONTRACTOR'S REQUEST FOR EARLY RELEASE OF RETAINED FUNDS FOR THE ALTA VISTA ALTERNATIVE LEARNING CENTER ADDITION/RENOVATION PROJECT", and moved that the same be adopted. Board Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Board President declared the following Resolution duly adopted:

RESOLUTION REGARDING CONTRACTOR'S REQUEST FOR EARLY RELEASE OF
RETAINED FUNDS FOR THE ALTA VISTA ALTERNATIVE LEARNING CENTER
ADDITION/RENOVATION PROJECT

WHEREAS, on the 13th day of August, 2018, the Dubuque Community School District ("the District") entered into a contract ("the Contract") with Portzen Construction ("the Contractor") for the construction of certain public improvements generally described as the Alta Vista Alternative Learning Center Addition/Renovation Project ("Project"); and

WHEREAS, the Contractor has substantially completed the construction of said public improvements in accordance with the terms and conditions of said contract and plans and specifications, as shown by the Certification of Substantial Completion of the Project the Architect filed with and approved by the School Board on October 14, 2019; and

WHEREAS, the current retainage being withheld on the Project is \$275,615.50; and

WHEREAS, on September 25, 2019, the Contractor submitted a notice to the District that it had issued a sworn statement to the required parties, pursuant to Iowa Code Section 26.13, for early release of retainage funds on the Project; and

WHEREAS, according to a report from the District's authorized contract representative, pursuant to Iowa Code Section 26.13, there remains outstanding or unfinished work items left to be completed by the Contractor valued at \$25,000.00; and

WHEREAS, there are currently no outstanding Iowa Code Chapter 573 Claims for unpaid labor and material on file with the District; and

WHEREAS, Iowa Code Sections 26.13 and 573.14 allow the District to withhold from any early retainage payment double the amount (200%) of the value of any incomplete work or Iowa Code Chapter 573 claims on file at the time payment is approved; and

WHEREAS, on October 1, 2019, the Contractor was notified that its request for early retainage payment was accepted as validly filed and will be recommended for payment in the amount of \$225,615.50 (which reflects a withholding from the total retainage balance of double the value of the outstanding work); and

WHEREAS, on October 14, 2019, the Contractor submitted required closeout documentation and a pay application for the early release of retainage in the amount of \$225,615.50; and

WHEREAS, Contractor has been previously informed that should Iowa Code Chapter 573 claims be filed within thirty (30) days of the date of the request by the Contractor for early release of retainage, the District reserves the right to withhold additional amounts from the retainage payment in accordance with the rights and obligations of Iowa Code Section 573.14; and

NOW, THEREFORE, BE IT RESOLVED BY THE DUBUQUE COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION:

Section 1. That said request for early release of retainage funds and pay application as submitted by the Contractor for early release of retainage is approved, as certified by the Project Architect and/or Construction Manager, in the amount of \$225,615.50.

Section 2. That the amount approved reflects a total withholding from retainage of \$50,000.00, which is equal to 200% of the value of the outstanding work.

Section 3. That the District's Chief Financial Officer is authorized to release payment in the amount of \$225,615.50 to the Contractor within 30 days of the date of this approval, assuming no Iowa Code Chapter 573 claims have been filed prior to this approval.

Section 4. That the Architect is directed to prepare a written itemization and rationale for any retainage amounts being withheld and to present said written itemization to the Contractor within 30 days of the date of the Contractor's request for early release of retainage.

PASSED AND APPROVED, this 14th day of October, 2019.

TAMARA L. RYAN, PRESIDENT
BOARD OF EDUCATION

ATTEST:

JONI LUCAS, BOARD SECRETARY

01139291-1\17950-023

October 2, 2019

Bill Burkhardt
Dubuque Community School District
2300 Chaney Road
Dubuque, IA 52001-3095

Re: Dubuque Community School District
Alta Vista Alternative Learning Center Addition/Renovation
Early Release of Retainage – Portzen Construction, Inc.
IIW Project No.: 17207

Dear Mr. Burkhardt:

On September 25, 2019, you provided IIW with documentation showing Portzen Construction, Inc. had submitted notice that it had issued a sworn statement to all required parties for early release of retained funds on the project. A copy of this required documentation is included with this letter for your reference.

Portzen Construction, Inc. has met all the requirements of Iowa Code Section 573.28 for early release of these retained funds. We recommend acceptance of the payment application and passage of the following resolution: Alta Vista Alternative Learning Center Addition/Renovation.

Resolution:
RESOLUTION REGARDING CONTRACTOR'S REQUEST FOR EARLY RELEASE OF RETAINED FUNDS FOR THE ALTA VISTA ALTERNATIVE LEARNING CENTER ADDITION/RENOVATION PROJECT.

Sincerely,
IIW, P.C.



Michael A. Ruden, AIA
Chief Operations Officer & Architect

Enclosures

ARCHITECTURE
CIVIL ENGINEERING
CONSTRUCTION SERVICES
ENVIRONMENTAL ENGINEERING
LAND SURVEYING
MUNICIPAL ENGINEERING
STRUCTURAL ENGINEERING
TRANSPORTATION ENGINEERING

Dennis F. Waugh, PE/SE* **
Charles A. Cate, PE **
Gary D. Sejkora, PE **
Michael A. Jansen, PE/SE
Timothy J. Tranel, PE*
Julie P. Neebel, PE
James P. Kaune, PE
Thomas J. Oster, PLS **
Wray A. Childers, PLS **
Geoffrey T. Blandin, PE
Mark C. Jobgen, PE **
Lauren N. Ray, PE/SE
Cody T. Austin, PE*
Marc D. Ruden, PE
Mark R. Fassbinder, AIA*
Michael A. Ruden, NCARB/AIA*
Eric J. Helminiak, PE/SE*
Jeffrey J. Brandt, PLS
Craig L. Geiser, PLS
David A. Leapoldt, AIA, CID*
Nathan W. Miller, PE
Damian D. Baumhover, NCARB/AIA
Nicholas A. Schneider, PE
Christian J. Hendrie, AIA
Eldon M. Schneider, PE
Whitney A. Loughheed, AIA*
Patrick R. Ready, PE
Nicholas M. Rettenberger, AIA
Christopher A. Becklin, PE
Courtney E. Wand, PE
Jonathan H. Lutz, PE
John M. Tranmer, PLS
Andrew C. Busch, NCARB/AIA
Bryson E. Winsky, PE
Jeri M. Vondera, PE
Noah J. Hofrichter, PE
Andrew J. Goedken, PE
Emily M. Crowe, PE

* LEED AP
** Retired



205 STONE VALLEY DRIVE • DUBUQUE, IOWA 52003 • (563) 557-7642 • Fax (563) 557-9048

September 25, 2019

Dubuque Community School District
2300 Chaney Road
Dubuque, IA 52001

RE: #18-10 – Alternative Learning Center – Alta Vista Campus Addition

Dear Dubuque Community Schools:

We hereby make a request for early release of retained funds for the **Alternative Learning Center – Alta Vista Campus Addition**. Enclosed please find my affidavit in accordance with Section 573.28, Code of Iowa.

If you have any questions, please give me a call.

Sincerely,

Michael E. Portzen
President

AFFIDAVIT CONCERNING THE

**Alternative Learning Center –
Alta Vista Campus Addition**

STATE OF IOWA)
) ss:
COUNTY OF DUBUQUE)

The undersigned, being first duly sworn on oath deposes and states:

1. That this Affidavit is given pursuant to Section 573.28, Code of Iowa.
2. That the undersigned is a contractor for the Public Improvement project known as the **Alternative Learning Center – Alta Vista Campus Addition**.
3. That said project is substantially completed.
4. The undersigned contractor has served written notice on each known subcontractor, sub-subcontractor, and supplier that provided labor or materials for this public improvement project, and with said notice, a copy of which is attached hereto, was delivered on or about September 13, 2019, at least ten days prior to the date of this Affidavit.
5. That pursuant to Section 573.28, Code of Iowa, below undersigned contractor hereby requests the Dubuque Community School District to release the partial funds retained for this project.

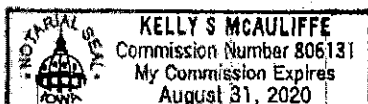
Dated this 25th day of September, 2019.

PORTZEN CONSTRUCTION, INC.

Michael E. Portzen

By: Michael E. Portzen, President

Subscribed and sworn to before me, a Notary Public in and for the State of Iowa, by Michael E. Portzen, to me known to be the President of Portzen Construction, Inc., and Iowa Corporation.



By: *Kelly S. McAuliffe*
Notary Public



205 STONE VALLEY DRIVE • DUBUQUE, IOWA 52003 • (563) 557-7642 • Fax (563) 557-9048

September 13, 2019

**NOTICE OF CONTRACTOR'S REQUEST FOR EARLY
RELEASE OF RETAINED FUNDS**

You are hereby notified that Portzen Construction, Inc. will be requesting an early release of funds on a public improvement project designated as **Alternative Learning Center – Alta Vista Campus Addition** for which you have or may have provided labor or materials. The request will be made pursuant to Iowa Code Section 573.28. The request may be filed with the **Dubuque Community School District**, after ten calendar days from the date of this notice. The purpose of this request is to have the **Dubuque Community School District**, release and pay funds for all work that has been performed and charged to the **Dubuque Community School District**, as of the date of this notice. This notice is to provide accordance with Iowa Code Section 573.28.

Sincerely,

A handwritten signature in black ink that reads 'Michael E. Portzen'. The signature is written in a cursive, flowing style.

Michael E. Portzen
President

ALL AMERICAN ARCHITECTURAL ARTS
PO BOX 775293
CHICAGO, IL 60677-5293

APC EMMERT MANUFACTURING
4155 3RD AVE.
MARION, IA 52302

ASSOCIATED EQUIPMENT SALES
COMPANY LLC
14535 W. 96 TERRACE
LENEXA, KS 66215

BARD MATERIALS, WEST REGION
P O BOX 246
DYERSVILLE, IA 52040

BRADLEY IRON WORKS
P O BOX 1249
DUBUQUE, IA 52004-1249

CARROLL DISTRIBUTING &
CONSTRUCTION SUPPLY INC.
207 W. 2ND ST., SUITE 3
OTTUMWA, IA 52501

CARROLL SEATING COMPANY
2105 LUNT AVENUE
ELK GROVE VILLAGE, IL 60007

PREGLER OVERHEAD DOOR
CEDAR CROSS OVERHEAD DOOR
1040 CEDAR CROSS ROAD
DUBUQUE, IA 52003

COMMERCIAL FLOORING
10426 STONEWOOD DRIVE
DUBUQUE, IA 52003

CUMMER MASONRY
11921 SHERRILL ROAD
DUBUQUE, IA 52002

DUBUQUE ACOUSTICAL CO
1090 WHITE ST
DUBUQUE, IA 52001

DUBUQUE HOSE AND HYDRAULICS
500 EAST 14TH
DUBUQUE, IA 52001

EASTERN IOWA BUILDING
5907 4TH STREET SW, SUITE 210
CEDAR RAPIDS, IA 52404

EPCO LTD., INC.
1159 E. PIERCE STREET
COUNCIL BLUFFS, IA 51503

FERGUSON ENTERPRISES INC. #520
WOLSELEY INDUSTRIAL GROUP
P.O. BOX 802817
CHICAGO, IL 60680-2817

FLUID TECHNOLOGY CORPORATION
1631 N.E. 55TH AVENUE
DES MOINES, IA 50313-1638

GEISLER BROTHERS CO
1500 RADFORD ROAD
DUBUQUE, IA 52002

GREAT PLAINS LANDSCAPING
8180 SEIPPEL COURT
DUBUQUE, IA 52002

IIW, P.C.
4155 PENNSYLVANIA AVE
DUBUQUE, IA 52002

INTERSTATE PIPE AND SUPPLY CO
200 RAILROAD AVE.
DUBUQUE, IA 52003

JIM GIESE COMMERCIAL ROOFING
10410 SILVERWOOD DRIVE
DUBUQUE, IA 52003

J & R SUPPLY INC
P.O. BOX 1071
DUBUQUE, IA 52004-1071

SEAN PATRICK BUCKLEY
DBA: K C SYSTEMS CONTROL
770 S12TH ST
MARION, IA 52302

KENDELL DOORS & HARDWARE
PO BOX 211520
EAGAN, MN 55121

PHILLIP J. LARSON
DBA: LARSON TILE COMPANY, LLC
2877 CASTLE WOODS LANE
DUBUQUE, IA 52001

MARATHON ENGINEERING
CORPORATION
5615 2ND STREET WEST
LEHIGH ACRES, FL 33971

MARYVILLE CONSTRUCTION COMPANY
3856 NORTHVIEW DRIVE
HAZEL GREEN, WI 53811

McCOY & ASSOCIATES, LLC
PO BOX 13445
DES MOINES, IA 50310-0445

McDERMOTT EXCAVATING
14407 HWY 20 WEST
DUBUQUE, IA 52003-9709

MCDONALD SUPPLY
4800 CHAVENELL RD
DUBUQUE, IA 52002

MID-STATES CONCRETE INDUSTRIES
500 S. PARK AVENUE
SOUTH BELOIT, IL 61080

MORSE ELECTRIC INC
500 W SOUTH STREET
Freeport, IL 61032-6836

MT VERNON CONSTRUCTION INC
P.O. BOX 86
MOUNT VERNON, IA 52314

NORTHERN WINDS INSULATION &
COATING COMPANY
595 HUFF STREET, SUITE D
DUBUQUE, IA 52003

PLUMB SUPPLY CO
1622 NE 51ST AVENUE
P.O. BOX 4558
DES MOINES, IA 50306-4558

RIVER CITY PAVING
DIV OF MATHY CONSTRUCTION CO
P O BOX 1430
DUBUQUE, IA 52004-1430

ROCK SOLID FORMING, INC
30397 COUNTY HWY X
BLUE RIVER, WI 53518

SALOW MECHANICAL INSULATION
103 W. MARGARET STS
EARLVILLE, IA 52041

SCHIMBERG CO.
1106 SHAVER ROAD N.E.
CEDAR RAPIDS, IA 52402-4500

JASON SCHUELLER
DBA:SCHUELLER HARD SURFACE RES
325 STONE VALLEY DR
DUBUQUE, IA 52003

SPAHN & ROSE LUMBER CO
250 HARRISON ST
PO BOX 149
DUBUQUE, IA 52004-0149

STETSON BUILDING PRODUCTS
C/O CONSTRUCTION SUPPLY GROUP
PO BOX 856458
MINNEAPOLIS, MN 55485-6458

SUN CONCRETE PUMPING
2101 SE 44TH COURT
GRIMES, IA 50111

VRBAN FIRE PROTECTION, INC.
1714 5TH STREET
SUITE 1
CORALVILLE, IA 52241-1838

YOUNG'S PAINTING & DECORATING
802 NINTH AVE SE
INDEPENDENCE, IA 50644

ZEPHYR ALUMINUM PRODUCTS INC
555 HUFF STREET
DUBUQUE, IA 52003

PAYMENT APPLICATION

Page 1

TO: DUBUQUE COMMUNITY SCHOOL DISTRICT 2300 CHANEY RD DUBUQUE, IA 52001 Attn:	PROJECT #18-10 NAME AND LOCATION: ALTA VISTA LEARNING CENTER 1090 ALTA VISTA STREET DUBUQUE, IA 52001	APPLICATION # 14 PERIOD THRU: 09/17/2019 PROJECT #s: #18-10 DATE OF CONTRACT: 08/13/2018	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR
FROM: PORTZEN CONSTRUCTION, INC. 205 STONE VALLEY DRIVE DUBUQUE, IA 52003	ARCHITECT: IHW ENGINEERING & SURVEYORS PC 4155 PENNSYLVANIA DUBUQUE IA 52002		
FOR: ALTA VISTA LEARNING CENTER ADDITION			

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
Continuation Page is attached.

1. CONTRACT AMOUNT	\$5,344,300.00
2. SUM OF ALL CHANGE ORDERS	\$168,010.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$5,512,310.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$5,512,310.00
5. RETAINAGE:	
a. of Completed Work (Columns D + E on Continuation Page)	
b. of Material Stored (Column F on Continuation Page)	
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$50,000.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$5,462,310.00
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$5,236,694.50
8. PAYMENT DUE	\$225,615.50
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$50,000.00

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$181,773.00	(\$13,763.00)
Total approved this month	\$0.00	\$0.00
TOTALS	\$181,773.00	(\$13,763.00)
NET CHANGES	\$168,010.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: PORTZEN CONSTRUCTION, INC.

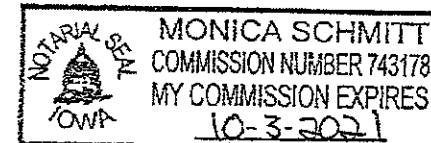
By: Jaime Kuesner, Controller Date: 10/02/2019

State of: Iowa

County of: Dubuque

Subscribed and sworn to before me this 2nd day of October 2019

Notary Public: Monica Schmitt
My Commission Expires: 10-3-2021



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: \$225,615.50

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: Alvin A. K... Date: 10/2/19

Neither this Application nor payment applied for here made only to Contractor, and is without prejudice to Contract Documents or otherwise.

Owner Signature & Date:

PAYMENT APPLICATION

OK 1900990493 10-2-19

CONTINUATION PAGE

Page 2 of 5

PROJECT: #18-10
ALTA VISTA LEARNING CENTER

APPLICATION #: 14
DATE OF APPLICATION: 10/02/2019
PERIOD THRU: 09/17/2019
PROJECT #: #18-10

Payment Application containing Contractor's signature is attached.

ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
01	GENERAL REQUIREMENTS								
02	Building Permit/Bonds	\$58,000.00	\$58,000.00	\$0.00	\$0.00	\$58,000.00	100%	\$0.00	
03	Mobilization	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100%	\$0.00	
04	Management	\$215,295.00	\$215,295.00	\$0.00	\$0.00	\$215,295.00	100%	\$0.00	
05	Construction Fence	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100%	\$0.00	
06	Port-A-Potty Rental	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100%	\$0.00	
07	Job Trailer	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100%	\$0.00	
08	Trash Disposal	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100%	\$0.00	
09	Survey & Staking	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	100%	\$0.00	
10	Project Sign	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100%	\$0.00	
11	Temp Utilities	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	100%	\$0.00	
12	Temporary Shelters	\$78,000.00	\$78,000.00	\$0.00	\$0.00	\$78,000.00	100%	\$0.00	
13	Lift Rental	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100%	\$0.00	
14	Safety	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100%	\$0.00	
15	Cleaning	\$38,000.00	\$38,000.00	\$0.00	\$0.00	\$38,000.00	100%	\$0.00	
16	Submittal Exchange	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	100%	\$0.00	
17	SITE WORK								
18	Selective Demolition	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	100%	\$0.00	
19	Mobilization & Site Demo	\$36,400.00	\$36,400.00	\$0.00	\$0.00	\$36,400.00	100%	\$0.00	
20	Site Utilities	\$122,625.00	\$122,625.00	\$0.00	\$0.00	\$122,625.00	100%	\$0.00	
21	Building Addition	\$102,430.00	\$102,430.00	\$0.00	\$0.00	\$102,430.00	100%	\$0.00	
22	Site Grading and Stone	\$100,335.00	\$100,335.00	\$0.00	\$0.00	\$100,335.00	100%	\$0.00	
23	Asphalt	\$42,000.00	\$42,000.00	\$0.00	\$0.00	\$42,000.00	100%	\$0.00	
24	Landscaping	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00	100%	\$0.00	
25	Site Paving	\$120,000.00	\$120,000.00	\$0.00	\$0.00	\$120,000.00	100%	\$0.00	
26	CONCRETE								
27	Concrete Reinforcement	\$48,000.00	\$48,000.00	\$0.00	\$0.00	\$48,000.00	100%	\$0.00	
28	Cast-In-Place Concrete	\$426,000.00	\$426,000.00	\$0.00	\$0.00	\$426,000.00	100%	\$0.00	
29	Precast Structural Concrete Mls	\$148,000.00	\$148,000.00	\$0.00	\$0.00	\$148,000.00	100%	\$0.00	
	SUB-TOTALS	\$1,669,085.00	\$1,669,085.00	\$0.00	\$0.00	\$1,669,085.00	100%	\$0.00	

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PROJECT: #18-10
ALTA VISTA LEARNING CENTER

APPLICATION #: 14
DATE OF APPLICATION: 10/02/2019
PERIOD THRU: 09/17/2019
PROJECT #s: #18-10

Payment Application containing Contractor's signature is attached.

A	B	C	D	E	F	G	H	I	
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
30	MASONRY								
31	Masonry Materials	\$359,620.00	\$359,620.00	\$0.00	\$0.00	\$359,620.00	100%	\$0.00	
32	Masonry Labor	\$617,118.00	\$617,118.00	\$0.00	\$0.00	\$617,118.00	100%	\$0.00	
33	Masonry Rebar	\$25,750.00	\$25,750.00	\$0.00	\$0.00	\$25,750.00	100%	\$0.00	
34	METALS								
35	Structural Steel Materials	\$170,000.00	\$170,000.00	\$0.00	\$0.00	\$170,000.00	100%	\$0.00	\$20,000
36	Structural Steel Labor	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$90,000.00	100%	\$0.00	\$20,000
37	Metal Trusses Material	\$74,000.00	\$74,000.00	\$0.00	\$0.00	\$74,000.00	100%	\$0.00	
38	Metal Trusses Labor	\$32,000.00	\$32,000.00	\$0.00	\$0.00	\$32,000.00	100%	\$0.00	
39	CARPENTRY								
40	Rough Carpentry Material	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100%	\$0.00	
41	Rough Carpentry Labor	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	100%	\$0.00	
42	Sheathing Materials	\$24,000.00	\$24,000.00	\$0.00	\$0.00	\$24,000.00	100%	\$0.00	
43	Sheathing Labor	\$14,000.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00	100%	\$0.00	
44	Lam. Cab & Countertop Mtls	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	100%	\$0.00	
45	Lam. Cab & Countertop Labor	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$16,000.00	100%	\$0.00	
46	THERMAL & MOIST. PROT.								
47	Waterproofing and Insulation	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$16,000.00	100%	\$0.00	
48	Asphalt Shingles Material	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$16,000.00	100%	\$0.00	
49	Asphalt Shingles Labor	\$14,000.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00	100%	\$0.00	
50	EPDM Roofing	\$62,000.00	\$62,000.00	\$0.00	\$0.00	\$62,000.00	100%	\$0.00	
51	Joint Sealants	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	100%	\$0.00	
52	DOORS AND WINDOWS								
53	Metal Doors, Frames & Hdw Mtls	\$98,000.00	\$98,000.00	\$0.00	\$0.00	\$98,000.00	100%	\$0.00	
54	Metal Doors, Frames & Hdw Lbr.	\$48,000.00	\$48,000.00	\$0.00	\$0.00	\$48,000.00	100%	\$0.00	
55	Rolling Service Doors	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100%	\$0.00	
56	Al-Framed Entr. & Storefront	\$170,000.00	\$170,000.00	\$0.00	\$0.00	\$170,000.00	100%	\$0.00	
57	FINISHES								
58	Non Structural Metal Framing	\$22,000.00	\$22,000.00	\$0.00	\$0.00	\$22,000.00	100%	\$0.00	
	SUB-TOTALS	\$3,635,573.00	\$3,635,573.00	\$0.00	\$0.00	\$3,635,573.00	100%	\$0.00	\$40,000

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PROJECT: #18-10
ALTA VISTA LEARNING CENTER

APPLICATION #: 14
DATE OF APPLICATION: 10/02/2019
PERIOD THRU: 09/17/2019
PROJECT #s: #18-10

Payment Application containing Contractor's signature is attached.

A ITEM #	B WORK DESCRIPTION	C SCHEDULED AMOUNT	D COMPLETED WORK		F STORED MATERIALS (NOT IN D OR E)	G		H BALANCE TO COMPLETION (C-G)	I RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD		TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)		
59	Gypsum Board	\$42,000.00	\$42,000.00	\$0.00	\$0.00	\$42,000.00	100%	\$0.00	\$0.00
60	Tiling	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	100%	\$0.00	
61	Acoustical Panel Ceilings	\$48,000.00	\$48,000.00	\$0.00	\$0.00	\$48,000.00	100%	\$0.00	
62	Modular Athletic Flooring	\$22,000.00	\$22,000.00	\$0.00	\$0.00	\$22,000.00	100%	\$0.00	
63	Resilient Flooring	\$28,000.00	\$28,000.00	\$0.00	\$0.00	\$28,000.00	100%	\$0.00	
64	Exterior/Interior Painting	\$48,000.00	\$48,000.00	\$0.00	\$0.00	\$48,000.00	100%	\$0.00	
65	SPECIALTIES								
66	Visual Display Units	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100%	\$0.00	
67	Commercial Toilet Accessories	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	100%	\$0.00	
68	Fire Protection Specialties	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00	100%	\$0.00	
69	EQUIPMENT								
70	Loading Dock Bumpers	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100%	\$0.00	
71	Room Padding System	\$36,000.00	\$36,000.00	\$0.00	\$0.00	\$36,000.00	100%	\$0.00	
72	Food Service Equipment	\$136,000.00	\$136,000.00	\$0.00	\$0.00	\$136,000.00	100%	\$0.00	
73	Gymnasium Equipment	\$14,000.00	\$14,000.00	\$0.00	\$0.00	\$14,000.00	100%	\$0.00	
74	MECHANICAL								
75	Fire Suppression	\$153,227.00	\$153,227.00	\$0.00	\$0.00	\$153,227.00	100%	\$0.00	
76	Excavation For Plumbing	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	100%	\$0.00	
77	Plumbing Labor	\$121,300.00	\$121,300.00	\$0.00	\$0.00	\$121,300.00	100%	\$0.00	
78	Plumbing Equip. & Mtls.	\$62,800.00	\$62,800.00	\$0.00	\$0.00	\$62,800.00	100%	\$0.00	
79	Plumbing Insulation Labor	\$9,650.00	\$9,650.00	\$0.00	\$0.00	\$9,650.00	100%	\$0.00	
80	Plumbing Insulation Materials	\$5,100.00	\$5,100.00	\$0.00	\$0.00	\$5,100.00	100%	\$0.00	
81	Hydronics Labor	\$65,500.00	\$65,500.00	\$0.00	\$0.00	\$65,500.00	100%	\$0.00	
82	Hydronics Equip. & Materials	\$125,640.00	\$125,640.00	\$0.00	\$0.00	\$125,640.00	100%	\$0.00	
83	Hydronics Insulation Labor	\$11,700.00	\$11,700.00	\$0.00	\$0.00	\$11,700.00	100%	\$0.00	
84	Hydronics Insulation Materials	\$10,800.00	\$10,800.00	\$0.00	\$0.00	\$10,800.00	100%	\$0.00	
85	Chemical Treatment	\$5,720.00	\$5,720.00	\$0.00	\$0.00	\$5,720.00	100%	\$0.00	
86	HVAC Equipment	\$183,900.00	\$183,900.00	\$0.00	\$0.00	\$183,900.00	100%	\$0.00	
87	HVAC Materials	\$51,000.00	\$51,000.00	\$0.00	\$0.00	\$51,000.00	100%	\$0.00	
	SUB-TOTALS	\$4,857,410.00	\$4,857,410.00	\$0.00	\$0.00	\$4,857,410.00	100%	\$0.00	\$0.00

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PROJECT: #18-10
ALTA VISTA LEARNING CENTER

APPLICATION #: 14
DATE OF APPLICATION: 10/02/2019
PERIOD THRU: 09/17/2019
PROJECT #s: #18-10

Payment Application containing Contractor's signature is attached.

PROJECT #:

#18-10

A	B	C	D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
88	HVAC Labor	\$65,840.00	\$65,840.00	\$0.00	\$0.00	\$65,840.00	100%	\$0.00	
89	HVAC Insulation	\$21,850.00	\$21,850.00	\$0.00	\$0.00	\$21,850.00	100%	\$0.00	
90	Testing & Balancing	\$7,200.00	\$7,200.00	\$0.00	\$0.00	\$7,200.00	100%	\$0.00	
91	Commissioning	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	100%	\$0.00	
92	ELECTRICAL								
93	Mobilization/Temporary Service	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$5,000.00	100%	\$0.00	
94	Service/Underground	\$65,000.00	\$65,000.00	\$0.00	\$0.00	\$65,000.00	100%	\$0.00	
95	Labor	\$135,000.00	\$135,000.00	\$0.00	\$0.00	\$135,000.00	100%	\$0.00	
96	Fixtures	\$60,000.00	\$60,000.00	\$0.00	\$0.00	\$60,000.00	100%	\$0.00	
97	Data System	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$75,000.00	100%	\$0.00	
98	Fire Alarm	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	100%	\$0.00	
99	Punchlist	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100%	\$0.00	
100	Change Order #1	\$15,317.00	\$15,317.00	\$0.00	\$0.00	\$15,317.00	100%	\$0.00	
101	Change Order #2	\$40,886.00	\$40,886.00	\$0.00	\$0.00	\$40,886.00	100%	\$0.00	
102	Change Order #3	(\$13,763.00)	(\$13,763.00)	\$0.00	\$0.00	(\$13,763.00)	100%	\$0.00	
103	Change Order#4	\$94,078.00	\$94,078.00	\$0.00	\$0.00	\$94,078.00	100%	\$0.00	
104	Change Order#5	\$31,492.00	\$31,492.00	\$0.00	\$0.00	\$31,492.00	100%	\$0.00	
	TOTALS	\$5,512,310.00	\$5,512,310.00	\$0.00	\$0.00	\$5,512,310.00	100%	\$0.00	\$50,000

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STRAKA JOHNSON
ARCHITECTS, P.C.

October 1, 2019

Mr. Kevin Kelleher
Executive Director of Finance and Business Services
Dubuque Community School District
2300 Chaney Road
Dubuque, Iowa 52001

Re: **Recommendation for Buildings and Grounds Solar Panel Project**
Architect's Project Number 19036

Dear Mr. Kelleher;

As the Architects for the Proposed *Buildings and Grounds Solar Panel* project, we were pleased with the results of the Competitive Quote process. Four quotes were received, opened and read aloud on October 1, 2019 shortly after 2:00 pm. There were two apparent bidder irregularities, that were deemed inconsequential and not material defects:

1. One of the Contractors filled out the Competitive Quote Form electronically, and the original signature was missing from the printed copy (we recommend that the District contact that Contractor to request an original signature as soon as practicable);
2. One of the Contractors completed the Iowa Bidder Status form, but forgot to check Yes or No in the boxes provided.

Otherwise, all quotes appeared to be complete, competitive and well-prepared. Included with the quote packages were product/equipment specifics, lists of NABCEP qualified personnel, and other supporting information.

Straka Johnson Architects, PC recommends that the Dubuque Community School District accept the **Base Quote** of **Blue Sky Solar, LLC** in the amount of **\$67,365.00**. Please note that there were no Alternates or Unit Prices requested or provided by any of the Quoting Contractors.

We recommend that the District issue a Purchase Order to **Blue Sky Solar, LLC** for the *Buildings and Grounds Solar Panel* project in the amount of **\$67,365.00**.

We are confident that the Base Quote of **Blue Sky Solar, LLC** is inclusive of all work as described in the Project Documents, and affords the best value to the District for this project, as the lowest responsible, responsive quote. Upon affirmation of the Board, we will review all attachments to the quote of **Blue Sky Solar, LLC** to verify that the outcome of their work will match the expectations of the District.

We look forward to working with you on this important project.

Best regards,



Ken Johnson, AIA
KJ:ero

RESIDENTIAL • COMMERCIAL • INSTITUTIONAL
3555 Digital Drive Dubuque, Iowa 52003
Phone (563) 556-8877 Fax (563) 556-0367



Buildings and Grounds Solar Panel Project

Architect's Project No. 19036

Quote Date - October 1, 2019

Quote Opening - 2:00 pm Local Time

Contractor	Blue Sky Solar, LLC	Eagle Point Solar	Sunergy Renewable Systems, LLC	SiteGen Solar, Inc.
Time Bid Received	1:05p	1:16p	1:33p	1:44p
Bid Security	Certified Check 10%	Cashier's Check 10%	Cashier's Check 10%	Bid Bond 10%
Addenda Acknowledged	1, 2	1, 2	1, 2	1, 2
Acknowledgement and Certification Form	x	x	x	x
Iowa Bidder Status Form	x	x	x	x
Base Quote Amount	\$67,365	\$73,353	\$90,700	\$110,000
Alternate Bids (Add = +, Deduct = -)				
None requested	na	na	na	na
Unit Prices				
None requested	na	na	na	na
Comments	Quote Form was filled out electronically; original signature was not provided on Quote Form. All other materials were properly prepared.	Iowa Bidder Status Form was not completely filled out; Yes-or-No boxes were not checked		

DCSD Representatives Present:

Bill Burkhart, Joan Steffen, Rick Till

Others Present: Ken Johnson - SJA

DCSD Board Members Present:

NA

Kent Kraus - Eagle Point Solar

Notes:

Minor irregularities noted above. Not deemed to be material defects.

Robert Dix - SiteGen Solar

Architect's estimate of the work:

\$80,000

John Dwight - Sunergy Renewable Systems

RESOLUTION

WHEREAS, pursuant to Policy No. 8142 the district is offering the personal property listed for sale by public bid on GovDeals.com (October 8-22, 2019) as follows:

2000 Chevrolet Step Van and StageRight Z800 Choral and Band Risers

and is giving notice thereof as required by said Policy; and

WHEREAS, one or more of the items listed may draw a bid of \$5,000 or more, requiring notice, hearing and Board action to determine whether such bid or bids should be accepted;

NOW, THEREFORE BE IT RESOLVED:

In the event any of the items listed draws a bid of \$5,000 or more, a public hearing shall be held on November 11, 2019, at 5:30 p.m., at the Keystone Area Education Agency, 2310 Chaney Road in Dubuque, Iowa, to determine whether such bid or bids should be accepted. Notice of the time and place of the public hearing shall be published in the *Telegraph Herald* as required.

PASSED AND APPROVED this 14th day of October, 2019.

DUBUQUE COMMUNITY SCHOOL DISTRICT

By: _____
Tamara L. Ryan, President
Board of Education

ATTEST:

By: _____
Joni Lucas, Secretary
Board of Education

Dubuque Community School District

2018-2019 Internal Control Policies and Procedures

Requires Annual Review by Facilities/Support Services Committee and Board of Education

For approval by the Board of
Education on October 14, 2019

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
1. Cash Controls			
a. Petty Cash – The request to replenish a building’s petty cash fund must have a reconciliation sheet with attached invoices and account codes. No individual purchase over \$25 will be allowed.	Every accounts payable batch 11/27/18	Kevin Kelleher	No exceptions have been noted throughout the year. On November 27, 2018, Kevin did a test count of the following Petty Cash accounts; Forum Superintendent’s Office, Roosevelt MS, and Senior HS. The Superintendent’s Office, Roosevelt and Senior building account agreed with their respective balances. The Senior Sports bags were \$ 25 dollars lower than what was listed on our books. Based on discussion with current Senior Business Manager, she claimed the balance had been the current amount since she started there many years ago. The difference is immaterial and past further inquiry so the Senior HS Sports Bag petty cash balance was adjusted to \$ 4675.00 from \$4,700.00.
b. Cash Deposit Policy – All money must be deposited at least one time each week as well as on the 20 th of each month and on the last business day of each month. This is a minimum requirement as the Business Office would prefer a daily deposit if possible.	9/12/19	Rick Till	Joni maintains a monthly checklist for each school. When there is an issue identified, Joni emails the building to resolve the issue. Joni keeps copies of all emails between herself and the person at the building responsible for the deposits.

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
1. Cash Controls, continued			
c. No District personnel shall exchange cash for a check from the cash deposits or petty cash funds.	9/12/19	Rick Till	Joni spot checks each school's SAR deposits to make sure the cash and check totals on the SAR match the cash and check totals on the deposit ticket. In addition, this is noted in the Business Services Resource Book.
d. Cash funds should never be left unattended.	9/12/19	Rick Till	This is typically mentioned at the secretaries' meeting at the beginning of the school year. In addition, this is noted in the Business Services Resource Book. No instances of noncompliance were brought to my attention this year.
e. The Chief Financial Officer and Director of Finance will review each month's bank reconciliation.	7/22/19	Kevin Kelleher	I reviewed all of the FY 2018/2019 bank reconciliations and noted that Rick Till reviewed and initialed every month except for the month of November. He reviewed November's bank reconciliations today.
f. Depository Limit – The Board Secretary will monitor bank balances weekly by reviewing balances online to ensure depository limit is not exceeded.	9/12/19	Rick Till	Joni reviews the bank balance to make sure it is lower than the maximum depository amount. Joni also reviews the Premier Bank balance and transfers funds to the checking account to maximize interest.
g. All purchases on the District P-card will be reviewed and signed by a Board member. An expense recap and copies of each invoice for every purchase will be provided to them.	Each month that there is activity on the District P-Card. Have signed statement by Board member of their review.	Kevin Kelleher	We have created a Sign Out Form for the District P-Card. Anyone who uses the card is required to record time signed out and returned, purpose of use, amount of use and acknowledge read the policies for use of the card. Also, each month a Board member must sign that they have reviewed and approve all purchases and accompanying receipts.

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
1. Cash Controls, continued			
h. The Chief Financial Officer sent a letter to all of the community financial institutions requesting a list of all accounts at their financial institution that were using the District Federal Identification number, and/or Name of one of our schools, and /or the address of one of our schools.	Not Applicable for the 2018/2019 fiscal year		This control was not tested during the 2018/2019 fiscal year as was just completed in the 2016/2017 fiscal year. This control will be reviewed every third fiscal year. Next testing period will be 2019/2020.
i. Investment Control – When the District opens an account for short-term investing, it will require the financial institution to only allow transfers to and from the District general checking account. Transfer to any other account is not allowed.	2018/2019	Kevin Kelleher	This was a new requirement established in the 2018/2019 year. When financial institutions bid on the short-term investment, they are aware of this requirement. This will help eliminate any possible outside fraud attempt.
2. Fixed Asset Controls			
a. All equipment costing \$5,000 or more shall be recorded in the fixed asset system and tagged with a District bar code.	9/4/19	Kevin Kelleher	Lisa and Kevin worked on the fixed asset module of the District's Finance system. The fixed asset module has a reconciliation document with the General Ledger. It shows all items coded with a fixed asset code in the General Ledger are recorded in the fixed asset module and any differences must be reconciled.

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
1. Fixed Asset Controls, continued			
b. A physical inventory of all District fixed assets will be conducted on a four year rotating cycle under the supervision of the Business Office. After completion of the physical inventory, the Chief Financial Officer and the Director of Finance will review the findings.	9/17/19	Kevin Kelleher	<p>We have determined different variance levels.</p> <p>Less than 5.01% - Acceptable (Carver, Irving, Prescott, Roosevelt)</p> <p>5.01% to 10.00% - Meet with building principal or department manager (Table Mound). Met with Matthew Hull on 9/17/19 to discuss proper procedures and process when disposing of assets. Mr. Hull asked for a completed inventory list. He will monitor items that are leaving the building to see if they are on the list. If yes, he will complete the proper documentation.</p> <p>Greater than 10% - Meet with Building Principal and building will need to do another physical inventory the next year (None).</p> <p>Hempstead – Did not return completed Fixed Asset Inventory by the required time. Discussed situation with Auditor and have these recommendations – 1) Hempstead will be required to complete a fixed asset inventory list for the FY 2019-2020, 2) will be returned to the prescribed four-year cycle and therefore need to do another physical inventory in three years, and 3) report to the Facilities/Support Services committee why they were unable to complete the inventory in FY 2018-2019.</p>

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
3. Accounts Payable Controls			
a. All District purchase orders will be signed by the Chief Financial Officer.	Every accounts payable batch	Kevin Kelleher	Review and approve each purchase order.
b. An original invoice must be received and attached to the purchase order to process for payment.	Every accounts payable batch	Rick Till	If there is not an invoice attached, it is not approved for payment and returned to A/P department.
c. The Director of Finance will review all purchase orders for proper account coding before payment.	On a daily basis as purchase orders are produced	Rick Till	Reviewed and initialed essentially all purchase orders (exceptions being when I am absent).
d. Verify accounts payable warrant listing totals match all batches entered for the month.	Monthly	Rick Till	Reviewed and compared the Warrants Listing with the Disbursement Detail Listing
e. All revised purchase orders must be dated and initialized by the Chief Financial Officer.	On a daily basis as needed	Rick Till	All revised PO's are reviewed by the Chief Financial Officer. General Fund PO's are also reviewed by the Budget Coordinator to make sure the revised PO amount does not go over the budget for that budget control group. Once reviewed, they are initialized and dated and returned to the Accounts Payable Dept.

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
4. Payroll Controls			
NOTE: Effective 1/1/14, payroll was processed on software from Infinite Visions that also integrates with H/R and G/L. In addition, payroll utilizes AESOP that is used for substitutes and leave tracking. Infinite Visions has internal controls built into the software in that it timestamps changes made and list the user that made the change. Due to the changes in software, many internal processes were changed and will be continually monitored.			
a. Electronic time and attendance records must be approved electronically by a school or building administrator. All hourly personnel must use the electronic time and attendance system.	At fiscal year end	Rick Till	Per review with Amy, time and attendance records must be approved by a supervisor for processing payroll. Prior to processing, payroll will contact supervisors with any questions.
b. Payroll edit list will be checked online and approved by the Payroll/Benefits Manager before checks are posted.	At fiscal year end	Rick Till	Per review with Amy, the payroll edit is checked and approved online.
c. Checks will be posted and printed by one employee and processed by another.	At fiscal year end	Rick Till	Checks are posted and printed by Amy Vandermeulen and processed by Mindy Klein.
d. Benefits are calculated by the Payroll staff and processed by the Payroll/Benefits Manager.	At fiscal year end	Rick Till	Benefits are reconciled from one payroll to the next by an excel document that lists additions/deductions from the prior payroll.
e. Staff recommendations and contracts are generated by e-pars from the Human Resources department and verified by Payroll/Benefits department.	At fiscal year end	Rick Till	Per review with Amy, before an employee can be paid there are steps in the e-par process that payroll must complete. Until all steps are completed electronically the employee cannot be paid.
f. W-4's are checked against Social Security Business Services website when processing a new employee's paperwork.	At fiscal year end	Rick Till	Per review with Amy, employees complete their W-4 online and Amy checks their SS# online to ensure information is correct.

<u>Internal Control</u>	<u>Date Reviewed</u>	<u>Reviewed By</u>	<u>Comments</u>
4. Payroll Controls, continued			
g. Insurance premiums are paid based on what is processed in the Payroll/Benefits department not by what is billed by the companies. Company billings are updated to agree with District records.	At fiscal year end	Rick Till	Amy compares the actual payroll postings for insurance to make sure they agree with an excel file and any differences are reconciled. Amy then takes the excel file and makes adjustments to the vendor billings. The check is then written to the vendor for the amount listed on the reconciled excel file.
5. Concessions and Athletic Ticket Sales			
a. The Director of Finance will annually review the concession stand reports and athletic event ticket sales reports and present the findings to the District Activities Director.	At fiscal year end	Rick Till	Business Office staff met with Joe Maloney, June Stecklein, Jackie Lambe, Brian Kuhle, Brent Cook, Cindy Widmar and Jayne David. Reviewed both the concession and athletic ticket reports and deposits. Reviewed past and current practices and made changes to increase the accountability and internal controls. The Business Office with the assistance of Joe Maloney will continue to monitor and implement any changes needed to ensure proper internal controls and safeguarding of assets.

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2019-2020 From Date: 9/1/2019 To Date: 9/30/2019

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
10 - GENERAL FUND						
001111 - PROPERTY TAX	(\$33,606,564.00)	(\$5,739,683.78)	(\$6,208,968.33)	\$0.00	(\$27,397,595.67)	18.48%
001112 - CASH RESERVE PROPERTY TAX	(\$8,050,369.00)	\$0.00	\$0.00	\$0.00	(\$8,050,369.00)	0.00%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001114 - INST SUPPORT PROPERTY TAX	(\$5,365,272.00)	(\$696,958.95)	(\$752,098.65)	\$0.00	(\$4,613,173.35)	14.02%
001171 - UTILITY REPLACEMENT TAX	(\$1,133,634.00)	\$0.00	\$0.00	\$0.00	(\$1,133,634.00)	0.00%
001191 - MOBILE HOME TAX	(\$102,000.00)	(\$18,305.79)	(\$34,557.70)	\$0.00	(\$67,442.30)	33.88%
001311 - TUITION/INDIVID/REG ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001313 - TUITION/INDIVID/DRIVER ED	(\$60,000.00)	\$0.00	\$0.00	\$0.00	(\$60,000.00)	0.00%
001314 - TUITION/INDIVID/OUT OF ST	(\$10,000.00)	\$0.00	(\$6,880.00)	\$0.00	(\$3,120.00)	68.80%
001321 - TUITION/LEA'S - REG EDUC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001322 - TUITION/LEA'S SPEC EDUC	(\$1,300,000.00)	\$0.00	(\$957,786.70)	\$0.00	(\$342,213.30)	73.68%
001323 - TUIT/LEA/OPEN ENR/REG ED	(\$275,000.00)	(\$11,381.84)	(\$102,919.92)	\$0.00	(\$172,080.08)	37.43%
001361 - TUITION/SUM SCH/REG ED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001411 - TRANS/FEES/REG ED/PUBLIC	(\$45,000.00)	(\$14,104.69)	(\$27,708.36)	\$0.00	(\$17,291.64)	61.57%
001441 - TRANS FEES/PRIVATE	(\$15,000.00)	(\$571.32)	(\$4,175.16)	\$0.00	(\$10,824.84)	27.83%
001510 - INTEREST	(\$500,000.00)	(\$36,753.22)	(\$116,134.23)	\$0.00	(\$383,865.77)	23.23%
001720 - BOOKSTORE & SUPPLY SALES	(\$10,000.00)	(\$311.00)	(\$4,813.00)	\$0.00	(\$5,187.00)	48.13%
001740 - STUDENT FEES REVENUE	(\$120,000.00)	(\$2,281.65)	(\$14,758.15)	\$0.00	(\$105,241.85)	12.30%
001748 - STUDENT FEES - CONTEST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001910 - PROPERTY RENTAL	(\$140,000.00)	(\$8,711.75)	(\$41,256.25)	\$0.00	(\$98,743.75)	29.47%
001920 - DONATIONS/CONTRIBUTIONS	(\$350,000.00)	(\$53,000.52)	(\$82,384.72)	\$0.00	(\$267,615.28)	23.54%
001921 - DRA GRANT	(\$120,000.00)	\$0.00	\$0.00	\$0.00	(\$120,000.00)	0.00%
001924 - MCELROY GRANT	(\$1,000.00)	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0.00%
001925 - LOCAL GRANT	(\$67,000.00)	(\$13,154.31)	(\$32,242.04)	\$0.00	(\$34,757.96)	48.12%
001942 - TEXTBOOK FEES - PUBLIC	(\$515,000.00)	(\$27,890.21)	(\$451,610.76)	\$0.00	(\$63,389.24)	87.69%
001945 - TEXTBOOK FINES/PENALTIES	(\$10,000.00)	(\$432.03)	(\$3,761.93)	\$0.00	(\$6,238.07)	37.62%
001954 - LEA/AEA OTHER SERVICES	(\$40,000.00)	\$0.00	\$0.00	\$0.00	(\$40,000.00)	0.00%
001956 - CURRICULUM COORDINATOR TO AEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001958 - MISC REV FROM LEA/AEA	\$0.00	\$0.00	(\$2,223.88)	\$0.00	\$2,223.88	0.00%
001989 - OTHER REFUND PR YR EXP	(\$5,000.00)	\$0.00	(\$18,683.04)	\$0.00	\$13,683.04	373.66%
001993 - FUND RAISERS OTHER THAN STUDENT ACTIVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001996 - IA SCH MICRO SETTLEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001999 - MISCELLANEOUS REVENUE	(\$200,000.00)	(\$34,354.91)	(\$170,158.51)	(\$2.00)	(\$29,839.49)	85.08%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2019-2020 From Date: 9/1/2019 To Date: 9/30/2019

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FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
003111 - FOUNDATION AID-CURRENT YR	(\$53,344,076.00)	(\$5,334,407.00)	(\$5,334,407.00)	\$0.00	(\$48,009,669.00)	10.00%
003113 - SPEC ED DEF/SUP ST AID	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003116 - TEACHER LEADERSHIP STATE AID	(\$3,475,522.00)	(\$347,552.00)	(\$347,552.00)	\$0.00	(\$3,127,970.00)	10.00%
003117 - 4 YR OLD PRESCHOOL ST AID	(\$2,621,280.00)	(\$260,864.00)	(\$260,864.00)	\$0.00	(\$2,360,416.00)	9.95%
003121 - FOSTER CARE CLAIM	(\$50,000.00)	\$0.00	(\$23,917.29)	\$0.00	(\$26,082.71)	47.83%
003123 - DISTRICT COURT CLAIM	(\$120,000.00)	\$0.00	(\$117,938.83)	\$0.00	(\$2,061.17)	98.28%
003202 - MENTORING AND INDUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003204 - SALARY IMPROVEMENT PLAN	(\$6,381,786.00)	(\$638,179.00)	(\$638,179.00)	\$0.00	(\$5,743,607.00)	10.00%
003205 - CONTRACTS FOR PROF DEV/TECHNICAL ASSISTANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003214 - AEA FLOW THROUGH	(\$5,239,713.00)	(\$436,643.00)	(\$1,309,929.00)	\$0.00	(\$3,929,784.00)	25.00%
003216 - EARLY INTERVENTION GRANT	(\$764,609.00)	(\$76,461.00)	(\$76,461.00)	\$0.00	(\$688,148.00)	10.00%
003221 - NON-PUBLIC TRANSPORT AID	(\$450,000.00)	\$0.00	(\$373,989.91)	\$0.00	(\$76,010.09)	83.11%
003222 - NON-PUBLIC TEXTBOOK AID	(\$30,000.00)	\$0.00	\$0.00	\$0.00	(\$30,000.00)	0.00%
003227 - D-CAT/DHS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003228 - JUVENILE DELINQUENCY GRANT	(\$67,500.00)	\$0.00	(\$66,500.00)	\$0.00	(\$1,000.00)	98.52%
003229 - TRUANCY INTERVENTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003234 - K-3 INNOVATIVE AT RISK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003238 - 4 YR OLD AT-RISK GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003261 - VOCATIONAL AID	(\$25,000.00)	\$0.00	(\$27,839.06)	\$0.00	\$2,839.06	111.36%
003315 - EMPOWERMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003333 - MODEL CORE CURRICULUM GRT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003342 - SUCCESSFUL PROGRESSION FOR EARLY READERS	(\$95,000.00)	\$0.00	\$0.00	\$0.00	(\$95,000.00)	0.00%
003373 - PROF DEV MODEL CORE CURR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003374 - TEACHER DEVEL ACADEMIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003376 - ED QUALITY PROF DEVELOP	(\$756,369.00)	(\$75,637.00)	(\$75,637.00)	\$0.00	(\$680,732.00)	10.00%
003379 - COMPUTER SCIENCE PD INCENTIVE GRANT	(\$4,379.86)	(\$71,993.68)	(\$71,993.68)	\$0.00	\$67,613.82	1643.74%
003720 - STATE GRANTS THRU AEA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003751 - IOWA STEM GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003801 - MILITARY CREDIT	(\$20,000.00)	\$0.00	\$0.00	\$0.00	(\$20,000.00)	0.00%
003803 - STATE COMM & IND REPLACEMENT	(\$1,714,362.00)	\$0.00	\$0.00	\$0.00	(\$1,714,362.00)	0.00%
004071 - APPRENTICESHIP USA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004501 - TITLE I CURRENT FISCAL YR	(\$2,359,520.00)	\$0.00	(\$861,371.25)	\$0.00	(\$1,498,148.75)	36.51%
004508 - TITLE I CARRYOVER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004513 - IDEA SUB GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2019-2020 From Date: 9/1/2019 To Date: 9/30/2019

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004516 - UNDESIGNATED	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004517 - IDEA SUB GRANT - LETRS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004525 - SPEC ED PART B HIGH COST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004531 - PERKINS GRANT	(\$120,000.00)	\$0.00	(\$121,068.38)	\$0.00	\$1,068.38	100.89%
004565 - HOMELESS YOUTH GRANT	(\$40,000.00)	\$0.00	(\$16,734.96)	\$0.00	(\$23,265.04)	41.84%
004577 - COOPERAT AGREE/SCH HEALTH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004598 - TAP PROGRAM	(\$178,723.00)	\$0.00	(\$23,203.36)	\$0.00	(\$155,519.64)	12.98%
004634 - MEDICAID DIRECT CARE	(\$3,184,757.00)	(\$29,881.70)	(\$276,648.86)	\$0.00	(\$2,908,108.14)	8.69%
004643 - TITLE II-FED TCHR QUALITY	(\$340,000.00)	\$0.00	(\$146,056.29)	\$0.00	(\$193,943.71)	42.96%
004644 - TITLE III	(\$7,000.00)	\$0.00	\$0.00	\$0.00	(\$7,000.00)	0.00%
004646 - 21ST CENTURY COM LEARN CT	(\$120,000.00)	\$0.00	(\$31,861.30)	\$0.00	(\$88,138.70)	26.55%
004648 - TITLE VI PART A - NCLB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004654 - ADVANCED PLACEMENT PROG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004669 - TITLE IV - STUDENT SUPPORT & ACADEMIC ENRICHMENT	(\$120,000.00)	\$0.00	(\$60,556.17)	\$0.00	(\$59,443.83)	50.46%
004695 - DEVEP DISAB PROJ OF NAT'L SIGNIFICANCE - METS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004720 - FEDERAL PASS-THROUGH(AEA)	(\$535,000.00)	(\$270,552.00)	(\$540,118.90)	\$0.00	\$5,118.90	100.96%
004812 - PYMTS TO ST/LIEU RE TAXES	(\$25,000.00)	\$0.00	\$0.00	\$0.00	(\$25,000.00)	0.00%
005221 - FUND 21 TRANSFER	(\$7,500.00)	(\$2,006.89)	(\$2,006.89)	\$0.00	(\$5,493.11)	26.76%
005261 - INTERFUND TRANS FUND 61	(\$275,000.00)	\$0.00	\$0.00	\$0.00	(\$275,000.00)	0.00%
005311 - COMP. FOR LOSS OF ASSETS	(\$35,000.00)	(\$12.00)	(\$484.50)	\$0.00	(\$34,515.50)	1.38%
005314 - SALE OF EQUIPMENT	(\$35,000.00)	\$0.00	(\$11,320.00)	\$0.00	(\$23,680.00)	32.34%
005900 - UPWARD ADJ BEG FUND BAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
10 - GENERAL FUND Total: (\$134,582,935.86) (\$14,202,085.24) (\$19,849,759.96) (\$2.00) (\$114,733,173.90) 14.75%						
21 - STUDENT ACTIVITY FUND						
001510 - INTEREST	(\$31,000.00)	(\$2,148.23)	(\$7,421.97)	\$0.00	(\$23,578.03)	23.94%
001710 - ADMISSIONS	\$0.00	(\$35,260.81)	(\$42,056.61)	\$0.00	\$42,056.61	0.00%
001711 - TICKET BOOKLETS	\$0.00	(\$225.00)	(\$423.00)	\$0.00	\$423.00	0.00%
001740 - STUDENT FEES REVENUE	(\$275,000.00)	(\$3,612.00)	(\$74,141.00)	\$0.00	(\$200,859.00)	26.96%
001791 - STUDENT ACTIVITY FUND RAISERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	(\$255.00)	(\$1,255.00)	\$0.00	\$1,255.00	0.00%
001999 - MISCELLANEOUS REVENUE	(\$1,326,000.00)	(\$88,100.30)	(\$195,699.71)	\$0.00	(\$1,130,300.29)	14.76%
005210 - FUND 10 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005261 - INTERFUND TRANS FUND 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21 - STUDENT ACTIVITY FUND Total: (\$1,632,000.00) (\$129,601.34) (\$320,997.29) \$0.00 (\$1,311,002.71) 19.67%						

Dubuque Community School District

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FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
22 - MANAGEMENT LEVY						
001111 - PROPERTY TAX	(\$3,416,691.00)	(\$469,471.35)	(\$506,081.02)	\$0.00	(\$2,910,609.98)	14.81%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001171 - UTILITY REPLACEMENT TAX	(\$83,309.00)	\$0.00	\$0.00	\$0.00	(\$83,309.00)	0.00%
001191 - MOBILE HOME TAX	(\$5,000.00)	(\$1,345.41)	(\$2,514.38)	\$0.00	(\$2,485.62)	50.29%
001510 - INTEREST	(\$155,000.00)	(\$10,614.00)	(\$36,100.27)	\$0.00	(\$118,899.73)	23.29%
001989 - OTHER REFUND PR YR EXP	(\$25,000.00)	\$0.00	\$0.00	\$0.00	(\$25,000.00)	0.00%
001999 - MISCELLANEOUS REVENUE	(\$5,000.00)	(\$1,566.00)	(\$3,125.00)	\$0.00	(\$1,875.00)	62.50%
003801 - MILITARY CREDIT	(\$1,100.00)	\$0.00	\$0.00	\$0.00	(\$1,100.00)	0.00%
003803 - STATE COMM & IND REPLACEMENT	(\$125,717.00)	\$0.00	\$0.00	\$0.00	(\$125,717.00)	0.00%
005311 - COMP. FOR LOSS OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
22 - MANAGEMENT LEVY Total:	(\$3,816,817.00)	(\$482,996.76)	(\$547,820.67)	\$0.00	(\$3,268,996.33)	14.35%
33 - LOCAL OPTION SALES TAX						
001510 - INTEREST	(\$150,000.00)	(\$21,692.19)	(\$84,511.47)	\$0.00	(\$65,488.53)	56.34%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	(\$59,166.00)	\$0.00	\$59,166.00	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
003361 - SAVE	(\$10,696,280.00)	(\$896,393.48)	(\$2,647,961.48)	\$0.00	(\$8,048,318.52)	24.76%
005113 - REVENUE BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005120 - PREMIUM ON ISSUANCE-BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005240 - FUND 40 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33 - LOCAL OPTION SALES TAX Total:	(\$10,846,280.00)	(\$918,085.67)	(\$2,791,638.95)	\$0.00	(\$8,054,641.05)	25.74%
36 - PHYSICAL PLANT/EQUIP LEVY						
001111 - PROPERTY TAX	(\$4,050,994.00)	(\$537,760.40)	(\$579,955.96)	\$0.00	(\$3,471,038.04)	14.32%
001113 - BUS PROP TAX CREDIT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001171 - UTILITY REPLACEMENT TAX	(\$88,751.00)	\$0.00	\$0.00	\$0.00	(\$88,751.00)	0.00%
001191 - MOBILE HOME TAX	(\$10,000.00)	(\$1,433.11)	(\$2,705.37)	\$0.00	(\$7,294.63)	27.05%
001510 - INTEREST	(\$80,000.00)	(\$8,523.43)	(\$32,471.57)	\$0.00	(\$47,528.43)	40.59%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$8,822.25)	(\$8,822.25)	\$0.00	\$8,822.25	0.00%
003801 - MILITARY CREDIT	(\$1,400.00)	\$0.00	\$0.00	\$0.00	(\$1,400.00)	0.00%
003803 - STATE COMM & IND REPLACEMENT	(\$136,888.00)	\$0.00	\$0.00	\$0.00	(\$136,888.00)	0.00%
004662 - IA DEM CONSTRUCTION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005311 - COMP. FOR LOSS OF ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Dubuque Community School District

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FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
005313 - SALE OF REAL PROPERTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
36 - PHYSICAL PLANT/EQUIP LEVY Total:	(\$4,368,033.00)	(\$556,539.19)	(\$623,955.15)	\$0.00	(\$3,744,077.85)	14.28%
40 - DEBT SERVICE FUND						
001510 - INTEREST	(\$60,000.00)	(\$595.21)	(\$1,168.65)	\$0.00	(\$58,831.35)	1.95%
005112 - REFUNDING BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005120 - PREMIUM ON ISSUANCE-BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005130 - ACCRUED INTEREST	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005233 - INTERFUND TRANSFER	(\$6,777,528.00)	(\$564,793.97)	(\$1,649,507.54)	\$0.00	(\$5,128,020.46)	24.34%
40 - DEBT SERVICE FUND Total:	(\$6,837,528.00)	(\$565,389.18)	(\$1,650,676.19)	\$0.00	(\$5,186,851.81)	24.14%
61 - SCHOOL NUTRITION FUND						
001510 - INTEREST	(\$40,000.00)	(\$4,752.24)	(\$17,434.77)	\$0.00	(\$22,565.23)	43.59%
001611 - STUDENT LUNCH SALES	(\$1,500,000.00)	(\$149,122.65)	(\$189,807.15)	\$0.00	(\$1,310,192.85)	12.65%
001612 - STUDENT BREAKFAST SALES	(\$10,000.00)	(\$3,685.55)	(\$4,432.45)	\$0.00	(\$5,567.55)	44.32%
001613 - STUDENT MILK SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001614 - DAILY SALES - AFTER SCHOOL PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001621 - ALA CARTE SALES	(\$650,000.00)	(\$79,185.85)	(\$98,936.85)	\$0.00	(\$551,063.15)	15.22%
001622 - ADULT LUNCH SALES	(\$40,000.00)	(\$4,571.25)	(\$5,587.50)	\$0.00	(\$34,412.50)	13.97%
001623 - ADULT BREAKFAST SALES	\$0.00	(\$106.00)	(\$121.75)	\$0.00	\$121.75	0.00%
001626 - SECOND STUDENT LUNCH SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001629 - CREDIT CARD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001631 - SPEC FUNC/STUDENTS & STAF	\$0.00	(\$173.63)	(\$2,379.03)	\$0.00	\$2,379.03	0.00%
001651 - SUMMER LUNCH PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001652 - SUMMER BREAKFAST PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001653 - SUMMER MILK PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001655 - SUMMER ALA CARTE SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001656 - ADULT SUMMER LUNCH SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001657 - SUMMER ADULT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001658 - ADULT SUMMER MILK SALES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001920 - DONATIONS/CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001930 - GAINS ON THE SALE OF CAPITAL ASSETS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001989 - OTHER REFUND PR YR EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001998 - FOOD REBATES	(\$7,500.00)	\$0.00	(\$1,811.21)	\$0.00	(\$5,688.79)	24.15%
001999 - MISCELLANEOUS REVENUE	\$0.00	\$0.00	(\$8.50)	\$0.00	\$8.50	0.00%
003251 - STATE AID LUNCH REIMB	(\$30,000.00)	\$0.00	(\$11,473.53)	\$0.00	(\$18,526.47)	38.25%
003252 - STATE AID BREAKFAST REIMB	(\$10,000.00)	\$0.00	(\$2,808.54)	\$0.00	(\$7,191.46)	28.09%

Dubuque Community School District

General Ledger - MONTHLY REVENUE RECAP

Fiscal Year: 2019-2020 From Date: 9/1/2019 To Date: 9/30/2019

Account Mask: ??????????????????????

Account Type: REVENUE

☒ Print accounts with zero balance

☐ Include Inactive Accounts

☐ Include PreEncumbrance

FUND / OBJECT	Budget	Range To Date	Year To Date	Encumbrance	Budget Balance	Percent Used
004011 - SCHOOL LUNCH EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004552 - FEDERAL AID BREAKFAST REIM	(\$468,000.00)	\$0.00	\$0.00	\$0.00	(\$468,000.00)	0.00%
004553 - FEDERAL AID LUNCH REIMB	(\$3,000,000.00)	\$0.00	\$0.00	\$0.00	(\$3,000,000.00)	0.00%
004556 - SUMMER FOOD SERVICE PROGRAM FOR CHILDREN	\$0.00	\$0.00	(\$17,475.18)	\$0.00	\$17,475.18	0.00%
004557 - FRUIT/VEGETABLE PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004558 - TEAM NUTRITION GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004672 - USDA FD PROD SAFETY RECAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
004951 - COMMODITIES PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005210 - FUND 10 TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005221 - FUND 21 TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
005900 - UPWARD ADJ BEG FUND BAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61 - SCHOOL NUTRITION FUND Total:	(\$5,755,500.00)	(\$241,597.17)	(\$352,276.46)	\$0.00	(\$5,403,223.54)	6.12%
76 - CLEARING FUND						
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$268,446.08)	(\$797,576.08)	(\$47.50)	\$797,623.58	0.00%
76 - CLEARING FUND Total:	\$0.00	(\$268,446.08)	(\$797,576.08)	(\$47.50)	\$797,623.58	0.00%
81 - EXPENDABLE TRUST FUND						
001510 - INTEREST	\$0.00	(\$298.37)	(\$1,094.61)	\$0.00	\$1,094.61	0.00%
001999 - MISCELLANEOUS REVENUE	\$0.00	(\$1,245.00)	(\$1,395.00)	\$0.00	\$1,395.00	0.00%
005221 - FUND 21 TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
81 - EXPENDABLE TRUST FUND Total:	\$0.00	(\$1,543.37)	(\$2,489.61)	\$0.00	\$2,489.61	0.00%
Grand Total:	(\$167,839,093.86)	(\$17,366,284.00)	(\$26,937,190.36)	(\$49.50)	(\$140,901,854.00)	16.05%

End of Report

Dubuque Community School District

MONTHLY BUDGET RECAP - EXPENSE

Fiscal Year: 2019-2020

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 9/1/2019

To Date: 9/30/2019

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
10.0000.0000.000.0000.000100	SALARIES	\$81,157,102.48	(\$2,685,088.10)	\$8,945,961.44	\$72,211,141.04	\$72,387,698.00	(\$176,556.96)	-0.22%
10.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$30,280,777.92	(\$1,203,317.74)	\$3,532,814.95	\$26,747,962.97	\$26,478,515.93	\$269,447.04	0.89%
10.0000.0000.000.0000.000300	PURCHASED SERVICES	\$2,131,975.58	\$421,971.14	\$1,179,168.37	\$952,807.21	\$2,505,797.90	(\$1,552,990.69)	-72.84%
10.0000.0000.000.0000.000400	PROPERTY SERVICES	\$425,887.00	\$26,472.42	\$76,313.21	\$349,573.79	\$307,675.47	\$41,898.32	9.84%
10.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$2,567,375.39	\$50,842.18	\$568,087.53	\$1,999,287.86	\$151,381.97	\$1,847,905.89	71.98%
10.0000.0000.000.0000.000600	SUPPLIES	\$11,844,298.49	\$653,744.13	\$1,351,578.24	\$10,492,720.25	\$2,127,227.75	\$8,365,492.50	70.63%
10.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$179,788.88	\$34,095.88	\$60,196.10	\$119,592.78	\$97,374.48	\$22,218.30	12.36%
10.0000.0000.000.0000.000800	MISCELLANEOUS	\$47,375.32	\$11,344.00	\$29,182.50	\$18,192.82	\$3,194.00	\$14,998.82	31.66%
10.0000.0000.000.0000.000900	FUND TRANSFERS	\$6,097,736.81	\$436,643.00	\$1,309,929.00	\$4,787,807.81	\$0.00	\$4,787,807.81	78.52%
	FUND: GENERAL FUND - 10	\$134,732,317.87	(\$2,253,293.09)	\$17,053,231.34	\$117,679,086.53	\$104,058,865.50	\$13,620,221.03	10.11%
21.0000.0000.000.0000.000100	SALARIES	\$0.00	\$9,803.04	\$25,598.98	(\$25,598.98)	\$21,232.12	(\$46,831.10)	0.00%
21.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$0.00	\$1,377.92	\$3,601.17	(\$3,601.17)	\$2,619.56	(\$6,220.73)	0.00%
21.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$5,511.06	\$12,740.27	(\$12,740.27)	\$18,724.00	(\$31,464.27)	0.00%
21.0000.0000.000.0000.000400	PROPERTY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
21.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$46,000.00	\$3,515.10	\$7,694.95	\$38,305.05	\$4,208.92	\$34,096.13	74.12%
21.0000.0000.000.0000.000600	SUPPLIES	\$1,591,950.72	\$87,059.05	\$171,155.77	\$1,420,794.95	\$137,566.78	\$1,283,228.17	80.61%
21.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$0.00	\$0.00	\$12,701.65	(\$12,701.65)	\$11,099.84	(\$23,801.49)	0.00%
21.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$6,661.36	\$35,098.62	(\$35,098.62)	\$1,980.00	(\$37,078.62)	0.00%
21.0000.0000.000.0000.000900	FUND TRANSFERS	\$10,000.00	\$2,006.89	\$2,006.89	\$7,993.11	\$0.00	\$7,993.11	79.93%
	FUND: STUDENT ACTIVITY FUND - 21	\$1,647,950.72	\$115,934.42	\$270,598.30	\$1,377,352.42	\$197,431.22	\$1,179,921.20	71.60%
22.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$1,832,000.00	\$38,222.91	\$2,406,468.03	(\$574,468.03)	\$35,915.00	(\$610,383.03)	-33.32%
22.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
22.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$2,082,000.00	\$106.00	\$844,814.55	\$1,237,185.45	\$848,360.00	\$388,825.45	18.68%
	FUND: MANAGEMENT LEVY - 22	\$3,914,000.00	\$38,328.91	\$3,251,282.58	\$662,717.42	\$884,275.00	(\$221,557.58)	-5.66%
33.0000.0000.000.0000.000300	PURCHASED SERVICES	\$15,000.00	\$212,791.59	\$717,966.31	(\$702,966.31)	\$282,724.04	(\$985,690.35)	-6571.27%
33.0000.0000.000.0000.000400	PROPERTY SERVICES	\$4,100,000.00	\$903,553.57	\$3,157,658.40	\$942,341.60	\$2,843,617.72	(\$1,901,276.12)	-46.37%
33.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$12,034.11	\$36,102.29	(\$36,102.29)	\$134,707.03	(\$170,809.32)	0.00%
33.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$17,506.01	\$1,078,949.22	(\$1,078,949.22)	\$219,413.05	(\$1,298,362.27)	0.00%
33.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$3,400,000.00	\$43,066.82	\$267,073.17	\$3,132,926.83	\$45,546.38	\$3,087,380.45	90.81%
33.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
33.0000.0000.000.0000.000900	FUND TRANSFERS	\$6,777,528.00	\$564,793.97	\$1,649,507.54	\$5,128,020.46	\$0.00	\$5,128,020.46	75.66%
	FUND: LOCAL OPTION SALES TAX - 33	\$14,292,528.00	\$1,753,746.07	\$6,907,256.93	\$7,385,271.07	\$3,526,008.22	\$3,859,262.85	27.00%
36.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$12,848.30	\$35,599.98	(\$35,599.98)	\$128,308.77	(\$163,908.75)	0.00%
36.0000.0000.000.0000.000400	PROPERTY SERVICES	\$2,930,000.00	\$249,358.82	\$795,831.60	\$2,134,168.40	\$614,764.19	\$1,519,404.21	51.86%
36.0000.0000.000.0000.000600	SUPPLIES	\$270,000.00	\$5,053.74	\$31,339.65	\$238,660.35	\$55,303.32	\$183,357.03	67.91%
36.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$1,110,000.00	\$341,217.43	\$547,655.89	\$562,344.11	\$115,377.31	\$446,966.80	40.27%
36.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: PHYSICAL PLANT/EQUIP LEVY - 36	\$4,310,000.00	\$608,478.29	\$1,410,427.12	\$2,899,572.88	\$913,753.59	\$1,985,819.29	46.07%
40.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$186,723.11	(\$186,723.11)	\$0.00	(\$186,723.11)	0.00%
40.0000.0000.000.0000.000800	MISCELLANEOUS	\$6,065,613.00	\$0.00	\$4,967,625.75	\$1,097,987.25	\$0.00	\$1,097,987.25	18.10%
40.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: DEBT SERVICE FUND - 40	\$6,065,613.00	\$0.00	\$5,154,348.86	\$911,264.14	\$0.00	\$911,264.14	15.02%
61.0000.0000.000.0000.000100	SALARIES	\$1,788,102.53	\$163,421.56	\$201,426.07	\$1,586,676.46	\$1,678,150.74	(\$91,474.28)	-5.12%
61.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$685,268.82	\$66,253.87	\$147,917.16	\$537,351.66	\$629,142.13	(\$91,790.47)	-13.39%
61.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

Dubuque Community School District

MONTHLY BUDGET RECAP - EXPENSE

From Date: 9/1/2019

To Date: 9/30/2019

Fiscal Year: 2019-2020

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
61.0000.0000.000.0000.000400	PROPERTY SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0.00	\$238.96	(\$238.96)	\$0.00	(\$238.96)	0.00%
61.0000.0000.000.0000.000600	SUPPLIES	\$3,041,528.65	\$89,064.42	\$96,169.54	\$2,945,359.11	\$602,124.19	\$2,343,234.92	77.04%
61.0000.0000.000.0000.000700	PROPERTY/EQUIPMENT	\$0.00	\$0.00	\$998.00	(\$998.00)	\$0.00	(\$998.00)	0.00%
61.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
61.0000.0000.000.0000.000900	FUND TRANSFERS	\$275,000.00	\$0.00	\$0.00	\$275,000.00	\$0.00	\$275,000.00	100.00%
	FUND: SCHOOL NUTRITION FUND - 61	\$5,789,900.00	\$318,739.85	\$446,749.73	\$5,343,150.27	\$2,909,417.06	\$2,433,733.21	42.03%
76.0000.0000.000.0000.000200	EMPLOYEE BENEFITS	\$0.00	\$212,550.17	\$763,621.79	(\$763,621.79)	\$1,286,098.38	(\$2,049,720.17)	0.00%
76.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
76.0000.0000.000.0000.000500	OTHER PURCHASED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
76.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$9,386.33	\$26,412.44	(\$26,412.44)	\$81,292.35	(\$107,704.79)	0.00%
76.0000.0000.000.0000.000800	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: CLEARING FUND - 76	\$0.00	\$221,936.50	\$790,034.23	(\$790,034.23)	\$1,367,390.73	(\$2,157,424.96)	0.00%
81.0000.0000.000.0000.000300	PURCHASED SERVICES	\$0.00	\$0.00	\$11,050.00	(\$11,050.00)	\$0.00	(\$11,050.00)	0.00%
81.0000.0000.000.0000.000600	SUPPLIES	\$0.00	\$2,460.96	\$2,460.96	(\$2,460.96)	\$302.00	(\$2,762.96)	0.00%
81.0000.0000.000.0000.000900	FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
	FUND: EXPENDABLE TRUST FUND - 81	\$0.00	\$2,460.96	\$13,510.96	(\$13,510.96)	\$302.00	(\$13,812.96)	0.00%
Grand Total:		\$170,752,309.59	\$806,331.91	\$35,297,440.05	\$135,454,869.54	\$113,857,443.32	\$21,597,426.22	12.65%

End of Report

New Business

Recommendations:

✓ I move that the Board of Education approve Brain Health Awareness Month Proclamation

✓ I move that the Board of Education approve Indigenous Peoples Day Proclamation

✓ I move that the Board of Education appoint Mike Cyze, temporary board secretary in the event the board secretary must be absent from a meeting



Dubuque
COMMUNITY SCHOOLS

Proclamation

WHEREAS brain health is critical to everyone's well-being; and

WHEREAS the brain is an organ susceptible to disease and disorder; and

WHEREAS awareness and education is pivotal to end the stigma around mental illness; and

WHEREAS with awareness and education, coordinated services, and treatment, those individuals with brain health issues and those that provide services in this area can work together for recovery in a stigma-free environment.

NOW THEREFORE, I, Tami Ryan, on behalf of the Dubuque Community School District Board of Education, do hereby proclaim October 2019, as:

BRAIN HEALTH AWARENESS MONTH

Signed this 14th Day of October, 2019.

Tamara L. Ryan, *President*
BOARD OF EDUCATION

ATTEST:

Joni Lucas, *Secretary*
BOARD OF EDUCATION



Dubuque
COMMUNITY SCHOOLS

Proclamation

WHEREAS the Dubuque Community School District is proud to be a diverse and culturally rich school district, recognizing that the varied heritage of our students and staff create a vibrant environment in which to learn and live; and

WHEREAS a growing number of cities and school districts in the United States have recognized Indigenous Peoples Day as an opportunity to celebrate Indigenous heritage and resiliency; and

WHEREAS the Dubuque Community School District recognizes that the Indigenous Peoples of this hemisphere have lived on these lands since time immemorial, and that Dubuque itself was built upon the homelands of the Meskwaki, Ho Chunk, Potawatami, and other Indigenous Peoples of this region; and

WHEREAS the Dubuque Community School District acknowledges and honors the historic, cultural, and contemporary significance of the Indigenous Peoples of the lands that also became known as the Americas; and

WHEREAS the Dubuque Community School District seeks to bring greater understanding regarding Indigenous cultures and the enormous contributions they have made and continue to make.

NOW THEREFORE, I, Tami Ryan, on behalf of the Dubuque Community School District Board of Education, do hereby proclaim October 14, 2019, as:

INDIGENOUS PEOPLES DAY

Signed this 14th Day of October, 2019.

Tamara L. Ryan, *President*
BOARD OF EDUCATION

ATTEST:

Joni Lucas, *Secretary*
BOARD OF EDUCATION